



Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

**INVITATION TO BID (ITB)
(BID) # FY 2014-2015-003**

**NW/SW 8TH AVENUE SOLAR PEDESTRAIN LIGHTING
FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT)
GRANT PROJECT**

EXHIBIT I SCOPE OF WORK

**PREPARED BY:
CITY OF HALLANDALE BEACH
PUBLIC WORKS UTILITIES AND ENGINEERING DEPARTMENT AND
PROCUREMENT DEPARTMENT**

	TABLE OF CONTENT	
	EXHIBIT I SCOPE OF WORK	
	COVER PAGE	1
	TABLE OF CONTENTS	2-3
	FDOT SPECIFICATIONS LISTED DOCUMENTS - EXHIBITS [A] THROUGH [I]	SEE EXHIBITS
	FDOT LOCAL AGENCY PROGRAM TRANSPORTATION ENHANCEMENT GRANT FUNDED PROJECT	5
	MINIMUM QUALIFICATION REQUIREMENTS YEARS OF EXPERIENCE	6-7
	PURPOSE AND PROJECT SCOPE	8-15
	PROJECT DESIGN DRAWINGS	16
	MEDIA ADVERTISEMENT	17-18
	ADDITIONAL BACKGROUND INFORMATION	19
	SCHEDULED OF BIDDER'S PRICING SHEET	20-22
	COST PROPOSAL	23
	CONTRACT TERMS	23
	CONTRACT TIME	23
	CONTRACT PRICE	23
	INSTRUCTIONS FOR SUBMITTAL OF RESPONSES	24
	REFERENCES	24

	CONFLICT OF INTEREST	25
	DEFINITIONS	25-28
	SUBMITTAL DUE DATE	29
	MANDATORY PRE-BID CONFERENCE	29
	LAST DAY FOR QUESTIONS	29
	BID BOND	30
	PERFORMANCE AND LABOR AND MATERIALS PAYMENT BOND	30
	TENTATIVE SCHEDULE	31
	QUESTIONS REGARDING BID	32
	LIST OF ADMINISTRATORS AND DEPARTMENT LIAISONS	32
	EXHIBIT II TERMS AND CONDITIONS	
	TERMS AND CONDITIONS, FORMS AND AGREEMENT	

FIRMS MUST BE IN COMPLIANCE WITH ALL FEDERAL AND STATE RULES, REGULATIONS AND REQUIREMENTS THAT PERTAIN TO THIS PROJECT

TECHNICAL SPECIFICATIONS APPLICABLE TO THIS PROJECT ARE OUTLINED AND LABELED AS EXHIBITS TO THIS SOLICITATION PACKAGE AS FOLLOWS:

EXHIBIT A	SPECIFICATIONS PACKAGE FINANCE PROJECT ID(S). 431716-1-58-01 SEALED DOCUMENT
EXHIBIT B	FHWA-1273 – REVISED MAY 1, 2012 REQUIRED CONTRACT PROVISIONS FEDERAL-AID CONSTRUCTION CONTRACTS
EXHIBIT C	SECTION 6: CONTROL OF MATERIALS – BUY AMERICA SPECS
EXHIBIT D	LEGAL REQUIREMENTS AND RESPONSIBILITY TO THE PUBLIC – TITLE VI ASSURANCE – DOT 1050.2, APPENDIX A.
EXHIBIT E	LEGAL REQUIREMENTS AND RESPONSIBILITY TO PUBLIC DISADVANTAGED BUSINESS ENTERPRISES PROGRAM (DBE SPECS) ARTICLES 7-24 THROUGH 7.24.6
EXHIBIT F	LEGAL REQUIREMENTS AND RESPONSIBILITY TO THE PUBLIC – WAGE RATES FOR FEDERAL-AID PROJECTS ARTRICLE 7-16
EXHIBIT G	WAGE RATE DECISION NUMBER REVISED 6-30-15 (FL20140203)
EXHIBIT H	FEDERAL CONTRACT PROVISIONS TERMS FOR FEDERAL AID CONTRACTS
EXHIBIT I (letter I)	BUY AMERICAN CERTIFICATIONS

FDOT LOCAL AGENCY PROGRAM TRANSPORTATION ENHANCEMENT GRANT FUNDED PROJECT

RULES AND REGULATIONS:

1. Federal Department Of Transportation (FDOT) Local Agency Program Guidelines (LAP) will be discussed at the Mandatory Pre-bid Meeting which are important for submitting a response.
2. This is a federally funded project through the Florida Department of Transportation (FDOT). All Federal and State rules, and regulations and requirements pertaining to this project are applicable.
3. Minimum wage: Federal Davis-Bacon wage rates for work classifications are specified and must be complied with throughout the Contract Term. Fringe benefits must be added to the prevailing hourly rates where applicable.
4. The Contractor may use Disadvantaged Business Enterprises (DBE) to comply with FDOT's Disadvantaged Business Enterprises (DBE) program plan approved by the USDOT. FDOT currently has a voluntary 9.91% Disadvantaged Business Enterprises (DBE) goal. Prospective Bidder can contact the (DBE) for help or information via email at EOOHELP@dot.state.fl.us. The below link is where you need to go for the directory of DBE vendors. <http://www3b.dot.state.fl.us/EqualOpportunityOfficeBusinessDirectory/>

CITY'S MINIMUM QUALIFICATION REQUIREMENTS

All firms responding to this Bid, in order to be eligible to respond to this Bid must demonstrate and submit with firm's response all of the Minimum Qualification Requirements (MQRs) stated below. Proposing firm(s) must meet the (MQRs) stated below in order to be eligible for firm's submittal.

Firm must provide a section with your firm's response labeled "Minimum Qualification Requirements" addressing all items stated below by #.

Your firm's non-compliance to the outline below will hinder the ability to find the responses of the MQRs to the Bid and could cost your firm to be determined non-responsive and disqualified from the MQRs evaluation bidding process and not be considered. Ensure the MQRs below are easily found and clearly addressed within your firm's response.

All firms within your response being proposed to do the work for this project must provide and meet the (MQRs).

1. **FDOT Prequalified Firm**: Firm must be a FDOT Pre-Qualified vendor in order to be considered for this project. To become an FDOT Pre-Qualified vendor firm must register by utilizing Internet Explorer Browser for this as follows:
http://www.dot.state.fl.us/cc-admin/PreQual_Info/prequalified.shtm
 - a) The City will review the FDOT link below to confirm and verify that the vendor submitting a response is an FDOT Pre-Qualified Vendor(s).

<https://www3b.dot.state.fl.us/Contractorprequalification/public/PrequalifiedVendorSearch.aspx>
2. **Years' in Business**: Firm must have five (5) years' experience having provided the scope of work as outlined in this Bid. Proof of experience may be provided by:
 - a) Provide a copy of the Sunbiz for the proposing firm(s) showing the required five (5) years' as reflected on Sunbiz.org. The five (5) years' experience will be counted from the response due date. The Sunbiz website is www.sunbiz.org.

OR

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- b) **Allowed to do business in Florida:** Evidence that the firm is currently registered and has been registered to do business in Florida for the required five (5) years. If you do business as a corporation, partnership, or limited liability company (LLC), you must register with the Florida Secretary of State. For more information, visit the Division of Corporations website at: www.sunbiz.org. Your firm must provide a copy your firm's Sunbiz following the transmittal letter. The officer signing on behalf of the firm must be listed on the Sunbiz. If such officer is not listed in the Sunbiz for your firm, your firm must provide a legal document, such a Certificate of Resolution, naming the officer as authorized to execute on behalf of the firm.

AND,

3. **Affirmative statement of experience:** Provide an affirmative statement and submission of evidence demonstrative of the five (5) years' experience.
4. **Copy of FDOT Certification:** Firm(s) must provide the FDOT Pre-Qualification Certification with their submission.
5. **Copy of All Appropriate Licenses:** Firms responding to this Bid, in order to be eligible to respond to this Bid, must be licensed and certified by all appropriate State and Local agencies. All licenses and permits that are applicable to laws must be submitted with the proposal. Please provide proof with your submission.

All firm(s) named and providing work under your firm's submission must also submit all forms requested in Exhibit II.

All firms that are submitting a response to this Bid, either through Joint Venture, a Joint Collaborative Proposal, etc., must submit a single response proposal. Each firm proposed must be incorporated for five (5) years and must meet all the MQRs.

All proposals must be submitted in accordance with the Bid document which may be obtained online at www.cohb.org/bidnotifications.

END OF SECTION

PURPOSE AND PROJECT SCOPE

The City of Hallandale Beach will accept responses from qualified firms to provide goods and/or services identified in the specifications document. Only FDOT Pre-qualified vendors can respond to this bid. To prequalify please see instructions below.

ONLY FDOT PRE-QUALIFIED VENDORS CAN RESPOND TO THIS BID

Firm must be a FDOT Pre-Qualified vendor in order to be considered for this project. To become Pre-Qualified vendor firm must register by utilizing Internet Explorer Browser for this as follows:

http://www.dot.state.fl.us/cc-admin/PreQual_Info/prequalified.shtm

- a) The City will be review the FDOT link below to confirm and verify that the vendor submitting a response is an FDOT Pre-Qualified Vendor(s).

<https://www3b.dot.state.fl.us/Contractorprequalification/public/PrequalifiedVendorSearch.aspx>

SECTION 1: SCOPE OF WORK

The Contractor shall furnish all labor, materials, equipment, tools, incidentals and transportation which are necessary for the proper layout and completion of the work, as specified herein and shown on the design plans.

All work under this contract is within the NW/SW 8TH Avenue right-of-way in the City of Hallandale Beach. The project is located immediately South of Pembroke Road and North of County Line Road

The work includes, but is not limited, to:

- Clearing and Grubbing
- Installation of Solar Powered Pedestrian Light Assemblies
- Erosion and Sediment Control
- Maintenance of Traffic
- Mobilization

SECTION 2: LOCATION OF WORK

All work under this contract is within the NW/SW 8TH Avenue right-of-way in the City of Hallandale Beach. The project is located immediately South of Pembroke Road and North of County Line Road.

SECTION 3: GENERAL NOTES

- 3.1 The following listed documents are incorporated by reference and the applicable portions thereof are made a part of this Bid as supplemented and amended by the provision of the Contract.
 - a) Florida Department of Transportation STANDARD SPECIFICATION for Road and Bridge Construction 2015, hereinafter called FDOT Standard Specifications
 - b) Florida Department of Transportation Off-System LAP Specifications
 - c) Manual on Uniform Traffic Control Devices, current edition, including Part VI, Standards and Guides for Traffic Controls for Street and Highway Construction, Maintenance, Utility and Incident Management Operations, (current Edition of MUTCD, Millennium Edition).
 - d) Florida Department of Transportation Roadway and Traffic Design Standards, 2015, hereinafter called FDOT Design Standards.
- 3.2 The Contractor shall perform removal and disposal of all materials in a manner consistent with all local, state and federal regulations, and to the satisfaction of the Project Manager. No materials shall be disposed of at the job site.
- 3.3 Where FDOT Standard Specifications are referenced, it is to be understood that these specifications are to be used only as applicable and the applicability of any specification shall be determined by the Project Manager.
- 3.4 Where specific materials or manufacturers are referenced, alternatives will be considered upon written request, but it shall remain the prerogative of the Project Manager to approve or disapprove any materials or manufacturer without explanation. All materials approved by the Project Manager are to be used per manufacturer's instructions and requirements. This includes any required training and supervision, typically on the first installation.

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- 3.5 For each task described in these specifications there may be materials listed. These materials are intended to be the major material items, and do not necessarily constitute a complete listing. The Contractor shall be responsible for including in his bid all the items which the Contractor can reasonably be expected to have recognized the need for. No change in the bid price shall be claimed due to absence of reference to such material from this document.
- 3.6 Quantities shown in bid documents are estimated. The City does not guarantee any maximum of minimum quantity, any range of quantities, or the exact quantities shown for each item to be bid. The actual reimbursement to the Contractor is based on the unit bid prices of the actual amount of work authorized for completion and approved by the Project Manager.

SECTION 4: MOBILIZATION

- 4.1 **Mobilization** This pay item shall be used in accordance with Section 101 "Mobilization" from FDOT-Standard Specifications for Road & Bridges Construction- latest edition. The project, including, but not limited to, those operations necessary for the movement of personnel, equipment, supplies, and incidentals to the project site and for the establishment of temporary offices, buildings, safety equipment and first aid supplies, and sanitary and other facilities. Include the costs of bonds and any required insurance and any other preconstruction expense necessary for the start of the work, excluding the cost of construction materials.

4.2 **Measurement and Payment**

The Contractor shall determine the cost for mobilization for the entire project and include his price in the lump sum item listed in the proposal. Price and payment will be full compensation for all mobilization required.

SECTION 5: MAINTENANCE OF TRAFFIC

- 5.1 **Maintenance of Traffic.** This pay item shall be used in accordance with Section 102 "Maintenance of Traffic" from FDOT-Standard Specifications for Road & Bridges Construction, latest edition. Maintain traffic within the limits of the project for the duration of the construction period. Construct and maintain detours. Furnish, install and maintain traffic control and safety devices during construction. This item shall include the temporary painting pavement markings. At the pre-construction meeting the Contractor will be required to provide a letter with Contractor's Worksite Traffic Supervisor and a copy of their Certifications, a letter naming Contractor's Flagmen and copy of their training certificate, Maintenance of Traffic

Plan and a letter outlining the specific maintenance of traffic plans which will be used during construction.

5.2 Measurement and Payment

The Contractor shall determine the cost for maintenance of traffic for the entire project and include his price in the lump sum item listed in the proposal. Price and payment will be full compensation for all maintenance of traffic required.

SECTION 6: CLEARING AND GRUBBING

6.1 Perform clearing and grubbing within the project work limits and as indicated in the Plans in accordance with the FDOT Standard Specifications (Section 110).

6.2 Measurement and Payment

The Contractor shall determine the cost for clearing and grubbing for the entire project and include his price in the lump sum item listed in the proposal. Price and payment will be full compensation for all clearing and grubbing required.

SECTION 7: REGULAR EXCAVATION

7.1 Perform minor excavation for the construction of grassed swales as indicated in the Plans and in accordance with the FDOT Standard Specifications (Section 120) and Off-System LAP Specifications (Section 120). Excavation associated with sidewalk, lighting and landscaping construction shall be included in the unit price for those individual items.

7.2 Measurement and Payment

Payment shall be full compensation for the excavation, hauling and disposal of MATERIALS AND SHALL BE MADE AT THE UNIT PRICE LISTED IN THE PROPOSAL.

SECTION 8: URBAN SERIES BY BEACON SOLAR POWERED LIGHTING (COMPLETE INCLUDING FOOTER)

8.1 Construct spread footers and furnish and install complete solar powered lighting assemblies as indicated in the Plans or as directed by the PROJECT MANAGER in accordance with all manufacturers' recommendations and FDOT Standard Specifications (Section 455) and Off-System LAP Specifications (Section 344). Concrete for footers shall be Class II minimum 3400 psi. Reinforcing steel for footers shall be Grade 60.

8.2 Measurement and Payment

Payment shall include all labor, materials and equipment necessary for construction of spread footer foundations and installation of complete solar powered lighting assemblies and shall be made at the unit price listed in the proposal for Solar Powered Light and Spread Footer (Complete Light System with Pole and Concrete Footer).

SECTION 9: RESPONSIBILITY OF CONTRACTOR

9.1 It shall be the responsibility of the Contractor to remove from the job site, and properly dispose of, all residue at the end of each and every workday. No materials, equipment and/or debris shall be left in street right-of-way overnight without the permission of the Project Manager or his designee, or on private property without property owner's permission.

9.2 The Contractor shall be responsible for survey work required for establishing proper layout, elevations and grades as noted on the design plans and shall provide the City with a set of certified as-built plans. The survey work and certified as-built plans shall be considered incidental to pay item works.

9.3 Dust Control

It shall the Contractor's responsibility to control dust by watering and sweeping at the end of each and every workday or as directed by the Project Manager or his designee. The water used shall be paid for by the Contractor. Should the Contractor fail to control dust to the satisfaction of the Project Manager or his designee, the City will control the dust by whatever means the City deems necessary and the Contractor shall pay all expenses incurred by the City associated with the control of the dust.

9.4 Notification to Residents

It shall be the Contractor's responsibility to notify residents, in writing, 48 hours prior to performing any work. Notification must include type of work to be done, date work will start, and estimated time to complete work. In the event Contractor changes schedule or duration of work, Contractor must notify resident, in writing, of such changes. Contractor must provide a copy of all written notification to the Project Manager.

9.5 The Contractor shall perform the job in a professional manner so as not to discredit or reflect poorly on the image of the City of Hallandale Beach (i.e., use of foul language, alcohol or improper conduct shall not be permitted).

9.6 Extreme care shall be taken to safeguard all existing facilities, site amenities, sprinkler systems, underground utilities and vehicles on or around the job site. Damage to public and/or private property shall be the responsibility of the Contractor and shall be replaced or repaired in a timely manner to the owner's satisfaction by the Contractor at no additional cost to the City.

Some underground utilities are indicated on the design plans as accurately as possible. The City does not represent that their location as shown on the design plans is accurate or that all underground utilities and services are shown on the design plans. It is the Contractor's responsibility to locate and protect all underground utilities or services when excavating or constructing the proposed improvements.

9.7 The Contractor shall protect from sediment and debris any existing catch basin with gravel sediment trap or other means acceptable to the Project Manager while work is in progress. Filter fabric shall be removed after completion of work or sod has established. Filter fabric must be cleaned periodically to avoid excessive accumulation of sediment and debris. Extreme care shall be taken when removing filter fabric to avoid sediments and debris entering catch basin.

9.8 Traffic Control and Safety

Traffic shall be directed through the project with such signs, barricades, devices, flagmen, as are necessary to provide maximum safety for the public and workmen with minimum interruption to the traffic flow and in accordance with Florida DOT's Manual on Uniform Traffic Control for construction and maintenance work zones.

The Contractor shall have adequate manpower to provide the necessary traffic control at all times. The City will not provide any assistance to this end.

9.9 Field Engineering

Incidental to the Bidder's Proposal costs submitted, the Contractor shall retain the services of the registered land surveyor licensed in the State of Florida to identify existing control points and property lines indicated on the drawings as required.

The Contractor shall also provide engineering services required for survey work in execution of the project and civil, structural or other professional engineering services specified, or required to execute the Contractor's construction methods and requirements.

Qualified engineers or registered land surveyors shall be acceptable to the Project Manager.

9.10 Plant

The Contractor shall furnish personnel and equipment which will be efficient, appropriate and large enough to secure a satisfactory quality of work and a rate of progress which will insure the completion of the work within the time stipulated in the Proposal. If at any time such personnel and/or equipment appears to the Project Manager to be inefficient, inappropriate or insufficient for securing the quality of work required or for producing the rate of progress aforesaid, he may order the Contractor to increase the efficiency, change the character or increase the personnel and equipment, and the Contractor shall conform to such order.

Failure of the Project Manager to give such order shall in no way relieve the Contractor of his obligations to secure the quality of the work and rate of progress required.

9.11 Private Land

The Contractor shall not enter or occupy private land outside of easements, except by permission of the owner.

9.12 Cooperation Within this contract

The Contractor shall cooperate with the City and with other Contractors on the work to avoid inconvenience and delay and to facilitate completion of the entire work in a satisfactory manner.

9.13 TEMPORARY SITE FACILITIES

Temporary Toilets

The Contractor shall provide in the vicinity of the work, at locations satisfactory to the City and maintain in a sanitary condition, suitable temporary toilets for the use of the workmen. Upon completion of the work, the temporary toilets shall be removed and the premises left in a sanitary condition.

The temporary toilets shall be satisfactory to the Department of Health.

Power and Telephone Service

The Contractor shall arrange and pay for all power and telephone service required for construction purposes.

Water Use during Construction

All CITY potable water used during this project shall be metered through a hydrant meter or meters obtained from the City Water Department. **There is a \$1,200 deposit required for the use of a hydrant meter.**

END SUPPLEMENTAL CONDITIONS SPECIFICATIONS FDOT

PROJECT DESIGN DRAWINGS:

Copies of the projects drawings are available as PDF files on CD for thirty dollars (\$30.00) non-refundable payable by cash, money order, or cashier check payable to City of Hallandale Beach. Please call in advance to the Department of Public Works contact person below:

CITY OF HALLANDALE BEACH
DEPARTMENT OF PUBLIC WORKS
630 NW 2ND STREET
HALLANDALE BEACH, FLORIDA
CONTACT PERSON: BEATRIZ ALVAREZ, E.I., ENGINEER I
TELEPHONE NUMBER: 954-457-3040

END OF SECTION

0010. MEDIA ADVERTISEMENT
LEGAL CLASSIFIED ADVERTISING
NEWS/SUN-SENTINEL
333 S.W. 12TH AVENUE
DEERFIELD BEACH, FL 33442

Please insert the following Legal Notification in the October 2, 2015 and October 10, 2015 issues of the NEWS/SUN-SENTINEL. Send certified copy of insertion to the City of Hallandale Beach, Procurement Department.

INVITATION TO BID (ITB)
BID # FY2014-2015-003 AND FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FEDERAL PROJECT NO:
(FM #429656-1-58-01)
NW/SW SOLAR PEDESTRIAN LIGHTS IMPROVEMENTS FDOT GRANT PROJECT
CITY OF HALLANDALE BEACH
400 SOUTH FEDERAL HIGHWAY
HALLANDALE BEACH, FL 33009
www.cohb.org/Bidnotifications.

RECEIPT OF SEALED RESPONSES WILL BE RECEIVED UNTIL OCTOBER 26, 2015 AT 11:00 AM BY THE CITY CLERK'S OFFICE, CITY OF HALLANDALE BEACH, 400 SOUTH FEDERAL HIGHWAY, HALLANDALE BEACH, FL 33009) IN THE CITY COMMISSION CHAMBER. BIDS WILL BE OPENED AND READ ALOUD FOR THE FOLLOWING WORK:

NW/SW SOLAR PEDESTRIAN LIGHTS IMPROVEMENTS FDOT GRANT PROJECT.
Late submittals will not be accepted or considered.

The City of Hallandale Beach will accept responses from qualified firms to provide goods and/or services identified in the specifications document. Only FDOT Pre-Qualified vendors can respond to this Bid.

Contractor must be a FDOT Pre-Qualified vendor in order to respond to this Bid. To become Pre-Qualified vendor firm must register by utilizing Internet Explorer Browser for this as follows:
http://www.dot.state.fl.us/cc-admin/PreQual_Info/prequalified.shtm

SCOPE OF WORK: The scope of work includes, but is not limited to, Mobilization, Maintenance of Traffic, and Solar Powered Pedestrian Light System (decorative poles and fixtures). All work under this contract is within the NW/SW 8TH Avenue right-of-way in the City of Hallandale Beach. The project is located immediately South of Pembroke Road and North of County Line Road

The Contractor shall furnish all labor, equipment, tools, incidentals and transportation which are necessary for the proper layout and completion of the work, as specified herein and shown on the design plans for this solicitation.

TO OBTAIN SPECIFICATIONS PACKAGE: Bids may be obtained through the City of Hallandale Beach Website at www.cohb.org/Bidnotifications and Demand Star at www.demandstar.com.

Drawings: Copies of the projects drawings are available as PDF files on CD for **thirty dollars (\$30.00)** non-refundable payable by cash, money order, or cashier check payable to **City of Hallandale Beach**. Please call in advance to the Department of Public Works contact person: Beatriz Alvarez, Engineer I at (954)457-3040.

THERE WILL BE (1) MANDATORY PRE-BID CONFERENCE SCHEDULED OCTOBER 12, 2015 AT 11:00 AM AT CITY OF HALLANDALE BEACH, CITY HALL, 400 SOUTH FEDERAL HIGHWAY, CITY COMMISSION CHAMBERS, HALLANDALE BEACH, FL 33009. YOU MUST ATTEND AND SIGN IN AT THIS MEETING FOR YOUR BID TO BE ACCEPTED. FAILURE TO ATTEND MEANS YOU FIRM'S RESPONSE WILL NOT BE ACCEPTED.

This is a Federal Highway Administration (FHWA) Local Agency Program (LAP) funded project. All Federal Rules and regulations pertaining to this project are applicable.

PLEASE REVIEW THE BID AND BRING YOUR QUESTIONS TO THE MANDATORY PRE-BID CONFERENCE SINCE IT IS THE OPPORTUNITY TO ASK QUESTIONS.

All Vendor that respond to the Bid must meet the Minimum Qualification Requirements outlined in the Bid, as well as, all requirements specified in the Bid.

CITY OF HALLANDALE BEACH BID #FY2014-2015-003 FM #429656-1-58-01

1. Award of this contract is contingent upon (EOG) Executive Order of the Governor Amendment Approval
2. Contractor must be FDOT Pre-Qualified
3. Disadvantaged Business Enterprises (DBE) shall comply with FDOT's (DBE) program Plan approved by the USDOT. FDOT currently has a voluntary 9.91% (DBE) goal. Use (DBEs) certified under the Florida Unified Certification Program Directory: EOOHELP@dot.state.fl.us

BID BOND: 10% percent Bid Bond Guaranty each Bid must be accompanied by a Bid guaranty in an amount equal to ten percent (10%) of bid total amount your company is responding to.

If project is located on the State Highway System a Contractor must be pre-qualified in accordance with Rule Chapter 14-22 on the date of the letting in order to submit a bid in excess of \$250,000.00. Any bid in excess of \$250,000.00 submitted by a Contractor which is not pre-qualified in accordance with Rule Chapter 14-22 on the date of the letting shall be declared IRREGULAR and will be REJECTED.

Federal Davis-Bacon Wage Rates for work classifications are specified and must be complied with. Fringe benefits must be added to the prevailing hourly rates where applicable. Current Wage tables may be obtained at <http://www.dot.state.fl.us/construction/wage.shtm> or <http://www.wdol.gov>

This project will be awarded to the lowest, responsive, responsible bidder. The City of Hallandale Beach reserves the right to reject bids for the following circumstances: (a) where the low bid exceeds the engineer's estimate by an unreasonable amount, (b) where obvious unbalancing of unit prices has occurred, or (c) where competition is considered to be poor for the size, type, and location of the project.

NOTE: All prospective respondents are hereby cautioned not to contact any member of the City of Hallandale Beach staff or officials other than the specified contact person.

A handwritten signature in cursive script that reads "Andrea Lues".

This 28th Day of September, 2015
Lues, Andrea, Procurement Director

ADDITIONAL BACKGROUND INFORMATION:

The City of Hallandale Beach is a City Manager/City Commission form of government. It serves an area of approximately 4.4 square miles with a population of approximately 37,000 off-season with an increase in population to approximately 50,000 during season. The City's fiscal year begins October 1st and ends September 30th.

END OF SECTION

SCHEDULE OF BIDDER'S PRICING SHEET

VENDOR SHALL HOLD THE UNIT BID PRICES FIRM THROUGHOUT THE CONTRACT PERIOD. VENDOR GUARANTEES RESPONSE TIME NECESSARY TO HAVE A CREW RETURN TO CORRECT UNFINISHED OR UNSATISFACTORY SERVICES

ITEM NUMBER	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT COST	COST
	<u>ROADWAY</u>				
1	Clearing and Grubbing	1	LS	\$	\$
2	Mobilization	1	LS	\$	\$
3	Maintenance of Traffic	1	LS	\$	\$
4	NPDES Compliance	1	LS	\$	\$
5	(*) Urban Series by Beacon Solar Powered Lighting (complete including footer)	14	EA	\$	\$
6	As Built Drawings	1	LS	\$	\$
7	(**) Cost for Compliance with Trench Safety Act – F.S. 553.60 thru 553.64, if any. LUMP SUM	1	LS	\$	\$
8	(***)Cost for Compliance with Special Shoring requirements per F.S. 553.50 thru 553.64, if any. LUMP SUM	1	LS	\$	\$
BASED BID TOTAL FOR PROJECT					\$

ADDITIVE ALTERNATE "A"					
ITEM No.	DESCRIPTION			UNIT PRICE	TOTAL PRICE
		Quantity	UNIT		
9	Clearing and Grubbing	1	LS	\$	\$
10	Mobilization	1	LS	\$	\$
11	Maintenance of Traffic	1	LS	\$	\$
12	NPDES Compliance	1	LS	\$	\$
13	(*) Urban Series by Beacon Solar Powered Lighting (complete including footer)	2	EA	\$	\$
14	As Built Drawings	1	LS	\$	\$
ADDITIVE ALTERNATE "A" TOTAL		\$			
BASE BID + ADDITIVE ALTERNATE "A" TOTAL		\$			

ADDITIVE ALTERNATE "B"					
ITEM No.	DESCRIPTION			UNIT PRICE	TOTAL PRICE
		Quantity	UNIT		
15	Clearing and Grubbing	1	LS	\$	\$
16	Mobilization	1	LS	\$	\$
17	Maintenance of Traffic	1	LS	\$	\$
18	NPDES Compliance	1	LS	\$	\$
19	(*) Urban Series by Beacon Solar Powered Lighting (complete including footer)	2	EA	\$	\$
20	As Built Drawings	1	LS	\$	\$
ADDITIVE ALTERNATE "B" TOTAL		\$			
BASE BID + ADDITIVE ALTERNATES "A" & "B" TOTAL		\$			

ADDITIVE ALTERNATE "C"					
ITEM No.	DESCRIPTION	Quantity	UNIT	UNIT PRICE	TOTAL PRICE
		21	Clearing and Grubbing	1	LS
22	Mobilization	1	LS	\$	\$
23	Maintenance of Traffic	1	LS	\$	\$
24	NPDES Compliance	1	LS	\$	\$
25	(*) Urban Series by Beacon Solar Powered Lighting (complete including footer)	2	EA	\$	\$
26	As Built Drawings	1	LS	\$	\$
ADDITIVE ALTERNATE "C" TOTAL		\$			

BASE BID + ADDITIVE ALTERNATES "A", "B" & "C" TOTAL	\$
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BIDDER PLEASE NOTE:

(*)DELIVERY TIMELINE FOR SOLAR POWERED LIGHT SEE EXHIBIT II, ARTICILE 2.2, PAGE [37] OF [79].

Line 7 (**) and Line 8 (***) vendor must complete only if applicable to this project and in accordance with F.S. 553.60 through F.S. 553.64.

COST PROPOSAL

I, _____,

Name of authorized Officer per Sunbiz

Title

of _____

Name of Firm as it appears on Sunbiz

hereby attest that I have the authority to sign this notarized certification and certify that the above referenced information is true, complete and correct.

Signature

Print Name

CONTRACT TERMS

The submittal responses shall be valid until such time as City Commission awards a contract as a result of this Bid.

Contract may be cancelled by the City of Hallandale Beach within thirty (30) days with a written notice. Your firm's bid submission shall be valid until such time as City Commission awards a contract as a result of this bid.

CONTRACT TIME

The work shall be substantial completed within one hundred fifty (**150**) days calendar days from the Project initiation specified in the Notice to Proceed, and completed and ready for final payment in accordance with Article 22 within one hundred eighty (**180**) days calendar days from Project initiation date specified in the Notice to Proceed.

This project will be awarded to the lowest, responsive, responsible bidder. The City of Hallandale Beach reserves the right to reject bids for the following circumstances: (a) where the low bid exceeds the engineer's estimate by an unreasonable amount, (b) where obvious unbalancing of unit prices has occurred, or (c) where competition is considered to be poor for the size, type, and location of the project.

CONTRACT PRICE

No price increase will be accepted during the contract terms including any renewals.

INSTRUCTIONS FOR SUBMITTAL OF RESPONSES

Firms are to submit responses only on a thumb drive that is searchable in adobe format. No CDs will be accepted. In order to ascertain that the proposal information provided on the thumb drive contains data that allows the reviewer to perform an “edit” “find” search your firm must test each thumb drive before it is submitted. **Firms must make sure that the thumb drive is tested before submission.** Do not place password on the thumb drives. **Provide two (2) thumb drives and one (1) hardcopy (paper) with your firm’s submittal.**

REFERENCES

The City will conduct reference checks as a component of due diligence to determine the capability of firms to be able to perform the requirements of the project. The reference questions will be sent via email; therefore, please make sure that the references your firm provides are aware that they will be receiving a Reference Form from the City of Hallandale Beach to be completed by a deadline date.

Each firm responding to this Bid must provide five (5) verifiable references for project of similar scope as outlined in this Bid.

Each firm must provide the following information for each of the references provided and ensure that the contact information you are providing has an up to date email address and will be accessible and able to respond to the request for reference. The reference contacts provided in your proposal will receive, via email, a *Reference Form* to complete. Please make sure that the references listed in your firm’s proposal are aware they will be receiving a Reference Form from the City of Hallandale Beach to complete by a deadline date. Emails provided that are no longer in service and/or for which references are not received by the deadline requested will cost your firm’s full receipt of the reference points as outlined.

1. Name of firm-company for which work was provided.
2. Name of Reference (Project Manager) charged with managing said project.
3. Type of project. Year project started and was completed.
4. Dollar amount of project, including change orders.
5. Phone # for Reference (Project Manager).
6. Updated email address for Project Manager.

CONFLICT OF INTEREST

If you are an employee, board member, elected official(s) or an immediate family member of any such person, please indicate the relationship in the form provided in the Form's Section. Pursuant to the City of Hallandale Beach Standards of ethics any potential conflict of interest must be disclosed and if requested, obtain a conflict of interest opinion or waiver from the City Commission prior to entering into a contract with the City of Hallandale Beach.

I. DEFINITIONS

- Definitions: Whenever the following terms or pronouns in place of them appears in the Bid Documents, the intent and meaning shall be interpreted as follows:
- As Built: or record drawings are the official graphic representation of the construction project depicting the work as it was constructed.
- Bid Takeoff: The final estimate, tabulation, or worksheet prepared by the Contractor in anticipation of the bid submitted, and which shall reflect the final bid price.
- Bidder: Any individual, firm, qualified joint venture or corporation submitting a bid for this Project, acting directly or through a duly authorized representative.
- Bond: A bid, performance, or payment guarantee issued by and, on the form provided by the CITY (where applicable), written through a reputable and responsible surety bond agency licensed to do business in the State of Florida and with a surety which holds a certificate of authority authorizing it to write surety bonds in Florida, with a rating by AM Best Company of "A" or better, "Class V".
- Change Order: A written document ordering a change in the Contract Price or Contract Time or a Material Change in the Work.
- City: the City of Hallandale Beach or the City Commission, a municipal corporation of the State of Florida.
- CITY or Owner: City of Hallandale Beach, Florida, a Municipal Corporation which is a party hereto and for which this Contract is to be performed. In all respects hereunder, CITY'S performance is pursuant to CITY'S capacity as the owner of a construction project. (In the event CITY exercises its regulatory authority as a governmental body, the exercise of such regulatory authority and the enforcement of any rules, regulations, laws and ordinances shall be deemed to have occurred pursuant to City's regulatory

authority as a governmental body and shall not be attributable in any manner to CITY as a party to this Contract.)

- City Commission: The City Commission of the City of Hallandale Beach, Florida, its successors and assigns.
- Project Manager: The Project Manager or designee employed full time by the City and assigned to specific aspects of the project.
- Claim: Any invoice, statement, request, demand, lawsuit, or action under contract or otherwise, for money, extension of contract time, property, or services made to any employee, officer, or agent of the CITY, or to any Contractor, grantee, or other recipient if any portion of the money, time extension, property, or services requested or demanded was or will be issued from, or was provided by the CITY.
- Consultant: To be determined on a project basis.
- Contract: The part or section of the Contract Documents addressing some of the rights and duties of the parties hereto, including but not limited to contract time and liquidated damages, and the General Conditions of the Contract.
- Contract Administrator: The Project Manager or Designee expressly designated as Contract Administrator in writing by the Director of Public Works, Utilities and Engineering.
- Contract Documents: The Bid Documents including drawings (plans) and specifications, the Notice for Bids, Addenda, if any, to the Bid Project Document, the Bid Tender Form, the record of the award by the City, the Performance Bond and Payment Bond, the Notice of Award, the Notice to Proceed, the Notice to Proceed with the Work, the Purchase Order, Change Orders, Field Orders, Supplemental Instructions, and any additional documents the submission of which is required by this Bid Documents and the Contract are the documents which are collectively referred to as the Contract Documents.
- Contract Price: The original amount established in the bid submittal and award by the City, as may be amended by Change Order.
- Contract Time: The original time between commencement and completion, including any milestone dates thereof, established in Article 2 of the Contract, as may be amended by Change Order.

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- CONTRACTOR: The person, firm, qualified joint venture, or corporation with whom the City of Hallandale Beach has contracted and who is responsible for the acceptable performance of the Work and for the payment of all legal debts pertaining to the Work. All references in the Contract Documents to third parties under contract or control of CONTRACTOR shall be deemed to be a reference to CONTRACTOR
 - Final Completion: The date certified by PROJECT MANAGER that any documents and all required by the Contract Documents have been received by PROJECT MANAGER; any other documents required to be provided by CONTRACTOR have been received by PROJECT MANAGER; and to the best of PROJECT MANAGER's knowledge, information and belief the Work defined herein has been fully completed in accordance with the terms and conditions of the Contract Documents.
 - Notice to Proceed: Written notice to CONTRACTOR authorizing the commencement of work as provided for by the Contract.
 - Plans and/or Drawings: The official graphic representations of this Project, which are a part of the Bid Documents.
 - Project: The construction project described in the Contract Documents, including the Work described therein.
 - Project Initiation Date: The date upon which the Contract Time commences.
 - Small Business Enterprise: Broward County's SBE program to encourage local small businesses to do business with Broward County. For more information on the SBE Program or to apply in person, qualified small business owners should call the County's Office of Economic and Small Business Development at 954-357-6400 for an appointment.
 - Schedule of Bid Prices: A listing of elements, systems, items, Acceptance Testing and Training, or other subdivisions of the work, establishing a value for each, the total, of which equals the contract sum. The Schedule of Bid Prices establishes the cash flow for the Project.
 - SubContractor: A person, firm, qualified joint venture, or corporation having a direct contract with CONTRACTOR including one who furnishes material systems, or assemblies worked to a special design according to the Contract Documents, but does not include one who merely furnishes Materials not so worked.

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- Substantial Completion: The date certified by PROJECT MANAGER when all the Work is sufficiently complete in accordance with the Contract Documents so the Project is available for beneficial occupancy by CITY.
 - Surety: The surety company or person which is bound by the performance bond and payment bond with and for CONTRACTOR who is primarily liable, and which surety company or person is responsible for CONTRACTOR's satisfactory performance of the work under the contract and for the payment of all debts pertaining thereto in accordance with Section 255.05, Florida Statutes.
 - Work: The construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment and services provided or to be provided by CONTRACTOR to fulfill CONTRACTOR's obligations. The Work may constitute the whole or a part of the Project.

END OF SECTION

SUBMITTAL DUE DATE

RESPONSES ARE DUE: OCTOBER 26, 2015 BY NO LATER THAN 11:00 A.M.

RESPONSES MUST BE SUBMITTED IN SEALED ENVELOPES AND MUST BE MAILED OR HAND DELIVERED AND LABELED AS FOLLOWS:

CITY OF HALLANDALE BEACH
Your Firms Name Here
CITY CLERK'S DEPARTMENT – EXECUTIVE OFFICES
400 SOUTH FEDERAL HIGHWAY – 2ND FLOOR
HALLANDALE BEACH, FL 33009
TITLED: BID NO. FY2014-2015-003
NW/SW 8TH AVENUE SOLAR PEDESTRIAN LIGHT IMPROVEMENT FDOT GRANT PROJECT

MANDATORY PRE-BID CONFERENCE:

Mandatory Pre-Bid Conference is being held October 12, 2015 at 11:00 A.M., City Hall Commission Chambers, 400 South Federal Highway, Hallandale Beach, FL 33009. In order for your Firm's response to be accepted a representative from your firm must have attended the Mandatory Pre-Proposal Conference and signed in for your firm.

Please review the City's Bid and FDOT requirements and bring your questions to the Mandatory Pre-Bid Meeting.

This meeting is to review the Bid package and scope of work. Clarifications will be provided. You will be able to ask questions at this meeting.

LAST DAY FOR QUESTIONS:

Any questions are to be submitted via email to jwiggins.org by no later than **OCTOBER 13, 2015 NO LATER THAN 11:00 A.M.**

10% BID BOND: FIRM MUST PROVIDE ORIGINAL HARDCOPY (PAPER) WITH SUBMITTAL SUBMISISON:

As per Procurement Code Section 23-12 (2) Security Bonds. Each proposer must provide with the submission a Proposal Guarantee/Bond in the form of a Certified Check, or Cashier's Check, or Bid Bond in the amount equal to ten (10%) percent payable to the City of Hallandale Beach. These funds are not cashed. These funds are retained guaranteeing the firm submitting the proposal will not withdraw the proposal for such period of time as the Commission provides a Resolution for award of contract. Per Procurement Code Section 23-3, if firm withdraws the proposal, or awarded firm does not furnish bonds as required, and does not accept a contract that is awarded, the Proposal Guarantee Bond is forfeited.

PERFORMANCE AND LABOR MATERIALS PAYMENT BOND:

A Performance and Labor Materials Payment Bond in an amount equal to one Hundred (100%) percent of total Contract amount awarded must be submitted by the Awarded Contractor within fifteen (15) days after receipt of Notification of Award. The Notification of Award is the day Commission meeting is held to award the contract. The Procurement Department will notify the awarded firm of this date via a letter. A Performance and Labor Materials Payment Bond must be provided in an amount equal to 100% of the Contract price issued by a surety company licensed to do business in the State of Florida. (F.S. 255.05). On approval of any Contract change increasing the Contract price, Contractor shall ensure that the performance bond and payment bond are increased so that each reflects the total Contract price as increased.

END OF SECTION

TENTATIVE SCHEDULE

THE DATES SHOWN BELOW ARE TENTATIVE AND ARE NOT BINDING AND MAY BE SUBJECT TO CHANGE.

BID ADVERTISING DATE	OCTOBER 2, 2015 AND OCTOBER 10, 2015
BID DOCUMENT RELEASED	OCTOBER 2, 2015
MANDATORY PRE-PROPOSAL CONFERENCE	OCTOBER 12, 2015 AT 11AM
QUESTIONS	ALL QUESTIONS MUST BE EMAILED BY NO LATER THAN OCTOBER 13, 2015 BY NO LATER THAN 11 AM
BID DEADLINE FOR RECEIPT OF PROPOSALS	OCTOBER 26, 2015 BY NO LATER THAN 11 AM
CONTRACT AWARD BY CITY COMMISSION – ESTIMATED	TO BE DETERMINED
PROJECT START DATE – ESTIMATED	TO BE DETERMINED

FIRMS ARE RESPONSIBLE TO CHECK THE CITY’S WEBSITE PRIOR TO SUBMITTING A RESPONSE TO ENSURE THAT THE BIDDER HAS A COMPLETE BID PACKAGE, INCLUDING ANY ADDENDUM.

LIST OF ADMINISTRATORS AND DEPARTMENT LIAISONS

1.	CITY MANAGER
	Renee C. Miller, City Manager
	400 S. Federal Highway
	Hallandale Beach, Florida 33009
	(954) 457-1300
2.	DIRECTOR OF PUBLIC WORKS
	Steven Parkinson, P.E.
	400 S. Federal Highway
	Hallandale Beach, Florida 33009
	(954) 457-1623
3.	ASSISTANT DIRECTOR OF PUBLIC WORKS/PROJECT MANAGER
	Mariana Pitiriciu, P.E.
	630 NW 2 nd Street
	Hallandale Beach, FL 33009
	(954-457-3042
4.	PROJECT MANAGER
	Beatriz Alvarez, E.I., LEED
	630 NW 2 nd Street
	Hallandale Beach, FL 33009
	(954) 457-3040
5.	PROCUREMENT DIRECTOR
	Andrea Lues
	400 S. Federal Highway
	Hallandale Beach, Florida 33009
	(954)457-1332 (OR)
6.	SENIOR PROCUREMENT SPECIALIST
	Joann Wiggins
	400 S. Federal Highway
	Hallandale Beach, Florida 33009
	(954)457-1331
	PROCUREMENT SPECIALIST
7.	Tom Camaj
	400 S. Federal Highway
	Hallandale Beach, Florida 33009
	(954)457-1374