

WORK ORDERS HANDLED BY CITY ATTORNEY'S OFFICE FROM APRIL 1, 2015 TO JUNE 30, 2015

REQUESTOR'S DEPARTMENT	REQUESTOR'S NAME	ACTION TAKEN	COUNT
Mayor and City Commission			
	Michele Lazarow	Resolution-Supporting HB 241 ADA Acts	1
	City Comm.	Resolution-Opposing Fasttrack	1
	Joy Cooper	Resolution-Supporting Solar Choice	1
	Keith London	Ordinance- Body Cameras	1
Total requests from Mayor & Comm. handled by CAO			
4			
City Manager's Office			
	Sarita Shamah	Resolution-Authorizing 6' Easement FPL	1
	Jennifer Frastai	Resolution-Approving N. Beach Park Operator	1
	Sarita Shamah	Other-Review Bid Package to Shortlist	1
	Jennifer Frastai	Agreement-S.Beach Operating Agreement	1
	Nydia Rafols	Agreement-Severn Trent Bill Printing	1
	Daniel Rosemon	Resolution-Authorizing Administrative Foreclosures	1
	Jennifer Frastai	Resolution-Authorizing Phase 2 CMAR Construction	1
	Jennifer Frastai	Resolution-Amending S. Beach Operating Café Cita	1
Total requests from CM Office Handled by CAO			
8			
City Attorney's Office			
	V. Lynn Whitfield	Resolution-Authorizing Settlement Ductile Pipe Fitting	1
Total requests from CA Office Handled by CAO			
1			
City Clerk's office			
	Ysabeli Rodriguez	Agreement-Wheelabrator Disposal Services	1
	Mario Batalle	Legal Opinion-Piggyback Laserfiche Vendor MCCI	1
Total requests from City Clerk's office Handled by CAO			
2			

REQUESTOR'S DEPARTMENT	REQUESTOR'S NAME	ACTION TAKEN	COUNT
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Procurement Department	Andrea Lues	Legal Opinion-Release RFP Future Solicitation	1
	Andrea Lues	Resolution-Purchase from Grainger	1
	Andrea Lues	Resolution-Purchase HD Supplies Waterworks	1
	Andrea Lues	Resolution-Purchase S. F. Events	1
	Andrea Lues	Resolution-Purchases Transhire Group	1
	Andrea Lues	Legal Opinion-Process Obtaining Proposal Safeway	1

Total requests from Procurement Handled by CAO

6

Information Technology Department

Greg Chavarria	Agreement-ESCO Siemens Water Meter System	1
Greg Chavarria	Agreement-Migration of Email to icloud	1
Greg Chavarria	Agreement-Addendum OpenGov Inc.	1

Total requests from IT Dept. Handled by CAO

3

Development Services Department

Keven Klopp	Resolution-Initiating Zoning in Progress Hotel Density	1
Keven Klopp	Resolution-Approving Dream Team Retail Plat	1
Keven Klopp	Resolution-Approving Accesso Building Plat	1
Keven Klopp	Resolution-Authorizing ILA Building Services	1
Keven Klopp	Agreement-ILA Broward County Building Serv.	1
Keven Klopp	Resolution-Approving Wasserstein Plat	1
Keven Klopp	Legal Opinion-Sign Code Supreme Court Ruling	1
Keven Klopp	Ordinance-Review CIE Element Comp Plan	1
Keven Klopp	Resolution-Renewal of Nighclub Licenses	1

Total Requests Dev. Serv. Dept. Handled by CAO

9

Finance Department

Jeffrey Lowe	Agreement-Investment Advisory Extension	1
Jeffrey Lowe	Resolution-Authorizing Hunter Hollis Temp Serv.	1
Jeffrey Lowe	Agreement-Personal Serv. Senior Accountant	1
Jeffrey Lowe	Resolution-Authorizing Accounting Serv Fullington	1
Jeffrey Lowe	Resolution-Ratifying Prof Serv. Hunter Hollis	1
Jeffrey Lowe	Agreement-Merchant Processing N&S Beach Parking	1

REQUESTOR'S DEPARTMENT	REQUESTOR'S NAME	ACTION TAKEN	COUNT
Total Request from Finance Department Handled by CAO	Maggie Gouin	Resolution-Tentative Fire Assessment	1
	Maggie Gouin	Resolution-Establishing Tentative Millage Rate GISND	1
	Maggie Gouin	Resolution-Establishing Tentative Millage Rate TISND	1
	Andrea Simmonds	Legal Opinion-Disputing Charges Utilities	1
	Andrea Simmonds	Other-Update Bankruptcy M. Urbaez	1
Total Request from Finance Department Handled by CAO			5

Department of Public Works & Utilities & Engineering	Requestor Name	Action Taken	Count
Total Requests From DPW & Utilities Engineering	Steven Parkinson	Resolution-Disposal Yard Waste	1
	Steven Parkinson	Resolution-Awarding Phase III MWH	1
	Steven Parkinson	Resolution-Authorizing Kessler Consulting Inc.	1
	Steven Parkinson	Resolution-Authorizing Settlement Lanzo	1
	Steven Parkinson	Resolution-Awarding Lot Clearing Services	1
	Steven Parkinson	Resolution-Custodial Services Safeguard	1
	Manga Ebbe	Agreement-Wayfinding Sign	1
	Steven Parkinson	Resolution-Amendment ILA Broward Transit	1
	Steven Parkinson	Resolution-Awarding Landscaping Weekley Asphalt	1
	Steven Parkinson	Resolution-Authorizing Environwaste Services	1
	Steven Parkinson	Resolution-Authorizing WA EAC Consulting	1
	Steven Parkinson	Resolution-Authorizing Tourist Tax	1
	Steven Parkinson	Agreement-FDOT LAP Supplemental 1	1

Human Resources Department	Requestor Name	Action Taken	Count
Total Requests from Human Resources Handled By CAO	Radu Dodea	Agreement-Principal Financial Engagement	1
	Radu Dodea	Other-Response Letter Fire Inspector	1
	Candice Alston	Agreement-Professional Serv. Asst. Director DPW	1
	Taren Kinglee	Agreement-Personal Serv. IT Dept.	1
	Radu Dodea	Agreement-Background Screening Pre-Employment	1
Total Requests from Human Resources Handled By CAO			5

Police Department	Requestor Name	Action Taken	Count
Total Requests from Police Department Handled By CAO	Dwayne Flournoy	Agreement-Hold Harmless Training Center	1
	Sonia Quinones	Resolution-Purchase Police Vehicles	1
	Dwayne Flournoy	Resolution-Authorizing Termination Security Alliance	1
Total Requests from Police Department Handled By CAO			3

REQUESTOR'S DEPARTMENT REQUESTOR'S NAME ACTION TAKEN COUNT

Dwayne Flournoy	Other-Administrative Expunction SAO	1
Dwayne Flournoy	Agreement-Taser Body Worn Cameras	1
Dwayne Flournoy	Legal Opinion-SB 264 Traffic	1
Dwayne Flournoy	Agreement-Dept. Justice DEA Task Force MOU	1

Total Requests from Police Dep. Handled by CAO

7

Fire Department

Mark Ellis	Agreement-EMS Broward Grant ESO Solutions	1
Mark Ellis	Resolution-Authorizing Emergency Operations	1
Jack Ryan	Other-Review Wheelchair Policy	1
Mark Ellis	Agreement-Review Health Data Exchange	1

Total Requests from Fire Department Handled By CAO

4

Human Services Department

Beverly Sanders	Agreement-MOU Walkin for Life	1
Beverly Sanders	Resolution-Approving MD Steward HOP	1
Beverly Sanders	Agreement-MOU Museum of Science Summer Program	1
Beverly Sanders	Resolution-FDOT for Mural Project	1
Beverly Sanders	Resolution-Awarding S.Davis & Assoc.	1
Beverly Sanders	Agreement-ADRC Senior Mini Center	1
Beverly Sanders	Agreement-MOU Healthy Mothers/Babies	1

Total Requests from Human Serv. Handled By CAO

7

Parks & Recreation Department

Cathie Schanz	Agreement-Private Property Towing Parks	1
Cathie Schanz	Other-Review Proposed Waive Dog Dayz of Summer	1
Cathie Schanz	Agreement-Youth Employment CareerSource	1
Cathie Schanz	Other-Review Release for Swimming Lesson	1
Cathie Schanz	Legal Opinion-Documentation Prove ADA Servi	1

Total Requests from Parks & Rec. Handled By CAO

5

REQUESTOR'S DEPARTMENT	REQUESTOR'S NAME	ACTION TAKEN	COUNT
Risk Management			

Total Requests from Risk Management Handled By CAO 0

Community Redevelopment Agency (CRA)

Daniel Rosemond	Agreement-Purchase & Sale OB Johnson Park	1
Lovern Parks	Other-Satisfaction of Mortgages	5
Daniel Rosemond	Agreement-Stipulation Hallandale Auto Electric	1
Daniel Rosemond	Other-Review Unity of Title CRA by P&Z	1
Daniel Rosemond	Agreement-Purchase & Sale OB Johnson-Mt. Zion	1
Daniel Rosemond	Resolution-Authorizing Release of Code Liens 301 NE 3	1
Daniel Rosemond	Resolution-Authorizing Release of Code Liens	1
Daniel Rosemond	Resolution-Authorizing Foreclosure 412 SW 11 St	1
Daniel Rosemond	Agreement-2nd Addendum P&S Expansion OB Johnson	1
Daniel Rosemond	Agreement-3rd Addendum P&S Expansion OB Johnson	1
Daniel Rosemond	Agreement-Addendum P&S Norma Covington	1

Total requests from CRA Handled by CAO 15

Total Requests JAN 1 thru MARCH 31, 2015 Handled by CAO 100

Foreclosure Matters Handled by CAO 3

Garnishment Matters Handled by CAO 0

Municipal Ordinance Violation Matters Handled by CAO 3

Bankruptcy Matters Handled by CAO 0