



ADDENDUM # 1
LOI # FY 2015-2016-003 PUBLIC PARKING OPERATIONS

BELOW PLEASE FIND ANSWER TO QUESTIONS RECEIVED BY DEADLINE DATE OF OCTOBER 16, 2015, BY NO LATER THAN 11:00 AM:

Question # 1:

What are the criteria to evaluate this LOI? Do we have to present any price for the services that we will discuss in the LOI?

Answer # 1:

The LOI serves for the City to determine interest in the project specified. There will be no evaluation of firm's responses through the LOI. The LOI is not requesting pricing.

Question # 2:

Is the City interested to consider new technologies that are not based on traditional methods with people checking for fines on the Street. If this is the case will then the supplier has to carry on with the investment cost? Will the city consider some sort of Concession or PPP (Public Private Partnership) that will allow to invest in technology and dramatically improve parking operations by optimizing revenues and services.

Answer # 2:

Your firm's response to the LOI should address your firm's interest and position.

ANSWER FOR QUESTION #3-34:

Exhibit A – Memorandum on Citywide Parking-Implemented and Proposed Operational Changes was provided as an attachment. Any other information your firm would need/require in order to provide a response to a formal solicitation please state so in your firm's LOI response. Please list all of your questions in your firm's LOI response. Such questions will be addressed and responded to in detail when the City moves forward with the release of a formal solicitation.

Question # 3:

It will be very helpful to get a quantity of how many parking spaces are we talking about and their location.

Question # 4:

It the documents mentions that the City is changing all the old pay stations. Is this process completed? Can we have a description of current parkmeters and how many are in the City?

Question # 5:

Is there any single space park meter still available, what model is it?

Question # 6:

When you discuss the application On Street is this the same application as the one you mention as pay by phone

The new centralized pay stations will also have an on-street application. The City will be replacing the single-space meters on Three Islands Blvd. in front of Scavo Park. The elimination of the single space meters will improve the aesthetics in front of the recently renovated park, and the pay by phone option will enhance revenue by eliminating the frequency of inoperable single space meters due to coin jams.

Question # 7:

What is the amount of collections done by the type of pay station in the last two years?

Question # 8:

In the collections included in the memorándum does it also include the ones done through the app pay by phone?

Question # 9:

Resident parking spaces:

- Are they going to be only for residents?
- How many spaces do you estimate to dedicate to only residents?
- How many residents are we talking about?

Question # 10:

The enforcement and collections of fines will this be included in the scope of this LOI or will remain part of the COHB Police Department??

Question # 11:

How many spaces are to be under enforcement by category:

Garage

On-street

Surface parking lots

Question # 12:

What type of control equipment is used at the locations and how old is the equipment:

Garage

On-street

Surface parking lots

Question # 13:

What payment methods are accepted at each type of operation:

Garage

On-street

Surface parking lots

Question # 14:

Who is contracted by the City currently to accept the various forms of payment, including pay-by-phone, credit card acceptance, or other electronic form of payment? Would the Proposer be held to any of these contracts?

Question # 15:

Are there enforcement vehicles owned by the City? If yes, how many, and would the proposer have rights to use these vehicles?

Question # 16:

What are the current hours of operation?

Question # 17:

Does the City have office space that can be used by the proposer?

Question # 18:

Number of parking tickets issued in 2014?

Question # 19:

Range of fines?

Question # 20:

Range of penalties?

Question # 21:

Revenue for parking tickets in 2014?

Question # 22:

Total number of unpaid tickets in 2014?

Question # 23:

Total number of unpaid tickets from 2013?

Question # 24:

Approximate revenue value of all unpaid 2013 tickets?

Question # 25:

Does the City of Hallandale Beach issue warning tickets? If so, what is the policy for issuing warning tickets?

Question # 26:

Number of persons assigned exclusively to issuing parking tickets?

Question # 27:

Number of locations where persons who issue parking tickets report?

Question # 28:

Number of locations where parking tickets may be paid?

Question # 29:

What software program (database) do you currently use to track parking tickets?

Question # 30:

How many handheld ticket writers are you interested in?

Question # 31:

Do you mail delinquent violation notices? If yes, how many each year?

Question # 32:

How do you currently obtain registered owner name and address information?

Question # 33:

Are you interested in outsourcing your data entry work (ticket entry payment processing and/or customer service phone calls)?

Question # 34:

How many people need access to the parking management software?

**PLEASE NOTE RECEIPT OF ADDENDUM # 1 BY SIGNING BELOW AND INCLUDE WITH YOUR FIRM'S SUBMISSION.
I ACKNOWLEDGE RECEIPT OF ADDENDUM # 1:**

Company	
Name	
Title	
Signature	
Date	

Sincerely,



Andrea Lues, Director, Procurement Department