

City of Hallandale Beach
Building Department Services

Response to
RFP # FY 2011-2012-010

Submitted by

cap government

Submitted to



January 13, 2012

TAB 1: TITLE PAGE

RFP NUMBER

FY 2011-2012-010

PROJECT TITLE

Building Department Services

PROPOSER'S CONTACT INFORMATION

Headquarters

C.A.P. Government, Inc.
8350 Northwest 52 Terrace
Suite 209
Doral, Florida 33166
T: 305.448.1711
F: 305.448.1712

Carlos A. Penin, PE, President
E: cap@capfla.com

Broward County Office

C.A.P. Government, Inc.
3265 Meridian Parkway
Suite 100
Weston, Florida 33331
T: 954.888.9882
F: 954.888.9860

DATE

January 13, 2012



ADDENDUM #1

REQUEST FOR PROPOSALS # FY 2011-2012-010
BUILDING DEPARTMENT SERVICES

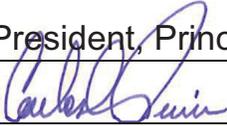
The following addendum is made as a result of the mandatory pre-proposal Conference meeting held on Thursday, December 22, 2011.

The information below must be considered by your firm when responding to the RFP.

The Cost Proposal Forms below replace the Cost Proposal pages released in the RFP.

This Addendum # 1 must be signed and provided with your firm's response.

I ACKNOWLEDGE RECEIPT OF ADDENDUM #1:

Company	CAP Government, Inc.
Name	Carlos A. Penin, PE
Title	President, Principal-in-Charge
Signature	
Date	January 13, 2012

Sincerely,



Andrea Lues, Director
General Services/Purchasing Department

TAB 2 MINIMUM QUALIFICATIONS MET

As required by this RFP, C.A.P. Government, Inc. meets and exceeds the Minimum Qualification Requirements of this contract. The table below summarizes the requirements detailed in sections four (4) through fourteen (14) of this proposal.

PROPOSAL MINIMUM QUALIFICATION REQUIREMENTS		
Minimum Qualifications	CAP	Exceeds the Minimum Qualifications
Firm must have knowledge of the City of Hallandale Beach and its goals.	CAP has extensive knowledge of the City of Hallandale Beach, since its Building Official and Broward Manager Mr. Cosmo Tornese, PE was contracted by the City to provide professional services to serve as the Interim Department Director.	CAP exceeds the minimum requirements due to Mr. Tornese's extensive experience and tenure in the City of Hallandale Beach's Building Department.
All personnel provided must be standard licensed building inspectors and/or plans examiners as per Florida State Statute 468 through the State of Florida Department of Business and Professional Regulation.	All of CAP's technical staff is licensed under the FSS 468 and the Broward Board of Rules and Appeals (BORA)	CAP exceeds the minimum requirements
Project Manager assigned to the City for the Contract must have a minimum of five (5) years of experience providing the services requested in this RFP.	CAP's Project Manager and Building Official—Cosmo Tornese, PE, has over thirty (30) years of experience providing similar services.	CAP exceeds the minimum requirements by six (6x) times the amount required in the RFP.
The firm must possess a minimum of five (5) years experience under its current business name.	CAP has twenty-two (22) years of experience doing business and six (6) years under its current business name.	CAP exceeds the minimum requirement under its current business name.
All personnel assigned to perform services under the Contract must have at least three (3) years of experience in their respective disciplines.	CAP's Technical Staff averages twenty (20) years experience.	CAP exceeds the minimum requirements by six (6x) times the amount required in the RFP.
Provide five (5) references of similar engagements, scope of work and complexity that have been completed by your company within the last five (5) years.	CAP provides five (5) references of similar work. CAP has served twenty-one (21) municipalities within the last five (5) years.	CAP exceeds the minimum requirements by four (4x) times the amount required in the RFP.
Contractor must provide a minimum of two (2) qualified persons for each position required by this RFP.	CAP will provide a minimum of two (2) qualified persons for each position required by this RFP.	CAP exceeds the minimum requirements. Due to its staffing resources, CAP can provide up to six (6) qualified personnel in certain disciplines.
Firm must be properly licensed in the State of Florida and hold the applicable licenses for Broward County.	CAP is licensed in the State of Florida and has all the required applicable licenses for Broward County.	

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TAB 4: TRANSMITTAL LETTER



January 13, 2012

Ms. Sheena D. James
City Clerk
City of Hallandale Beach
Executive Offices
400 South Federal Highway – 2nd Floor
Hallandale Beach, FL 33009

RE: Request for Proposals No. FY 2011-2012-010 for Building Department Services

Dear Ms. James:

C.A.P. Government, Inc. (CAP) understands that the City of Hallandale Beach (City) is seeking qualified proposers to provide building department services for the City's Building Department. CAP thoroughly understands the scope of services presented in the RFP and is prepared and committed to provide full building department services to the City.

FIRM OVERVIEW

Our company and staff are fully qualified and licensed by State of Florida Department of Business and Professional Regulation as well as the Broward County Board of Rules and Appeals. Each of our technical professional staff will administer services that comply with the requirements of Florida Statutes 468, Part XII and the Broward County Administrative Provisions to the Florida Building Code.

We believe CAP is the best qualified firm to perform the work of the Building Department, including delivering exceptional customer service while maintaining cost efficiencies. Our staff includes multi-lingual employees that are able to assist customers of many different backgrounds. We understand that service levels can affect the manner in which normal operations are carried out during peak demand periods and/or emergency situations. CAP is organized to respond with all available staff resources to meet the City's needs.

RELEVANT EXPERIENCE

CAP has served as the premier provider of building department services in South Florida for the last 22 years. Having worked with more than a dozen municipalities and educational clients including school boards, colleges, and universities, we understand that expedient and reliable plans review and inspection services are vital components of a successful building department. As evidenced by our uninterrupted history of service to our clients, some in excess of fifteen (15) years, not only do we promise efficient, cost-effective, and quality solutions to our clients; **we deliver it.** As an extension of our client's staff, we strive to uphold and protect the integrity of the departments and achieve professional and courteous customer service.

In the fulfillment of our obligations to cities, residents, and stakeholders, CAP is mindful of its continued responsibility to coordinate services with state, local, and federal agencies, and contractors to provide competent and professional service. CAP's commitment to meeting the established thresholds and developing a rapport with customers translates into enhanced public perception of the services the City provides.

PROJECT MANAGEMENT

Our Project Manager, Mr. Cosmo Tornese, PE will serve as the Chief Building Official. **He exceeds the minimum of five years of similar experience with more than 30 years performing as the administration of building department functions in Broward County.** Prior to joining CAP six years ago, he served as the Director of the

8350 NW 52nd Terrace • Suite 209 • Doral, FL 33166
305.448.1711 • 305.448.1712 Fax



January 13, 2012
Ms. Sheena D. James
Re: RFP No. FY2011-2012-010
Page 2 of 2

Broward County Building Department where he mastered his ability to discuss building code matters with architects, engineers, contractors, other building officials, and the general public. Mr. Tornese is intimately familiar with the City of Hallandale Beach's building department services and will provide invaluable insight and management over all departmental operations.

Our Client Manager, Mr. David Tringo has more than 27 years of experience with the applicable laws, rules, regulations, directives, codes, and ordinances related to the management of Building Department services in Broward County. Mr. Tringo will be available on a regular basis for the duration of this contract. He will serve as the liaison between the City's designated representative and our team to provide overall contract management. His responsibilities will include ensuring that all administrative matters are efficiently and expeditiously resolved, exceeding the thresholds and levels of service prescribed by the City.

WHY CHOOSE CAP

We are confident that you will find our experience providing building department services complements the City's philosophy related to customer satisfaction and service. As you review our proposal package, we call to your attention the following points that we believe make CAP the right choice for the City of Hallandale Beach.

Outsourcing Building Department services is what we do:

- **Qualifications.** CAP has a successful record of superior performance of services similar to those required by this solicitation including work for the cities of Fort Lauderdale, Weston, Southwest Ranches, South Bay, Parkland, Lauderhill, Margate and Wilton Manors. Our employees have measurable performance and proven ability to perform plans review and inspection services.
- **Staff Experience.** CAP has more than 70 employees available with specialized expertise to provide plans review services to the City. Our staff includes engineers, plans reviewers, and inspectors with related building department experience. To further our commitment to the City of Hallandale Beach we have already hired a member of Hallandale Beach's Building Department staff.
- **Location.** CAP has offices throughout South Florida. We will provide our services on behalf of the City by housing our staff in space provided by the City. Staff may also be dispatched, as necessary, from our Weston office.
- **Quality Control.** CAP's well-organized quality control procedures facilitate the delivery of the highest level of service to our clients.

C.A.P. Government, Inc. looks forward to providing building department services to the City of Hallandale Beach and serving as an extension of the City's staff. Our proposal is a firm and irrevocable offer until such time as the City Commission awards a contract, as a result of this RFP. Should you require any additional information, please do not hesitate to contact me at 305.458.6000.

Very truly yours,
C.A.P. Government, Inc.

Carlos A. Penin, PE
President

TAB 5 GENERAL REQUIREMENTS

The City of Hallandale Beach (City) seeks qualified firms to provide building department services in accordance with Chapter 468, Part XII, Florida Statutes; the Florida Building Code (FBC); and all applicable laws and codes.

The selected firm is expected to have the experience and qualifications to provide plan review services, inspection services, permitting services, administrative services Emergency/Disaster response services, 40 year inspection services and all permit processing and record keeping duties in the name of the City. CAP will furnish personnel with the duties of:

- Building Official,
- Chief Building Inspector,
- Chief Mechanical Inspector,
- Chief Electrical Inspector,
- Building Inspectors,
- Chief Plumbing Inspectors, and
- Plans Examiners And Inspectors (per Section 103 of the FBC-Broward County Administration Provision

Services relative to building include:

- Roofing,
- Plumbing,
- Plumbing Gas,
- Electrical, Mechanical, And HVAC

CAP is aware of the requirement specified in this RFP for the selected contractor to maintain all current City staff for (1) year from contract execution. CAP is prepared to meet or exceed all of these requirements.

CAP has identified several factors that we believe will enhance our ability to serve the City as well as its residents, stakeholders, staff, and elected officials.

EMERGENCY OPERATIONS

CAP is aware of the devastating effects that natural disasters like hurricanes can have on a community. Our senior, technical, and administrative staff have the experience, hands-on knowledge, and training to work with the City before, during, and after a natural disaster. Our staff has provided these services to various clients over the last two decades and successfully mitigated potentially dangerous situations through the provision of our services.

We stand ready to work with the City, community, and emergency response teams during these events. We are committed to assigning our staff to the City's Emergency Operations Center (EOC) when operational as well as assisting in the damage assessment and safety inspections.

CAP is prepared to attend coordination meeting with first responders as part of the Broward County/ City-wide Emergency Operations Plan in the event of a declared emergency as well as attend quarterly Emergency Management Planning Committee (EMPC) meetings with the City's Department Directors. CAP will maintain compliance with National Incident Management System (NIMS).

COORDINATION ON SPECIAL PROJECTS

CAP has noted various areas where the City can benefit from our involvement. From the coordination of the Community Rating System (CRS) program to assisting in the preparation for the five (5) year Building Code Effectiveness Grading Schedule (BCEGS) audit and providing engineering assistance on public works projects, the CAP team has the required experience to get the job done. CAP is prepared to assist the City in its annual CRS update to the Insurance Services Offices (ISO). Coordinate the five year cycle verification visit from the CRS inspector and maintain a Class 6 or lower rating through our effective management and application of City DHS/CRS requirements during plan review and inspections.

CAP's resources include more than ten engineers who are prepared to provide engineering plans reviews for projects outside the realm of typical building department work including drainage, water and sewer, roadway work, and other public works projects during the course of the FBC plans review process. CAP will provide services of this nature on an as-needed basis as part of our responsibilities and scope of service.

TERMS AND CONDITIONS

This section demonstrates our ability to respond to the various requirements set forth in the RFP.

EQUIPMENT

CAP will provide and maintain the vehicles necessary to perform the services as set forth in this RFP. All such vehicles are well maintained, clean, free of damages and in safe operating condition. CAP's vehicles are equipped with magnetic signs that contain the name of the Firm printed in letters not less than three inches high on each side of the vehicle.

LOCAL OFFICE

We are prepared to conduct daily operations and plans review from the City's Building Department.

While located at the City's Building Department, our staff will use the provided conference room, plan tables for review, zoning maps, and plan storage areas. CAP also commits to maintain neat and orderly work areas.

CAP's Broward County headquarter's are located at:
3265 Meridian Parkway, Suite 100
Weston, Florida 33331
954.888.9882

EMPLOYEES OF THE FIRM

- Employees of the Firm shall at all times be under its sole direction and not be employees or agents of the City.
- All personnel performing services under the Agreement each have at least three years of experience in their respective disciplines.

CAP's offer letter of employment was accepted by Robert Paul Stewart

- All personnel are certified and recertified by the Broward County Board of Rules and Appeals in accordance with Section 103 of the FBC.
- All personnel will wear a uniform shirt with the logo of the Firm and will also wear a City identification tag.
- All personnel are equipped with communication equipment, including but not limited to cellular telephones.
- A list of all cellular telephone numbers of such personnel shall be submitted to the City Manager or designee at the time of execution of the agreement and such list shall be updated and provided to the City Manager or designee on a regular basis.
- At least one person will be available during regular business hours who is fluent in Spanish.

LEVELS OF SERVICE

CAP's clients have benefited from the firm's ability to tailor its services to meet ever-changing client needs. As a minimum, CAP agrees to meet the levels of service requested by the City and identified below:

- Maintain staffed permit intake counter personnel for handling intake and processing of customers permits and queries.
- Maintain fully staffed services during business hours equal to, but not less than the City's business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday with the following holidays except; New Year's Day, Martin Luther King, Jr.'s Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving Day and Christmas.
- Perform duties during normal business hours or as may be altered by mutual agreement. During such regular business hours, all telephones shall be answered personally.
- Review and process construction plans for issuance of building permits under the FBC including applications for all required certificates, licenses, and registrations.
- Plan review and inspection services shall

- include, but not be limited to building, roofing, mechanical, HVAC, plumbing, structural and electrical, as well as providing all administrative documentation as required by governmental entities having jurisdiction and the City.
- Review applications for compliance with submittal requirements including licensing, insurance, and other agency approvals.
- Route applications to appropriate staff for discipline compliance reviews and comments.
- Monitor review status to ensure prescribed time limits are met.
- Contact architects, engineers and citizens about construction projects, code questions, and concerns.
- Inspect permitted construction within City limits for compliance with codes and ordinances as well as permitted plans and specifications.
- Generally perform inspections between 8:00 a.m. to 5:00 p.m. Monday through Friday.
- Maintain records of inspections and investigations on City inspection forms.
- Use permit system provided by the City to maintain daily inspections as well as permits and plan review activities.
- Provide updates in real time.
- Prepare written reports of inspections and investigations of complaints and other reports as may be reasonably required by the City.
- Review and maintain all records required by Federal Emergency Management Agency (FEMA) in association with the processing of building permits in the format required by FEMA.
- Perform any other related services required by the City and other government agencies.
- Coordinate activities with City's Planning and Zoning Consultants, City's Fire Marshall, and Code Enforcement Officers.
- Coordinate activities with Broward County Board of Rules and Appeals and Florida Building commission as needed and/or required.

- Provide services with regard to Unsafe Buildings as described in Section 111 of the FBC-BBCAP, inspect, post and record violations and conduct public hearings and provide support to the Unsafe Structures Board.
- Perform Building Code Enforcement.
- Responsible for staffing the Emergency Operations Center (EOC) during a declared emergency when operational and assisting with damage assessment and safety inspections. The Building Code Administrator shall have immediate access to building plans and other essential building information.
- Work with the City during post disaster (natural or man-made) times in restoring Plan Review and Inspection Services pursuant to the FBC and executive orders of the Governor. Provide personnel to assist with damage assessment teams. Serve as a resource and consultant in the relevant discipline areas, assisting the operational decision making process and performing other duties as deemed necessary to restore overall safety and services.
- Provide personnel in each discipline able to respond within one hour (24 hours a day / 7 days a week) to any type of emergency call-out by the City's Fire Rescue. Law Enforcement or any authorized City representative.
- Act as the City's American's with Disabilities Act (ADA) coordinator and assist with the implementation of the City's ADA transition plan as adopted by the City's Commission.

TIME FRAMES

CAP's staff will provide service that meets or exceeds the following thresholds established in the RFP:

PLANS REVIEW TURNAROUNDS	
Building Permits (Minor):	1 business day
Building Permits (Major):	5 business days
Single Family Homes:	10 business days
Commercial Improvements:	5 business days
Commercial (Major):	10 business days

INSPECTIONS

CAP is prepared to provide the prime responsibility of performing construction inspections of different types of projects in the City. These projects can range from simple additions to more complex buildings such as multi-family high-rises and commercial buildings. In addition CAP will perform inspections associated with business tax receipts license process and cases referred by Fire, Police, Finance, Public Works and Code Compliance Division as established in the RFP.

CAP will provide an inspector to meet on-call requirement to respond to hazards, nuisances, or FBC violation reports within one business day of receiving notice. General information and service requests will receive a timely reply not to exceed one business day from date of receipt.

ADDITIONAL INSPECTIONS

Business Tax Receipts Inspections will be conducted by CAP as needed on a weekly basis. Additionally CAP will assist the City in conducting citizen concerns inspections, special event inspections, water meter pre-inspections to assist the Finance Department, public works plumbing inspections, 30 day temporary power request inspections, and electrical inspections as required for annual nightclub extended hours.

UNSAFE STRUCTURES

CAP is aware the City has established its own Unsafe Structures Board (USB), since 1977. CAP is prepared to staff the USB Secretary position who is responsible for preparing the commission chambers, keeping record and assisting during the meetings. CAP will also prepare the agenda and minutes of each meeting as well as prepare USB orders and liens. Our Building Official is able to prepare and present the cases before the USB and coordinate the demolition process with the appropriate contractors, following City procurement practices with the bid and selection process.

OTHER RESPONSIBILITIES

CAP is committed to the service standards described in the RFP. These standards include the review of walk-through permits daily from 7:30 am to 10:00 am. Permit applications requiring review by one discipline will be processed and returned to the customer within 30 to 45 minutes with approvals. If the application is not in compliance with the codes, review comments will be discussed with the customer and corrected at the counter as part of the process if possible.

DEVELOPMENT REVIEW COMMITTEE (DRC) MEETINGS

Our Building Official Mr. Cosmos Tornese will attend all DRC meetings.

cap government

January 10, 2012

Mr. Robert P. Stewart
4115 NW 130th Avenue
Coral Springs, FL 33065

Re: Employment Offer Letter

Dear Mr. Stewart:

On behalf of C.A.P. Government, Inc. (CAP), I am pleased to confirm our offer of employment for the position of **Plumbing Plans Examiner / Inspector**

This is a part time position which carries a non-exempt status and your rate will be [REDACTED] hrs [REDACTED] per hour. You will report to Mr. Dave Tringo, and your scheduled start date is on or before January 16, 2012. As you know, C.A.P. Government is currently pursuing a solicitation with the City of Hallandale Beach (RFP #FY2011-2012-010) to provide Building Department Services. We hereby commit that if we are successful in being awarded this contract, you will be transitioned to a full time employee with our company.

It is hereby agreed that you may not directly or indirectly engage, solicit or participate in any business activities or be associated with any business in any capacity which provides services to any customer of CAP during the duration of your employment.

CAP is involved in and committed to a drug-free environment and as such is in the process of including chemical screening on a pre-employment basis as part of our overall program to ensure that our employees experience an appropriate work environment. All candidates for employment could be required to submit to a urinalysis screening subsequent to an employment offer. Refusal to submit to chemical screening or confirmation of a positive test will result in a denial of any further consideration for employment. Additionally, CAP may be required to conduct a background check that may include investigation of employment history, educational background, criminal history and/or Department of Motor Vehicles records.

After the successful completion of your introductory period and as a part time employee of CAP, you will be eligible to participate in the following benefits programs that add value to your compensation package:

- 401(k) Retirement Savings Plan (eligible after 3 months of employment)

All company issued property is to be used for business purposes only and returned to CAP in good condition upon your separation from CAP. Please refer to Employee Handbook for the care and use of company property and equipment.

ment

8350 NW 52nd Terrace • Suite 209 • Doral, FL 33166
305.448.1711 • 305.448.1712 Fax

od of five (5) business days from the above

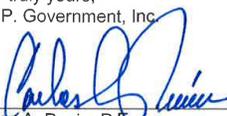
ase sign both original copies; keep one for

your records and return the second to us.

We are excited about the experience and skills that you bring to the organization and look forward to working with you and having you as a valuable member of our team.

If you have any questions or concerns prior to accepting this offer, please feel free to contact Mr. Christopher Ellison at (305) 448-1711 ext. 44 or cell at (786) 423-4462.

Very truly yours,
C.A.P. Government, Inc.


Carlos A. Penin, P.E.
President

ACCEPTED BY:
Employee


Robert P. Stewart

Date: 1/10/12

TAB 6 PROFESSIONAL LICENSES & CERTIFICATIONS

CAP and its professional technical staff possess all licenses and certifications required to provide the requested services in the State of Florida and Broward County. Our staff is certified by the State of Florida Department of Business and Professional Regulation, County Offices of Code Compliance and the Broward County Board of Rules and Appeals (BORA). Additionally, CAP's employees are prepared to obtain additional certifications deemed necessary to complete the scope of services. CAP also employs professional engineers registered with the State of Florida whose training includes technical experience in various engineering disciplines.

Our plans reviewers and inspectors are licensed and certified in accordance with all Florida Statutes and the Florida Building Code (FBC), and County requirements in the following categories:

- Structural
- Electrical
- Mechanical
- Plumbing
- Building
- Roofing

The CAP team offers the full-range of services that the City requires including specialized expertise in a diverse range of technical disciplines. Per the RFP, this section includes the following items:

- Firm Licenses
- Staff Licenses
- Board of Rules and Appeals Certificates
-

CAP has included a Certificate of Insurance to further indicate our commitment to the City.

State of Florida

Department of State

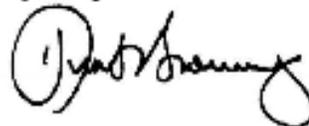
I certify from the records of this office that C.A.P. GOVERNMENT, INC. is a corporation organized under the laws of the State of Florida, filed on April 10, 1989.

The document number of this corporation is K80212.

I further certify that said corporation has paid all fees due this office through December 31, 2011, that its most recent annual report was filed on April 1, 2011, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of Florida, at Tallahassee, the Capital, this the Second day of April, 2011



Secretary of State



Authentication ID: 200200093282-040211-K80212

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.

<https://efile.sunbiz.org/certauthver.html>

State of Florida

Board of Professional Engineers

C.A.P. Government, Inc.

Is authorized under the provisions of Section 471.02, Florida Statutes, to offer engineering services to the public through a Professional Engineer, duly licensed under Chapter 471, Florida Statutes.

Certificate of Authorization

EXPIRATION: 2/28/2013
AUDIT NO: 228201303905

CA. Lic. No:
5344



City of Weston
17200 Royal Palm Boulevard
Weston, Florida 33326
(954) 385-2000

City of Weston Business Tax Receipt

Receipt Effective:

10/01/2011 - 09/30/2012

Name and Address of Business:

C.A.P. Government, Inc. d/b/a
"City of Weston Building Department"
3265 Meridian Parkway, Ste 100
Weston, Florida 33331

Contact Information:

Name: Carlos Antonio Penin, Director
Phone: 954-385-0500

Business Tax Category: General Business (all other Businesses)

RECEIPT NO. 2012-9355

1. This receipt MUST be renewed on or before September 30th of each year. Business Tax renewals are the responsibility of the business and shall occur during the 90-day period prior to September 30th of each year. Renewal notices are provided as a courtesy and are not required for renewal purposes.
2. This receipt MUST BE DISPLAYED within 10 FEET of the entrance inside your business establishment.
3. The City of Weston must be notified of any changes of name, address or ownership.

08/08/2011
Date Issued


Darrel L. Thomas, City Treasurer

detach and keep this section for your records

City of Weston Business Tax Receipt

General Business (all other Businesses)	\$236.25
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RECEIPT NO. 2012-9355 TOTAL BUSINESS TAX: \$236.25

STAFF LICENSES

<p>Licensee Details</p> <p>Licensee Information</p> <p>Name: PENIN, CARLOS ANTONIO (Primary Name) (DBA Name)</p> <p>Main Address: 8350 NW 52 TERRACE SUITE 107 DORAL Florida 33166</p> <p>County: DADE</p> <p>License Mailing: 8350 N.W. 52 TERRACE SUITE 107 DORAL FL 33166</p> <p>County: DADE</p> <p>LicenseLocation:</p> <p>License Information</p> <p>License Type: Professional Engineer</p> <p>Rank: Prof Engineer</p> <p>License Number: 33216</p> <p>Status: Current,Active</p> <p>Licensure Date: 03/25/1983</p> <p>Expires: 02/28/2013</p> <p>Special Qualifications Qualification Effective</p>	<p>Licensee Details</p> <p>Licensee Information</p> <p>Name: TRINGO, DAVID (Primary Name) (DBA Name)</p> <p>Main Address: 19737 SW 14TH STREET PEMBROKE PINES Florida 33029</p> <p>County: BROWARD</p> <p>License Mailing:</p> <p>LicenseLocation:</p> <p>License Information</p> <p>License Type: Electrical Contractor</p> <p>Rank: Cert Electrical</p> <p>License Number: EC13002239</p> <p>Status: Current,Inactive</p> <p>Licensure Date: 10/06/2004</p> <p>Expires: 08/31/2012</p> <p>Special Qualifications Qualification Effective</p>
<p>Licensee Details</p> <p>Licensee Information</p> <p>Name: TRINGO, DAVID (Primary Name) (DBA Name)</p> <p>Main Address: 19737 SW 14TH STREET PEMBROKE PINES Florida 33029</p> <p>County: BROWARD</p> <p>License Mailing:</p> <p>LicenseLocation: *Private Address* *Private Address* *Private Address* *Private Address*</p> <p>License Information</p> <p>License Type: Standard Inspector</p> <p>Rank: Inspector</p> <p>License Number: BN4165</p> <p>Status: Current,Active</p> <p>Licensure Date: 08/24/2001</p> <p>Expires: 11/30/2013</p> <p>Special Qualifications Qualification Effective</p>	<p>Licensee Details</p> <p>Licensee Information</p> <p>Name: TRINGO, DAVID (Primary Name) (DBA Name)</p> <p>Main Address: 19737 SW 14TH STREET PEMBROKE PINES Florida 33029</p> <p>County: BROWARD</p> <p>License Mailing: 19737 SW 14TH STREET PEMBROKE PINES FL 33029</p> <p>County: BROWARD</p> <p>LicenseLocation:</p> <p>License Information</p> <p>License Type: Standard Plans Examiner</p> <p>Rank: Plans Examiner</p> <p>License Number: PX2097</p> <p>Status: Current,Active</p> <p>Licensure Date: 08/08/2002</p> <p>Expires: 11/30/2013</p> <p>Special Qualifications Qualification Effective</p> <p>Electrical 08/08/2002</p>

Licensee Details	
Licensee Information	
Name:	TORNESE, COSMO (Primary Name) (DBA Name)
Main Address:	2358 Deer Creek Trail DEERFIELD Florida 33442000
County:	BROWARD
License Mailing:	
LicenseLocation:	2358 DEER CREEK TRAIL DEERFIELD BEACH FL 33442000
County:	BROWARD
License Information	
License Type:	Professional Engineer
Rank:	Prof Engineer
License Number:	15701
Status:	Current,Active
Licensure Date:	06/18/1998
Expires:	02/28/2013
Special Qualifications	Qualification Effective
Building Code Core	
Course Credit	

Licensee Details	
Licensee Information	
Name:	TORNESE, COSMO (Primary Name) (DBA Name)
Main Address:	*Private Address* *Private Add *Private Address* *Private Address* *Private Address*
License Mailing:	
LicenseLocation:	*Private Address* *Private Add *Private Address* *Private Address* *Private Address*
License Information	
License Type:	Standard Inspector
Rank:	Inspector
License Number:	BN739
Status:	Current,Active
Licensure Date:	03/23/1994
Expires:	11/30/2013
Special Qualifications	Qualification Effective

Licensee Details	
Licensee Information	
Name:	TORNESE, COSMO (Primary Name) (DBA Name)
Main Address:	*Private Address* *Private A *Private Address* *Private Address* *Private Address*
License Mailing:	
LicenseLocation:	*Private Address* *Private A *Private Address* *Private Address* *Private Address*
License Information	
License Type:	Standard Plans Examiner
Rank:	Plans Examiner
License Number:	PX347
Status:	Current,Active
Licensure Date:	03/23/1994
Expires:	11/30/2013
Special Qualifications	Qualification Effective

Licensee Details	
Licensee Information	
Name:	TORNESE, COSMO (Primary Name) (DBA Name)
Main Address:	*Private Address* *Private Addr *Private Address* *Private Address* *Private Address*
License Mailing:	
LicenseLocation:	*Private Address* *Private Addr *Private Address* *Private Address* *Private Address*
License Information	
License Type:	Building Code Administrator
Rank:	Building Code A
License Number:	BU284
Status:	Current,Active
Licensure Date:	03/23/1994
Expires:	11/30/2013
Special Qualifications	Qualification Effective

<p>Licensee Details</p> <p>Licensee Information</p> <p>Name: WINK, NEIL WAYNE (Primary Name) (DBA Name)</p> <p>Main Address: 300 S.W. 18 AVENUE FORT LAUDERDALE Florida 33312</p> <p>County: BROWARD</p> <p>License Mailing:</p> <p>LicenseLocation: *Private Address* *Private Address* *Private Address* *Private Address* *Private Address*</p> <p>License Information</p> <p>License Type: Building Code Administrator</p> <p>Rank: Building Code A</p> <p>License Number: BU406</p> <p>Status: Current,Active</p> <p>Licensure Date: 05/05/1994</p> <p>Expires: 11/30/2013</p> <p>Special Qualifications Qualification Effective Standard</p>	<p>Licensee Details</p> <p>Licensee Information</p> <p>Name: WINK, NEIL WAYNE (Primary Name) (DBA Name)</p> <p>Main Address: 300 S.W. 18 AVENUE FORT LAUDERDALE Florida 33312</p> <p>County: BROWARD</p> <p>License Mailing:</p> <p>LicenseLocation: *Private Address* *Private Address* *Private Address* *Private Address* *Private Address*</p> <p>License Information</p> <p>License Type: Standard Plans Examiner</p> <p>Rank: Plans Examiner</p> <p>License Number: PX516</p> <p>Status: Current,Active</p> <p>Licensure Date: 05/05/1994</p> <p>Expires: 11/30/2013</p> <p>Special Qualifications Qualification Effective Building Code Administrator</p>
<p>Licensee Details</p> <p>Licensee Information</p> <p>Name: WINK, NEIL WAYNE (Primary Name) (DBA Name)</p> <p>Main Address: 300 S.W. 18 AVENUE FORT LAUDERDALE Florida 33312</p> <p>County: BROWARD</p> <p>License Mailing:</p> <p>LicenseLocation: *Private Address* *Private Address* *Private Address* *Private Address* *Private Address*</p> <p>License Information</p> <p>License Type: Standard Inspector</p> <p>Rank: Inspector</p> <p>License Number: BN1274</p> <p>Status: Current,Active</p> <p>Licensure Date: 05/11/1994</p> <p>Expires: 11/30/2013</p> <p>Special Qualifications Qualification Effective</p>	<p>Licensee Details</p> <p>Licensee Information</p> <p>Name: WINK, NEIL WAYNE (Primary Name) NEIL WINK CONSTRUCTION CO (</p> <p>Main Address: 300 S.W. 18 AVENUE FORT LAUDERDALE Florida 33312</p> <p>County: BROWARD</p> <p>License Mailing:</p> <p>LicenseLocation: *Private Address* *Private Address* *Private Address* *Private Address* *Private Address*</p> <p>License Information</p> <p>License Type: Certified General Contractor</p> <p>Rank: Cert General</p> <p>License Number: CGC019386</p> <p>Status: Current,Inactive</p> <p>Licensure Date: 07/01/1981</p> <p>Expires: 08/31/2012</p> <p>Special Qualifications Qualification Effective</p>

Licensee Details	
Licensee Information	
Name:	HARKINS, TERRY G (Primary Name) (DBA Name)
Main Address:	11360 N.W. 27TH CT PLANTATION Florida 33323
County:	BROWARD
License Mailing:	
LicenseLocation:	11360 NW 27 CT PLANTATION FL 33323
County:	BROWARD
License Information	
License Type:	Standard Plans Examiner
Rank:	Plans Examiner
License Number:	PX551
Status:	Current,Active
Licensure Date:	05/05/1994
Expires:	11/30/2013
Special Qualifications	Qualification Effective
Building	

Licensee Details	
Licensee Information	
Name:	HARKINS, TERRY G (Primary Name) (DBA Name)
Main Address:	11360 N.W. 27TH CT PLANTATION Florida 33323
County:	BROWARD
License Mailing:	
LicenseLocation:	11360 NW 27 CT PLANTATION FL 33323
County:	BROWARD
License Information	
License Type:	Standard Plans Examiner
Rank:	Plans Examiner
License Number:	PX551
Status:	Current,Active
Licensure Date:	05/05/1994
Expires:	11/30/2013
Special Qualifications	Qualification Effective
Building	

Licensee Details	
Licensee Information	
Name:	HARKINS, TERRY G (Primary Name) (DBA Name)
Main Address:	11360 N.W. 27TH CT PLANTATION Florida 33323
County:	BROWARD
License Mailing:	
LicenseLocation:	
License Information	
License Type:	Certified General Contractor
Rank:	Cert General
License Number:	CGC1508636
Status:	Current,Inactive
Licensure Date:	02/28/2005
Expires:	08/31/2012
Special Qualifications	Qualification Effective
Construction Individual	02/28/2005

Licensee Details	
Licensee Information	
Name:	LUNSFORD, MERVIN F (Primary Name) (DBA Name)
Main Address:	2238 N CYPRESS BEND DRIVE #1 POMPANO BEACH Florida 33069
County:	BROWARD
License Mailing:	
LicenseLocation:	*Private Address* *Private Address* *Private Address* *Private Address*
License Information	
License Type:	Standard Inspector
Rank:	Inspector
License Number:	BN2186
Status:	Current,Active
Licensure Date:	06/17/1995
Expires:	11/30/2013
Special Qualifications	Qualification Effective

<p>Licensee Details</p> <p>Licensee Information</p> <p>Name: LUNSFORD, MERVIN F (Primary Name) (DBA Name)</p> <p>Main Address: 2238 N CYPRESS BEND DRIVE #10 POMPANO BEACH Florida 33069</p> <p>County: BROWARD</p> <p>License Mailing:</p> <p>LicenseLocation: *Private Address* *Private Address* *Private Address* *Private Address* *Private Address*</p> <p>License Information</p> <p>License Type: Standard Plans Examiner</p> <p>Rank: Plans Examiner</p> <p>License Number: PX1394</p> <p>Status: Current,Active</p> <p>Licensure Date: 04/03/1998</p> <p>Expires: 11/30/2013</p> <p>Special Qualifications Qualification Effective Building</p>	<p>Licensee Details</p> <p>Licensee Information</p> <p>Name: LUNSFORD, MERVIN F (Primary Name) (DBA Name)</p> <p>Main Address: 2238 N CYPRESS BEND DRIVE # POMPANO BEACH Florida 3306</p> <p>County: BROWARD</p> <p>License Mailing:</p> <p>LicenseLocation:</p> <p>License Information</p> <p>License Type: Building Code Administrator</p> <p>Rank: Building Code A</p> <p>License Number: BU1359</p> <p>Status: Current,Active</p> <p>Licensure Date: 12/24/2003</p> <p>Expires: 11/30/2013</p> <p>Special Qualifications Qualification Effective Modular 1&2 04/22/2002</p>
<p>Licensee Details</p> <p>Licensee Information</p> <p>Name: LUNSFORD, MERVIN F (Primary Name) (DBA Name)</p> <p>Main Address: 2238 N CYPRESS BEND DRIVE # POMPANO BEACH Florida 3306</p> <p>County: BROWARD</p> <p>License Mailing: 2238 NORTH CYPRESS BEND DR POMPANO BEACH FL 33069</p> <p>County: BROWARD</p> <p>LicenseLocation:</p> <p>License Information</p> <p>License Type: Certified General Contractor</p> <p>Rank: Cert General</p> <p>License Number: CGC038447</p> <p>Status: Current,Inactive</p> <p>Licensure Date: 12/05/1986</p> <p>Expires: 08/31/2012</p> <p>Special Qualifications Qualification Effective</p>	<p>Licensee Details</p> <p>Licensee Information</p> <p>Name: NEMES, FRANK (Primary Name) FRANKLIN CONSTRUCTION (DBA</p> <p>Main Address: *Private Address* *Private Add *Private Address* *Private Address* *Private Address*</p> <p>License Mailing:</p> <p>LicenseLocation: *Private Address* *Private Add *Private Address* *Private Address* *Private Address*</p> <p>License Information</p> <p>License Type: Certified Building Contractor</p> <p>Rank: Cert Building</p> <p>License Number: CBC052138</p> <p>Status: Current,Inactive</p> <p>Licensure Date: 11/28/1990</p> <p>Expires: 08/31/2012</p> <p>Special Qualifications Qualification Effective</p>

Licensee Details	
Licensee Information	
Name:	NEMES, FRANK (Primary Name) (DBA Name)
Main Address:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*
License Mailing:	
LicenseLocation:	*Private Address* *Private Address* *Private Address* *Private Address*
License Information	
License Type:	Standard Inspector
Rank:	Inspector
License Number:	BN4143
Status:	Current,Active
Licensure Date:	08/13/2001
Expires:	11/30/2013

Licensee Details	
Licensee Information	
Name:	NEMES, FRANK (Primary Name) (DBA Name)
Main Address:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*
License Mailing:	
LicenseLocation:	
License Information	
License Type:	Standard Plans Examiner
Rank:	Plans Examiner
License Number:	PX2063
Status:	Current,Active
Licensure Date:	05/22/2002
Expires:	11/30/2013
Special Qualifications	Qualification Effective

Licensee Details	
Licensee Information	
Name:	RILES, JOHNNIE OTIS (Primary Name) SOUTHEAST REGIONAL DEVELOPMENT (DBA Name)
Main Address:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*
License Mailing:	
LicenseLocation:	2510 NW 19TH ST SUITE # 1A FORT LAUDERDALE FL 33311
County:	BROWARD
License Information	
License Type:	Registered Building Contractor
Rank:	Reg Building
License Number:	RB29003218
Status:	Current,Active
Licensure Date:	08/14/2003
Expires:	08/31/2013
Special Qualifications	Qualification Effective

Licensee Details	
Licensee Information	
Name:	RILES, JOHNNIE OTIS (Primary Name) (DBA Name)
Main Address:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*
License Mailing:	
LicenseLocation:	*Private Address* *Private Address* *Private Address* *Private Address*
License Information	
License Type:	Standard Inspector
Rank:	Inspector
License Number:	BN1305
Status:	Current,Active
Licensure Date:	05/11/1994
Expires:	11/30/2013
Special Qualifications	Qualification Effective

Licensee Details	
Licensee Information	
Name:	RILES, JOHNNIE OTIS (Primary Name) (DBA Name)
Main Address:	*Private Address* *Private Address* *Private Address* *Private Address*
License Mailing:	
LicenseLocation:	
License Information	
License Type:	Standard Plans Examiner
Rank:	Plans Examiner
License Number:	PX3325
Status:	Current,Active
Licensure Date:	05/26/2010
Expires:	11/30/2013
Special Qualifications	Qualification Effective
Building	05/26/2010

Licensee Details	
Licensee Information	
Name:	TRAUTMAN, ROBERT LEE (Primary Name) (DBA Name)
Main Address:	HOMES BY KENNEDY II LTD (Primary Name) 9460 TANGERINE PLACE, #6-110 DAVIE Florida 33324
County:	BROWARD
License Mailing:	
LicenseLocation:	9460 TANGERINE PLACE #6-110 DAVIE FL 33324
County:	BROWARD
License Information	
License Type:	Certified General Contractor
Rank:	Cert General
License Number:	CGC051825
Status:	Current,Active
Licensure Date:	11/28/1990
Expires:	08/31/2012
Special Qualifications	Qualification Effective
Building	

Licensee Details	
Licensee Information	
Name:	TRAUTMAN, ROBERT LEE (Primary Name) (DBA Name)
Main Address:	9460 TANGERINE PLACE, #6-110 DAVIE Florida 33324
County:	BROWARD
License Mailing:	
LicenseLocation:	*Private Address* *Private Address* *Private Address* *Private Address*
License Information	
License Type:	Standard Inspector
Rank:	Inspector
License Number:	BN3210
Status:	Current,Active
Licensure Date:	04/03/1998
Expires:	11/30/2013
Special Qualifications	Qualification Effective
Building	

Licensee Details	
Licensee Information	
Name:	TRAUTMAN, ROBERT LEE (Primary Name) (DBA Name)
Main Address:	9460 TANGERINE PLACE, #6-110 DAVIE Florida 33324
County:	BROWARD
License Mailing:	
LicenseLocation:	
License Information	
License Type:	Standard Plans Examiner
Rank:	Plans Examiner
License Number:	PX2606
Status:	Current,Active
Licensure Date:	12/13/2005
Expires:	11/30/2013
Special Qualifications	Qualification Effective
Building	12/13/2005

Licensee Details	
Licensee Information	
Name:	VALDIVIA, JUAN JORGE (Primary Name) INDIVIDUAL (DBA Name)
Main Address:	1075 SW 66 AVE PEMBROKE PINES Florida 33023
County:	BROWARD
License Mailing:	
LicenseLocation:	1075 SW 66 AVE PEMBROKE PINES FL 33023
County:	BROWARD
License Information	
License Type:	Certified General Contractor
Rank:	Cert General
License Number:	CGC056895
Status:	Current,Inactive
Licensure Date:	
Expires:	08/31/2012
Special Qualifications	Qualification Effective
Construction Individual	02/20/2004

Licensee Details	
Licensee Information	
Name:	VALDIVIA, JUAN JORGE (Primary Name) INDIVIDUAL (DBA Name)
Main Address:	1075 SW 66 AVE PEMBROKE PINES Florida 33023
County:	BROWARD
License Mailing:	
LicenseLocation:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*
License Information	
License Type:	Standard Inspector
Rank:	Inspector
License Number:	BN3285
Status:	Current,Active
Licensure Date:	06/22/1998
Expires:	11/30/2013
Special Qualifications	Qualification Effective
Building	

Licensee Details	
Licensee Information	
Name:	DIXON, WILLIAM CARLTON JR (Primary Name) ADVENT AIR CONDITIONING (DBA Name)
Main Address:	7011 COOLIDGE ST HOLLYWOOD Florida 33024
County:	BROWARD
License Mailing:	
LicenseLocation:	7011 COOLIDGE ST HOLLYWOOD FL 33024-3819
County:	BROWARD
License Information	
License Type:	Certified Air Conditioning Contractor
Rank:	Cert Air
License Number:	CAC020195
Status:	Current,Active
Licensure Date:	07/01/1981
Expires:	08/31/2012
Special Qualifications	Qualification Effective
Construction Individual	

Licensee Details	
Licensee Information	
Name:	DIXON, WILLIAM CARLTON JR (Primary Name) ADVENT AIR CONDITIONING (DBA Name)
Main Address:	7011 COOLIDGE ST HOLLYWOOD Florida 33024
County:	BROWARD
License Mailing:	
LicenseLocation:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*
License Information	
License Type:	Standard Inspector
Rank:	Inspector
License Number:	BN1117
Status:	Current,Active
Licensure Date:	05/04/1994
Expires:	11/30/2013
Special Qualifications	Qualification Effective
Building	

Licensee Details

Licensee Information

Name: **DIXON, WILLIAM CARLTON JR (Primary Name)**
(DBA Name)
Main Address: **7011 COOLIDGE ST**
HOLLYWOOD Florida 33024
County: **BROWARD**

License Mailing:

LicenseLocation: ***Private Address* *Private Address***
Private Address
Private Address
Private Address

License Information

License Type: **Standard Plans Examiner**
Rank: **Plans Examiner**
License Number: **PX487**
Status: **Current,Active**
Licensure Date: **05/04/1994**
Expires: **11/30/2013**

Special Qualifications **Qualification Effective**
Mechanical

Licensee Details

Licensee Information

Name: **CLARKE, ROBERT R (Primary Name)**
(DBA Name)
Main Address: **4260 NW 24 ST**
LAUDERHILL Florida 33313
County: **BROWARD**

License Mailing:

LicenseLocation:

License Information

License Type: **Electrical Contractor**
Rank: **Cert Electrical**
License Number: **EC0002364**
Status: **Current,Inactive**
Licensure Date: **08/04/2000**
Expires: **08/31/2012**

Special Qualifications **Qualification Effective**

[View Related License Information](#)

Licensee Details

Licensee Information

Name: **CLARKE, ROBERT R (Primary Name)**
(DBA Name)
Main Address: **4260 NW 24 ST**
LAUDERHILL Florida 33313
County: **BROWARD**

License Mailing:

LicenseLocation: ***Private Address* *Private Address***
Private Address
Private Address
Private Address

License Information

License Type: **Standard Inspector**
Rank: **Inspector**
License Number: **BN86**
Status: **Current,Active**
Licensure Date: **03/11/1994**
Expires: **11/30/2013**

Special Qualifications **Qualification Effective**
Commercial Electric

Licensee Details

Licensee Information

Name: **CLARKE, ROBERT R (Primary Name)**
(DBA Name)
Main Address: **4260 NW 24 ST**
LAUDERHILL Florida 33313
County: **BROWARD**

License Mailing:

LicenseLocation: ***Private Address* *Private Address***
Private Address
Private Address
Private Address

License Information

License Type: **Standard Plans Examiner**
Rank: **Plans Examiner**
License Number: **PX38**
Status: **Current,Active**
Licensure Date: **03/11/1994**
Expires: **11/30/2013**

Special Qualifications **Qualification Effective**
Electrical

Licensee Details	
Licensee Information	
Name:	CLARKE, ROBERT R (Primary Name) (DBA Name)
Main Address:	4260 NW 24 ST LAUDERHILL Florida 33313
County:	BROWARD
License Mailing:	
LicenseLocation:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*
License Information	
License Type:	Building Code Administrator
Rank:	Building Code A
License Number:	BU808
Status:	Current,Active
Licensure Date:	10/19/1995
Expires:	11/30/2013
Special Qualifications	Qualification Effective Standard

Licensee Details	
Licensee Information	
Name:	WITZEN, WALTER D (Primary Name) (DBA Name)
Main Address:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*
License Mailing:	
LicenseLocation:	
License Information	
License Type:	Standard Inspector
Rank:	Inspector
License Number:	BN5824
Status:	Current,Active
Licensure Date:	06/13/2007
Expires:	11/30/2013
Special Qualifications	Qualification Effective Electrical Inspector 06/13/2007

Licensee Details	
Licensee Information	
Name:	WITZEN, WALTER DAVID (Primary Name) WITZEN ELECTRIC (DBA Name)
Main Address:	3319 PELICAN BLVD CAPE CORAL Florida 33914
County:	LEE
License Mailing:	
LicenseLocation:	3319 PELICAN BLVD CAPE CORAL FL 33914
County:	LEE
License Information	
License Type:	Registered Electrical Contractor
Rank:	Reg Electrical
License Number:	ER0013711
Status:	Current,Active
Licensure Date:	02/14/1995
Expires:	08/31/2012
Special Qualifications	Qualification Effective

Licensee Details	
Licensee Information	
Name:	DIAZ, GREGORIO (Primary Name) JP PLUMBING SERVICE INC (DBA Name)
Main Address:	398 LAKEVIEW DRIVE UNIT 205 WESTON Florida 33326
County:	BROWARD
License Mailing:	
LicenseLocation:	3291 NW 103RD STREET MIAMI FL 33147
County:	DADE
License Information	
License Type:	Certified Plumbing Contractor
Rank:	Cert Plumbing
License Number:	CFC1425674
Status:	Current,Active
Licensure Date:	06/05/2002
Expires:	08/31/2012
Special Qualifications	Qualification Effective Construction Business 06/06/2011

Licensee Details

Licensee Information

Name: **DIAZ, GREGORIO** (Primary Name)
(DBA Name)
Main Address: **398 LAKEVIEW DRIVE UNIT 205
WESTON Florida 33326**
County: **BROWARD**
License Mailing: **398 LAKEVIEW DR
UNIT 205
WESTON FL 33326**
County: **BROWARD**
LicenseLocation: ***Private Address* *Private Address*
Private Address
Private Address
*Private Address***

License Information

License Type: **Standard Inspector**
Rank: **Inspector**
License Number: **BN149**
Status: **Current,Active**
Licensure Date: **03/14/1994**
Expires: **11/30/2013**

Licensee Details

Licensee Information

Name: **DIAZ, GREGORIO** (Primary Name)
(DBA Name)
Main Address: **398 LAKEVIEW DRIVE UNIT 205
WESTON Florida 33326**
County: **BROWARD**
License Mailing: **398 LAKEVIEW DR
UNIT 205
WESTON FL 33326**
County: **BROWARD**
LicenseLocation: ***Private Address* *Private Address*
Private Address
Private Address
*Private Address***

License Information

License Type: **Standard Plans Examiner**
Rank: **Plans Examiner**
License Number: **PX1271**
Status: **Current,Active**
Licensure Date: **07/01/1997**
Expires: **11/30/2013**

Licensee Details

Licensee Information

Name: **DIAZ, GREGORIO** (Primary Name)
(DBA Name)
Main Address: **398 LAKEVIEW DRIVE UNIT 205
WESTON Florida 33326**
County: **BROWARD**
License Mailing:
LicenseLocation:

License Information

License Type: **Home Inspector**
Rank: **Home Insp**
License Number: **HI2781**
Status: **Current,Active**
Licensure Date: **03/08/2011**
Expires: **07/31/2012**

Special Qualifications **Qualification Effective**

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Licensee Details

Licensee Information

Name: **COLLINS, JAMES THOMAS** (Primary Name)
(DBA Name)
Main Address: **1750 SW 37TH WAY
FORT LAUDERDALE Florida 33312**
County: **BROWARD**
License Mailing:
LicenseLocation:

License Information

License Type: **Certified Plumbing Contractor**
Rank: **Cert Plumbing**
License Number: **CFC057952**
Status: **Current,Inactive**
Licensure Date: **08/15/2001**
Expires: **08/31/2012**

Special Qualifications **Qualification Effective**

[View Related License Information](#)

<p>Licensee Details</p> <p>Licensee Information</p> <p>Name: COLLINS, JAMES THOMAS (Primary Name) (DBA Name)</p> <p>Main Address: 1750 SW 37TH WAY FORT LAUDERDALE Florida 33312</p> <p>County: BROWARD</p> <p>License Mailing:</p> <p>LicenseLocation: *Private Address* *Private Address* *Private Address* *Private Address* *Private Address*</p> <p>License Information</p> <p>License Type: Standard Inspector</p> <p>Rank: Inspector</p> <p>License Number: BN911</p> <p>Status: Current,Active</p> <p>Licensure Date: 04/20/1994</p> <p>Expires: 11/30/2013</p> <p>Special Qualifications Qualification Effective Plumbing</p>	<p>Licensee Details</p> <p>Licensee Information</p> <p>Name: COLLINS, JAMES THOMAS (Primary Name) (DBA Name)</p> <p>Main Address: 1750 SW 37TH WAY FORT LAUDERDALE Florida 33312</p> <p>County: BROWARD</p> <p>License Mailing:</p> <p>LicenseLocation: *Private Address* *Private Address* *Private Address* *Private Address* *Private Address*</p> <p>License Information</p> <p>License Type: Standard Plans Examiner</p> <p>Rank: Plans Examiner</p> <p>License Number: PX983</p> <p>Status: Current,Active</p> <p>Licensure Date: 10/19/1995</p> <p>Expires: 11/30/2013</p> <p>Special Qualifications Qualification Effective Plumbing</p>
--	--

Licensee Details

Licensee Information

Name: **DRY, SCOTT ALAN (Primary Name)**
(DBA Name)

Main Address: **11800 NW 15 COURT**
PEMBROKE PINES Florida 33026

County: **BROWARD**

License Mailing:

LicenseLocation:

License Information

License Type: **Standard Plans Examiner**

Rank: **Plans Examiner**

License Number: **PX2405**

Status: **Current,Active**

Licensure Date: **08/09/2004**

Expires: **11/30/2013**

Special Qualifications **Qualification Effective**
Electrical **08/09/2004**

Licensee Details

Licensee Information

Name: **DRY, SCOTT ALAN (Primary Name)**
(DBA Name)

Main Address: **11800 NW 15 COURT**
PEMBROKE PINES Florida 33026

County: **BROWARD**

License Mailing:

LicenseLocation:

License Information

License Type: **Standard Inspector**

Rank: **Inspector**

License Number: **BN4711**

Status: **Current,Active**

Licensure Date: **02/19/2004**

Expires: **11/30/2013**

Special Qualifications **Qualification Effective**
Electrical Inspector **02/19/2004**

Licensee Details

Licensee Information

Name: **DRY, SCOTT ALAN** (Primary Name)
(DBA Name)
Main Address: **11800 NW 15 COURT**
PEMBROKE PINES Florida 33026
County: **BROWARD**
License Mailing:
LicenseLocation:

License Information

License Type: **Registered Electrical Contractor**
Rank: **Reg Electrical**
License Number: **ER13012754**
Status: **Current,Inactive**
Licensure Date: **10/22/2003**
Expires: **08/31/2012**

Special Qualifications **Qualification Effective**

Licensee Details

Licensee Information

Name: **HERNANDEZ, ALEXANDER** (Primary Name)
(DBA Name)
Main Address: **11164 NW 2 COURT**
CORAL SPRINGS Florida 33071
County: **BROWARD**
License Mailing:
LicenseLocation: ***Private Address* *Private Address***
Private Address
Private Address
Private Address

License Information

License Type: **Standard Inspector**
Rank: **Inspector**
License Number: **BN2788**
Status: **Current,Active**
Licensure Date: **12/27/1996**
Expires: **11/30/2013**

Special Qualifications **Qualification Effective**
Mechanical

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Licensee Details

Licensee Information

Name: **HERNANDEZ, ALEXANDER** (Primary Name)
(DBA Name)
Main Address: **11164 NW 2 COURT**
CORAL SPRINGS Florida 33071
County: **BROWARD**
License Mailing:
LicenseLocation: ***Private Address* *Private Address***
Private Address
Private Address
Private Address

License Information

License Type: **Standard Plans Examiner**
Rank: **Plans Examiner**
License Number: **PX1391**
Status: **Current,Active**
Licensure Date: **04/03/1998**
Expires: **11/30/2013**

Special Qualifications **Qualification Effective**
Mechanical

[View Related License Information](#)

[View License Complaint](#)

Licensee Details

Licensee Information

Name: **HERNANDEZ, ALEXANDER** (Primary Name)
(DBA Name)
Main Address: **11164 NW 2 COURT**
CORAL SPRINGS Florida 33071
County: **BROWARD**
License Mailing:
LicenseLocation:

License Information

License Type: **Building Code Administrator**
Rank: **Building Code A**
License Number: **BU1752**
Status: **Current,Active**
Licensure Date: **01/05/2012**
Expires: **11/30/2013**

Special Qualifications **Qualification Effective**

[View Related License Information](#)

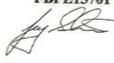
[View License Complaint](#)

BORA CERTIFICATES

Broward County Board of Rules & Appeals
 Certification no: 414

Hereby certifies **Cosmo Tornese** is competent as **BUILDING OFFICIAL**

For WESTON in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
FBPE15701 BU 284

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 655

Hereby certifies **Cosmo Tornese** is competent as **BUILDING OFFICIAL**

For WILTON MANORS in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
FBPE15701 BU 284

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 511

Hereby certifies **David Tringo** is competent as **CHIEF ELECTRICAL INSPECTOR**

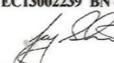
For WESTON in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
EC13002239 BN 4165 PX 2097

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 368

Hereby certifies **David Tringo** is competent as **ELECTRICAL PLANS EXAMINER/INSPECTOR**

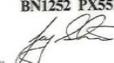
License Numbers: Building Official, please see reverse side.
EC13002239 BN 4165 PX 2097

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 657

Hereby certifies **Terry G. Harkins** is competent as **CHIEF STRUCTURAL INSPECTOR**

For WILTON MANORS in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
BN1252 PX551 CGC1508636

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 375

Hereby certifies **Terry G. Harkins** is competent as **STRUCTURAL PLANS EXAMINER/INSPECTOR**

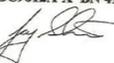
License Numbers: Building Official, please see reverse side.
CGC1508636 BN1252 PX551

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 243

Hereby certifies **Frank Nemes** is competent as **STRUCTURAL PLANS EXAMINER/INSPECTOR**

License Numbers: Building Official, please see reverse side.
00CGC9612A-X BN 4143 PX 2063

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 361

Hereby certifies **Joseph W. Crews** is competent as **STRUCTURAL INSPECTOR**

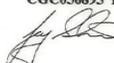
License Numbers: Building Official, please see reverse side.
BN5494 CGC005545

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 219

Hereby certifies **Juan J. Valdivia** is competent as **STRUCTURAL INSPECTOR**

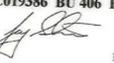
License Numbers: Building Official, please see reverse side.
CGC056895 BN 3285

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 392

Hereby certifies **Neil W. Wink** is competent as **ASSISTANT BUILDING OFFICIAL**

For WESTON in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
CGC019386 BU 406 BN 1274 PX 516

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 369

Hereby certifies **Neil W. Wink** is competent as **STRUCTURAL PLANS EXAMINER/INSPECTOR**

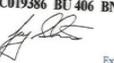
License Numbers: Building Official, please see reverse side.
CGC019386 BU 406 BN 1274 PX 516

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 512

Hereby certifies **Neil W. Wink** is competent as **CHIEF STRUCTURAL INSPECTOR**

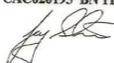
For WESTON in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
CGC019386 BU 406 BN 1274 PX 516

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 365

Hereby certifies **William Dixon** is competent as **MECHANICAL PLANS EXAMINER/INSPECTOR**

License Numbers: Building Official, please see reverse side.
CAC020195 BN 1117 PX 487

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 510

Hereby certifies **William C. Dixon** is competent as **CHIEF MECHANICAL INSPECTOR**

For WESTON in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
CAC020195 BN 1117 PX 487

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 658

Hereby certifies **William C. Dixon** is competent as **CHIEF MECHANICAL INSPECTOR**

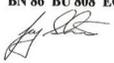
For WILTON MANORS in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
CAC020195 BN 1117 PX 487

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 656

Hereby certifies **Robert R. Clarke** is competent as **CHIEF ELECTRICAL INSPECTOR**

For WILTON MANORS in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
BN 86 BU 808 EC 2364 PX 38

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 555

Hereby certifies **Walter D. Witzten** is competent as **ELECTRICAL INSPECTOR**

License Numbers: Building Official, please see reverse side.
BN 5824 ER0013711 93CME1454X

Authorized signature:  Expiration Date: **12-31-2013**

Broward County Board of Rules & Appeals
 Certification no: 566

Hereby certifies **Gregorio Diaz** is competent as **CHIEF PLUMBING INSPECTOR**

For WESTON in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
CFC1425674 BN149 PX1271

Authorized signature:  Expiration Date: **12-31-2013**

**Broward County
Board of Rules & Appeals**
Certification no: 676



Hereby certifies
Reiner Alvarez
is competent as
CHIEF MECHANICAL INSPECTOR

For LAUDERDALE-BY-THE-SEA in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
CC#07-CMM-13881-X BN 5348 PX 2842

Authorized signature: Expiration Date: 12-31-2013

**Broward County
Board of Rules & Appeals**
Certification no: 679



Hereby certifies
James T. Collins, Jr.
is competent as
CHIEF PLUMBING INSPECTOR

For LAUDERDALE-BY-THE-SEA in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
BN 911 PX 983 CFC057952

Authorized signature: Expiration Date: 12-31-2013

**Broward County
Board of Rules & Appeals**
Certification no: 677



Hereby certifies
Robert R. Clarke
is competent as
CHIEF ELECTRICAL INSPECTOR

For LAUDERDALE-BY-THE-SEA in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
EC 2364 BU 808 BN 86 PX 38

Authorized signature: Expiration Date: 12-31-2013

**Broward County
Board of Rules & Appeals**
Certification no: 675



Hereby certifies
Mervin F. Lunsford
is competent as
CHIEF STRUCTURAL INSPECTOR

For LAUDERDALE-BY-THE-SEA in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
CGC038447 BU 1359 BN 2186 PX 1394

Authorized signature: Expiration Date: 12-31-2013

**Broward County
Board of Rules & Appeals**
Certification no: 674



Hereby certifies
Mervin F. Lunsford
is competent as
BUILDING OFFICIAL

For LAUDERDALE-BY-THE-SEA in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
CGC038447 BU 1359 BN 2186 PX 1394

Authorized signature: Expiration Date: 12-31-2013

**Broward County
Board of Rules & Appeals**
Certification no: 360



Hereby certifies
James T. Collins, Jr.
is competent as
PLUMBING PLANS EXAMINER/INSPECTOR
License Numbers: Building Official, please see reverse side.
BN 911 PX 983 CFC057952

Authorized signature: Expiration Date: 12-31-2013

**Broward County
Board of Rules & Appeals**
Certification no: 659



Hereby certifies
James T. Collins, Jr.
is competent as
CHIEF PLUMBING INSPECTOR

For WILTON MANORS in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
BN 911 PX 983 CFC057952

Authorized signature: Expiration Date: 12-31-2013

**Broward County
Board of Rules & Appeals**
Certification no: 660



Hereby certifies
Robert R. Clarke
is competent as
ASSISTANT BUILDING OFFICIAL

For WILTON MANORS in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
BN 86 BU 808 EC 2364 PX 38

Authorized signature: Expiration Date: 12-31-2013

**Broward County
Board of Rules & Appeals**
Certification no: 171



Hereby certifies
Alexander Hernandez
is competent as

MECHANICAL PLANS EXAMINER/INSPECTOR
License Numbers: Building Official, please see reverse side.
CAC042604 CMC1249926 BN 2788 PX 1391

Authorized signature: Expiration Date: 12-31-2013

**Broward County
Board of Rules & Appeals**
Certification no: 448



Hereby certifies
Alexander Hernandez
is competent as
CHIEF MECHANICAL INSPECTOR

For FORT LAUDERDALE in accordance with the provisions as set forth in the Florida Building Code, Broward County Administrative Code.
CAC042604 CMC1249926 BN 2788 PX 1391

Authorized signature: Expiration Date: 12-31-2013

**Broward County
Board of Rules & Appeals**
Certification no: 166



Hereby certifies
Scott Dry
is competent as
ELECTRICAL PLANS EXAMINER/INSPECTOR
License Numbers: Building Official, please see reverse side.
ER13012754 93CME1432X BN 4711 PX 2405

Authorized signature: Expiration Date: 12-31-2013

Certificate of Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/5/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Switlin Insurance 9800 NW 41st Street Suite 300 Miami FL 33178	CONTACT NAME: Patricia Castellanos PHONE (A/C, H, Ext): (305) 591-0090 FAX (A/C, H): (786) 661-5257 EMAIL: ADDRESS:														
INSURED C.A.P. Government, Inc. 8350 NW 51st Terrace Boca Raton FL 33465	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Charter Oak Fire Ins Co</td> <td>28615</td> </tr> <tr> <td>INSURER B: Phoenix Insurance Company</td> <td>25623</td> </tr> <tr> <td>INSURER C: Switlin Insurance Company</td> <td>35378</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Charter Oak Fire Ins Co	28615	INSURER B: Phoenix Insurance Company	25623	INSURER C: Switlin Insurance Company	35378	INSURER D:		INSURER E:		INSURER F:	
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INSURER C: Switlin Insurance Company	35378														
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES CERTIFICATE NUMBER: Cert ID 29890 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NO. OF POLICIES	TYPE OF INSURANCE	APPLICABLE PERIOD	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLASSIFICATION <input checked="" type="checkbox"/> COLLISION <input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> UMBRELLA EXCESS LIABILITY <input type="checkbox"/> DEL. RETENTION \$		680-75328275-COF-11	9/5/2011	9/5/2012	BODILY INJURY: \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence): \$ 300,000 MED EXP (Per occurrence): \$ 10,000 AUTOMOBILE LIABILITY: \$ 1,000,000 GENERAL AGGREGATE: \$ 2,000,000 PRODUCTS - COMPLETED OPERATIONS: \$ 2,000,000 Aggregate: \$ 5,000,000
A	<input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIREN/AUTO <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> UNOWNED AUTOS		810-75328276-COP-11	9/5/2011	9/5/2012	COMBINED SINGLE LIMIT (Per occurrence): \$ 1,000,000 BODILY INJURY (Per person): \$ BODILY INJURY (Per occurrence): \$ PROPERTY DAMAGE (Per occurrence): \$ Aggregate: \$
	<input type="checkbox"/> UMBRELLA EXCESS LIABILITY <input type="checkbox"/> DEL. RETENTION \$					BODILY INJURY: \$ AGGREGATE: \$
B	WORKERS COMPENSATION AND EMPLOYERS LIABILITY MAY VARY BY STATE. THIS POLICY MAY BE SUBJECT TO STATE-SPECIFIC REQUIREMENTS. (See Schedule A for details) <input type="checkbox"/> V/I <input type="checkbox"/> N/A		78-79468115-EXE-11	9/5/2011	9/5/2012	<input checked="" type="checkbox"/> NO STATE-SPECIFIC LIMITS <input type="checkbox"/> OTHER: BODILY INJURY: \$ 1,000,000 SICKNESS - POLICY LIMIT: \$ 1,000,000 EL DISEASE - POLICY LIMIT: \$ 1,000,000
C	Errors & Omissions Claims Made Policy		AE-815818	9/1/2011	9/5/2012	Per Claim/Per Aggregate: \$ 1,000,000 Deductible - Retention: \$ 25,000 DATE: 3/6/96

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate Holder as Contractor is an Additional Insured with respect to General Liability when required by written contract, subject to the terms, conditions and exclusions of the policy.

CERTIFICATE HOLDER City of Hallandale Beach Attn: Steven Jarama, Admin Asst I 400 South Federal Hwy Development 2300 East Hallandale Beach FL 33009	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2010/05)

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TAB 7 FIRM QUALIFICATIONS & EXPERIENCE

Since 1992, C.A.P. Government, Inc. (CAP) has provided building department services to local municipalities and educational organizations; our efforts have established CAP as an industry leader. Below we site a list of client cities where CAP performs or performed similar services as identified in the RFP:

- Town of Cutler Bay
- Village of El Portal
- City of Weston
- Town of Southwest Ranches
- City of Wilton Manors
- City of Fort Lauderdale
- City of Miami Beach
- City of Miami
- City of Hallandale Beach
- City of South Bay
- City of Coral Gables
- City of Miami Gardens
- Village of Key Biscayne
- Town of Miami Lakes
- City of Homestead
- Village of Palmetto Bay
- City of North Bay Village
- Town of Lauderdale-by-the-Sea

CAP Government, Inc. By the Numbers:

Firm years experience	20
Total Number of CAP employees	70
Total number of contracts through 2016	3
Potential Conflicts of Interest	0
Legal Claims in last 5 years	0

After a careful review of the RFP, CAP is confident that we can meet the needs of the City of Hallandale Beach (City). CAP is prepared to comply with all requirements set forth in the scope of services and is confident that we can facilitate a seamless transition of services.

Our team is qualified to administer professional building code services per Chapter 553 and 468, Part XII of the Florida Statutes, the Florida Building Code (FBC), the City's Municipal Code of Ordinances, and all relevant laws and codes. Additionally, employees are certified by the State of Florida Code Administrators and Inspection Board, the State of Florida Board of Professional Engineers, and the Broward County Board of Rules and

Appeals (BORA). As a safeguard, all CAP employees undergo a criminal background check and comply with CAP's Drug-Free Workplace Policy. Most CAP Building Code and Inspection personnel are pre-screened in accordance with the Jessica Lunsford Act.

Our staff of more than 70 employees has extensive experience with and knowledge of the FBC. CAP has provided full, supplemental, and expedited building department services to Florida municipalities.

In addition to CAP's familiarity with the standard, day-to-day practices and procedures of building departments, our proposed team has extensive experience working specifically within Broward County and coastal municipalities like the City. The majority of our proposed staff is certified in various levels of the Federal Emergency Management Agency's (FEMA) National Incident Management System (NIMS). This training prepares them to respond effectively to natural disasters such as hurricanes.

CONFLICT OF INTEREST

CAP is an exclusive provider to government agencies which mitigates typical conflicts of interest in serving both municipalities and private developers. **Selecting CAP means zero conflict of interest**

ASSESSMENT OF CAPABILITY

Descriptions of specialized experience with similar projects, demonstrate the quality and successes of CAP's past and current performances. Listed projects has been primarily supported by our proposed team.

CITY OF WESTON

CAP provides full-service building department services including the provision of plans review and inspections services. CAP also serves as the Building Official for the City of Weston and is involved in managing the daily operations of the department. Responsibilities include building plans review, issuance of building permits, inspections during construction, and Certificates of Occupancy issue. Operational responsibilities include but are not limited to scheduling inspections and plans reviews, maintaining an organized filing system, ensuring that all reporting is timely and completed, working with the City to establish policies including the selection of software, and training staff to provide excellent customer service.

Relevance

- Full service
- Active contract

TOWN OF SOUTHWEST RANCHES



CAP has been providing full-service building department services including the provision of plans review and inspections services to the Town for the last five years. CAP also serves as the Building Official for the Town of Southwest Ranches and is involved in managing the daily operations of the

Relevance

- Full service
- Active contract

department. Responsibilities include building plans review, issuance of building permits, inspections during construction, and issuance of Certificates of Occupancy. The purpose of building code services is to ensure compliance with the FBC, Broward County Edition, which regulates all building construction activities within the Town of Southwest Ranches.

CITY OF FORT LAUDERDALE

Over the last four years, CAP has been continuously selected to provide expedited plans review services for building/structural, roofing, electrical, mechanical, plumbing, landscaping, zoning, and engineering for the City's building department. More recently, the firm was selected to provide emergency plans review and emergency inspection services. CAP's contracts with the City require that our staff commit to adhering to established time frames for services and be available as needed to respond to emergency situations including after hours and on weekends.

Relevance

- Plans Review
- Inspections
- Active contract

department. More recently, the firm was selected to provide emergency plans review and emergency inspection services. CAP's contracts with the City require that our staff commit to adhering to established time frames for services and be available as needed to respond to emergency situations including after hours and on weekends.

TOWN OF CUTLER BAY

Since 2005, The Town of Cutler Bay has had an active contract with CAP for full-service building and permitting activities. Responsibilities include building plans review, issuance of building permits, inspections during construction, issuance of Certificates of Occupancy, and building code enforcement. In addition to the technical services provided, CAP also serves as the Building Official for the Town and is involved in the management of the day-to-day operations of the building department including providing, managing, and training permit clerks; ensuring that all plans review and inspection requests are handled



Relevance

- Full service
- Active contract

in a timely basis and per the established time frames; ensuring that customer service standards are adhered to; maintaining an organized filing system; and working with City administration as needed on department related policies and procedures.

CITY OF AVENTURA

CAP's long-standing relationship with the City began in 1996. Today, CAP has been providing the City with full services plans review and inspection services for more than 15 years. In addition to serving as the Building Official for the City, CAP is also responsible for building plans review, issuance of building permits, inspections during

Relevance

- Full service
- Active contract

construction, Certificates of Occupancy, and building code enforcement. CAP is also charged with managing the daily operations of the department and ensuring that all requests are carried out in accordance with the FBC. CAP has enjoyed a productive working relationship with the City's residents, stakeholders, staff, and elected officials and continues to work closely with each involved party to verify that the department is providing quality and efficient services.

CITY OF MIAMI BEACH

In 2009, CAP was selected by the City to provide building inspection and plans review services for various disciplines on an as-needed and on-going basis. Responsibilities include conducting field inspections to grant/deny approvals based on compliance with the FBC; reviewing plans, specifications, and materials to grant/deny approval based on compliance; evaluate alternate methods, procedures, materials, and products; and other related work required by the department director. Under a separate contract, CAP leads the effort to improve Customer Service within the Building Department. Data collection, surveys and analysis of existing procedures are the first phase in implementing procedural change and efficiencies to improve customer perception and service to the Building Department.



Relevance

- Plans Review
- Inspections
- Active contract

CAP GOVERNMENT, INC. CURRENT BUILDING DEPARTMENT SERVICES CONTRACTS

Client Staff Number Supervised	Address	Community Information	Client Reference	Term of Service	Services Provided	Contract Details
City of Aventura 6	19200 W. Country Club Drive, Suite 500 Aventura, Florida 33180	Sq. Mi.: 3.5 Population: 29,475	Eric M. Soroka 305.466.8910	1996-Present	Building official, plans review, and inspections	Price: \$1.1 million Term: 5 years Method: % of revenue FTEs Assigned: 3
City of Fort Lauderdale 4	100 N. Andrews Avenue Fort Lauderdale, Florida 33311	Sq. Mi.: 33 Population: 180,000	Terry Burgess 954.828.8000	2007-Present	Expedited and emergency plans review and inspections	Price: \$200,000 Term: 2 years Method: Flat fee per application FTEs Assigned: As-needed
Town of Cutler Bay 4	10720 Caribbean Boulevard Cutler Bay, Florida 33189	Sq. Mi.: 4.9 Population: 24,781	Steve J. Alexander 786.573.5500	2005-Present	Building Official and Clerk services	Price: \$500,000 Term: 2 years Method: % of revenue FTEs Assigned: 5
Village of El Portal 1	500 NE 87 St. El Portal, Florida 33138	Sq. Mi.: 0.4 Population: 2,427	Jason Walker 305.795.7880	2005-Present	Building official, plans review, and inspections	Price: \$27,000 Term: 2 year contract Method: % of revenue FTEs Assigned: 3
City of Weston 8	17200 Royal Palm Boulevard Weston, Florida 33326	Sq. Mi.: 26.28 Population: 65,793	John Flint 954.385.2000	2005-Present	Building official, plans review, and inspections	Price: \$1.2 million Term: 5 years Method: % of revenue FTEs Assigned: 2
Town of Southwest Ranches 4	6589 SW 160 Avenue Southwest Ranches, Florida 33331	Sq. Mi.: 13 Population: 7,342	Kenneth Fields 954.434.0008	2006-Present	Building official, plans review, and inspections	Price: \$500,000 Term: 3 years Method: % of revenue FTEs Assigned: 2
Florida International University N/A	11555 SW 17th Street CSC-113 University Park Miami, Florida 33199	2 Main Campuses and Various Branches	Francisco Quintana 305.348.4085	2007-Present	Plans review and inspections	Price: \$300,000 Term: 3 years Method: Work order FTEs Assigned: 4
Miami-Dade County School Board N/A	12525 NW 28 Avenue, Suite 51 Miami, Florida 33167	415 Schools	Harry Munoz 305.995.4780	2006-Present	Plans review and inspections	Price: \$99,944 Term: 4 years Method: Percentage of construction cost FTEs Assigned: As-needed

CAP works exclusively for government agencies. CAP is therefore not in conflict with or influenced by competing or private interests; our ability to adequately represent the City of Hallandale Beach remains focused and unwavering.

LITIGATION HISTORY

C.A.P. Government, Inc. has not had any disciplinary actions taken, pending litigation, major disputes, contracts defaults and/or liens during the past five years with state regulatory bodies or professional organizations. Furthermore, during the 20+ years of our company's history, we have not been subjected to any of the above types of litigation and /or delinquent activity.

TAB 8 TEAM'S EXPERIENCE/QUALIFICATION

Our proposed team is comprised of qualified technical personnel with relevant project experience and capabilities. We believe that our team's relationships, experience, and knowledge will provide the City of Hallandale Beach (City) with an efficient and practical approach to Building Department services.

All members of our team are 100-percent committed to complete the assignments in accordance with the requirements of the contract while maintaining a high-level of quality, customer service, and technical accuracy. Our staff have at least five years of experience in their designated trade specialization; meet the requirements of RFP; and are certified in accordance with the Florida Statutes and Florida Department of Business and Professional Regulation. CAP's proposed staff have the qualifications, competence and capacity to fulfil the tasks set forth

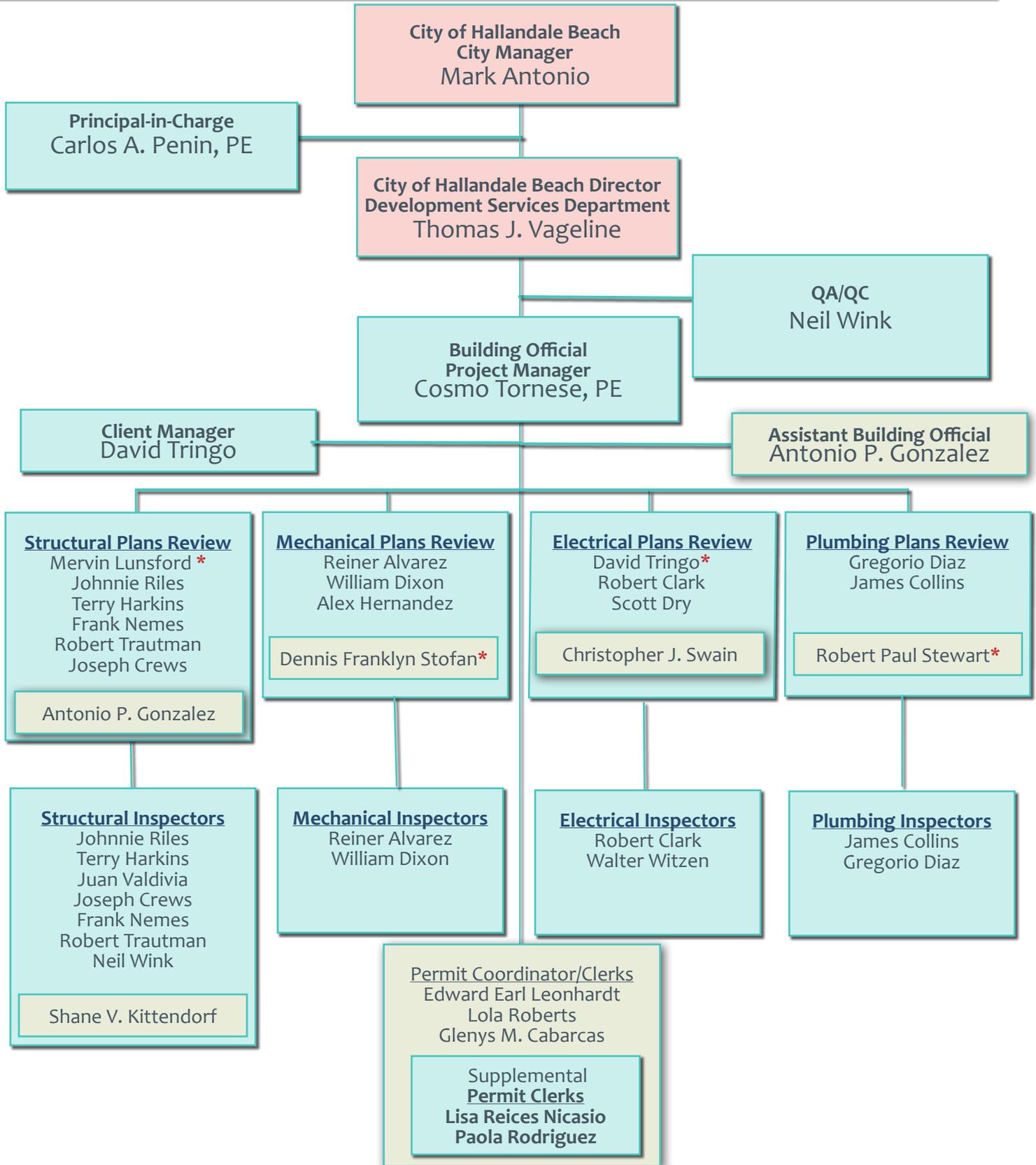
in the RFP and meet the goals of the City. Scope of Services tasks include but are not limited to:

- Conducting permitting and field inspections
- Building code and permitting enforcement
- Evaluating methods, procedures, materials, and products for compliance
- Review then approve/reject plans for the City
- Render information concerning the code and making interpretations
- Perform related work as required by the City
- Pre and Post Emergency Services

The CAP team offers the full-range of services, extensive local history, vast network of resources throughout South Florida, and solid reputation are all products of excellent service and partnerships with clients and the public.

NAME	TITLE/PROJECT ROLE	LICENSE NUMBERS	YRS. EXPERIENCE
Carlos A. Penin, PE	Principal-in-Charge	PE33216	30
Cosmo Tornese, PE	Building Official/Project Mgr.	PE,15701, BU284, PX347, BN739	47
David Tringo	Client Manager	PX2097,BN4165, EC13002239	43
Structural			
Merve Lunsford	Plan Examiner	PX1394, BN2186, BU1359, CGC038447	30
Jonnie Riles	Plan Examiner and Inspector	RB29003218, BN1305, PX3325	25
Terry Harkins	Plan Examiner and Inspector	PX551, BN1252, CGC1508636	27
Frank Nemes	Plan Examiner and Inspector	PX2063, BN4143, CBC052138, CGC9612AX (app progress)	20
Robert Trautman	Plan Examiner and Inspector	PX2606, BN3210, CGC051825	40
Joseph Crews	Plan Examiner and Inspector	PX2928, BN 5494, CGC005545	41
Juan Valdivia	Inspector	BN3285, CG05C895	39
Neil Wink	QA/QC and Inspector	BU406, PX516, BN1274, CGC019386	31
Mechanical			
Reiner Alvarez	Plan Examiner and Inspector	PX2842, BN5348	30
Alex Hernandez	Plan Examiner	BN2788, PX1391,CAC042604,CMC1249926	20
William Dixon	Plan Examiner and Inspector	PX487, BN1117, CAC020195	39
Electrical			
Scott Dry	Plan Examiner	BN4711, PX2405,#93CME-1432-X	22
David Tringo	Plan Examiner and Inspector	PX2097,BN4165, EC13002239	43
Robert Clarke	Plan Examiner and Inspector	PX 38, BN 86, BU808, EC0002364	25
Walter Witzen	Inspector	BN 5824, ER0013711	36
Plumbing			
Gregorio Diaz	Plan Examiner and Inspector	PX1271, BN149, CFC1425674, HI2781	30
James Collins	Plan Examiner and Inspector	PX983, BN911. CFC057952	49

ORGANIZATIONAL CHART



- LEGEND:**
- City of Hallandale Beach
 - CAP Government, Inc. (* denotes Chief position)
 - City of Hallandale Beach staff to be retained by CAP

Carlos A. Penin, PE

Principal-in-Charge

Education

MS, Environmental and Urban Systems, 1982

BS, Civil Engineering with Specialization in Construction Management, 1977

Licenses

Professional Engineer: Florida, 33216

C.A.P. Government, Inc., Doral, Florida (1989–Present). President and founding principal of CAP. Mr. Penin serves in an administrative capacity overseeing the daily operations of the firm. His responsibilities include marketing and business development activities, contract oversight, and staff management.

Keith and Schnars, P.A., Miami, Florida (1984–1989). Served as regional manager/resident engineer responsible for managing, scheduling, and monitoring major land development projects. He was also the liaison with regulatory agencies and local authorities.

Williams, Hatfield and Stoner, Inc. (1980–1984). Served as project engineer/manager responsible for the administration of urban road development projects and other assignments in South Florida.

Ferendion/Grafton/Spillis/Candela, Miami, Florida (1979–1980). Civil engineer responsible for engineering design and construction inspection of government and private projects.

Florida Quality Contractors, Inc., Miami, Florida (1977–1979). Civil engineer responsible for managing the preliminary phase of a 72-unit condominium development as well as various residential development projects.

Cosmo Tornese, PE

Chief Building Official/Project Manager

Education

B.S. in Civil Engineering City College of NY, 1965

Licenses/Registrations

Professional Engineer: FL, 15701

Standard Building Code Administrator: FL, BU284

Standard Plans Examiner : FL PX347

Standard Inspector : FL BN739

C.A.P. Government, Inc., Weston, Florida (2005–Present). Building code administrator/building official responsible for overseeing all building department activities within the City of Weston, Town of Southwest Ranches, City of Wilton Manors and City of South Bay. He has also served as a consultant providing supplemental services to various cities across Broward County including the City of Hallandale Beach, Lauderhill, and Parkland.

Broward County, Broward, Florida (1974–2003). Building department director and Building Official responsible for directing and performing administrative and supervisory duties including overseeing the enforcement of the Florida Building Code, regulatory codes (zoning), code enforcement, minimum housing, unsafe structures, managing employees, directing department activities, and administering the elevator program and local contractors licensing board.

N.J. Dracos Associates, Inc., New Jersey (1972–1974). Structural design engineer responsible for providing design services for high-rise buildings.

New York City Transit Authority, New York, New York (1965–1972). Project engineer and coordinator responsible for various transit projects.

Education

Staten Island College; Cornell Univ. Courses

Licenses/Registrations

Broward County Master Electrical Contractor: 97-CME-1733-X

Master Electrical Contractor: EC1300223

Standard Plans Examiner PX 2097

Standard Inspector: BN4165

Provisional Building Code Admin: PBC223

Dave Tringo

Client Manager/Electrical Plans Examiner

C.A.P. Government, Inc., Weston, Florida (2005–Present). Chief electrical inspector, plans reviewer, building department director for the City of Weston & Town of SW Ranches.

Broward County, Broward, Florida (1999–2005). Electrical plans examiner, inspector, and supervisor responsible for providing building code services.

Wiremen & Company, Broward, Florida (1993–1999). President and qualifier for this firm specializing in design-build, general, and electrical contracting. Responsibilities included providing construction services for industrial, commercial, and residential projects.

Broward County Housing Authority, Broward, Florida (1988–1993). Director of maintenance. Oversaw construction and maintenance operations performed by all trades: HVAC, mechanical, electrical, plumbing, structural, roofing, site work, and landscaping.

Reynolds, Smith & Hills, Fort Lauderdale, Florida (1983–1988). Chief project representative responsible for overseeing construction projects.

Neil Wink

QA/QC and Structural Plans Examiner

Education

Bullard Havens Tech.,
1971-1975

Allstate Construction
College, 1981

Licenses/Registrations

Certified General
Contractor: Florida,
CGC 019386

Building Code
Administrator:
Florida, BU 0000406

Building Plans
Examiner: Florida, PX
0000516

Building Inspector:
Florida, BN 0001274

C.A.P. Government, Inc., Weston, Florida (2006–Present). Structural plans examiner and inspector responsible for performing structural plans reviews and inspections for municipal and educational clients. Also acts as the assistant building official for the City of Weston.

City of Oakland Park, Oakland Park, Florida (1996–2006). Building official and chief structural inspector responsible for serving as the City's flood plain administrator, participating in the Community Rating System (CRS), and liaising with the Unsafe Structures Board.

City of Fort Lauderdale, Fort Lauderdale, Florida (1985–1996). Structural plans examiner and building inspector responsible for plans reviews and inspections. Also assisted the building official and chief structural inspector supervising subordinate inspectors within the building division.

Town of Lauderdale-by-the-Sea, Lauderdale-by-the-Sea, Florida (1993–1994). Building official and zoning administrator responsible for providing building and zoning administration services as well as plans review and field inspections.

City of Coral Springs, Coral Springs, Florida (1984–1985). Building inspector responsible for performing inspections of residential, commercial, and industrial projects within the city limits.

Education

Athens High School

Ohio University

Licenses/Registrations

Standard Plans
Examiner: Florida,
PX551

Standard Inspector:
Florida, BN1252

Certified General
Contractor: Florida,
CGC1508636

Terry Harkins

Structural Plans Examiner and Inspector

C.A.P. Government, Inc., Weston, Florida (2006–Present). Structural plans examiner responsible for performing structural plans reviews for municipal and educational clients.

City of Fort Lauderdale, Fort Lauderdale, Florida (1985–2006). Served in various roles for the City including zoning technician and plans examiner, structural plans examiner, and chief building inspector responsible building department activities.

Merve Lunsford

Structural Plans Examiner

Education

Ft.Lauderdale High
School, Florida

Licenses/Registrations
Standard Plans
Examiner, Florida,

Standard Inspector,
Florida,

Building Code
Administrator, Florida,

Certified General
Contractor: Florida,

C.A.P. Government, Inc., Weston, Florida (2006–Present). Structural plans examiner and inspector responsible for performing structural plans review and inspections for municipal and educational clients. Also acts as the assistant building official for the Town of Southwest Ranches.

Seminole Tribe of Florida, South Florida (2007–2010). Senior project manager responsible for overseeing all project activities from design through construction for projects in South Florida.

Town of Pembroke Park, Pembroke Park++++, Florida (2000–2006). Building official and chief building inspector responsible for performing inspections and overseeing all building department activities within the City a.

City of Hollywood, Hollywood, Florida (1994–2000). Plans examiner and structural building inspector responsible for performing structural plans reviews and inspections.

Merve Lunsford Construction, Inc. Florida (1986–1994). President responsible for overseeing all operations of the firm specializing in construction services.

Ferris Lunsford Plastering, Inc., Florida (1966–1986). Superintendent responsible planning, coordinating, and supervising all aspects of the firm's construction projects.

Frank Nemes

Structural Plans Examiner and Inspector

C.A.P. Government, Inc., Weston, Florida (2009–Present). Structural plans examiner and inspector responsible for performing structural plans reviews and inspections for municipal and educational clients.

Education

Franklin High School;
Franklin Township,
New Jersey, 1972

Licenses/Registrations

Standard Plans
Examiner, Florida,
PX2063

Standard Inspector,
Florida, BN4143

Building Contractor,
Florida, CBC052138

City of Oakland Park, Oakland Park, Florida (2000–2009). Plans examiner and inspector responsible for reviewing building plans and performing inspections at construction sites to confirm compliance with Florida Building Code requirements.

Frankin Construction, Broward, Florida (1991–2000). President of this construction company specializing in structural framing and building shell construction.

S.R. Construction, Sunrise, Florida (1983–1991). Supervisor responsible for managing construction crews on various construction projects in South Florida.

Johnnie Riles

Structural Plans Examiner and Inspector

Education

Miami Dade College,
1972

Licenses/Registrations

Standard Plans
Examiner, Florida
PX3325
Standard Inspector,
Florida
BN1305

C.A.P. Government, Inc., Weston, Florida (2008–Present). Structural plans examiner and inspector responsible for performing structural plans reviews and inspections for municipal and educational clients.

Havana Lofts, Miami, Florida (2005-2008). Project Manager for a 14 story condo located at 605 W. Flagler Street, Miami, Florida. Responsibilities included supervising and coordinating all construction work.

City of Fort Lauderdale, Florida (1995-2005). Structural Building Inspector responsible for reviewing plans and performing inspections at construction sites to confirm compliance with Florida Building Code requirements.

City of Fort Lauderdale, Florida (1985-1995). Housing Inspector responsible for conducting life safety inspections for city housing projects.

Robert Trautman

Structural Plans Examiner and Inspector

C.A.P. Government, Inc., Weston, Florida (2006–Present). Structural plans examiner and inspector responsible for performing structural plans reviews and inspections for municipal and educational clients. Also acts as the chief structural plans examiner at the Town of Southwest Ranches.

Education

Nova High School;
Davie, FL 1969
Miami Dade College,
1972

Licenses/Registrations

Standard Plans
Examiner: Florida, PX
2606
Standard Inspector:
Florida, BN 3210
ICC Commercial
Building Inspector:
5189768-B2
ICC Building Plans
Examiner: 5189768-B3
Broward County
Structural Plans
Examiner/Inspector:
101
General Contractor
CGC051825

City of Plantation, Plantation, Florida (2002–2006). Building inspector responsible for structural inspections of residential and commercial structures.

City of Coral Springs, Coral Springs, Florida (2000–2002). Building inspector responsible for structural inspections of residential and commercial structures.

US Filter Corporation, Sunrise, Florida (1999–2000). Site superintendent responsible for supervising all construction on the City of Sunrise's new \$5 million SCADA improvements system.

Camp, Dresser & McKee, Sunrise, Florida (1997–1999). Resident project representative responsible for overseeing work on the City of Sunrise's \$26 million Sawgrass Wastewater Treatment Plant Expansion.

City of Boca Raton, Boca Raton, Florida (1996–1997). Project manager responsible for managing construction

work for Project IRIS—a network of reclaimed water transmission lines throughout Northeast Boca.

Sunco Builder and Developers, LTD., Bahamas (1991–1996). Project manager responsible for the construction of various projects located throughout the islands of the Bahamas.

Armento Enterprises, Inc. (1991–1991). Drywall superintendent responsible for supervising drywall and metal-framing crews for commercial and government projects.

Landa Properties, Inc. (1987–1990). Project superintendent responsible for managing construction of a ten-story structure.

Howard J. Miller, PE, Broward, Florida (1983–1987). Threshold inspector for high-rise structures.

Fluor Caribbean, Venezuela (1979–1982). Civil superintendent responsible for supervising craftsmen.

Juan Valdivia

Structural Inspector

Education

Carol City High School,
1973

Licenses/Registrations

Standard Inspector,
BN3285

General Contractor,
CG056895

C.A.P. Government, Inc., Weston, Florida. Responsible for performing structural plans reviews and inspections for municipal and educational clients.

City of Plantation, Plantation, Florida. Responsible for performing structural plans reviews and reviewing specifications for compliance with plans.

City of Hollywood, Hollywood, Florida. Responsible for compliance with plans, specifications, and building code.

Joseph Crews

Structural Inspector

C.A.P. Government, Inc., Weston, Florida (2007-Present). Responsible for performing structural, building, roofing hurricane mitigation, public use, and waterproofing inspections for municipal and educational institutions clients.

Thomas E. Potter, G.C., Miami, Florida (1969-2006). Served as a supervisor on various projects in South Florida.

Education

Ft. Lauderdale High
School, 1971

Licenses/Registrations

Standard Inspector,
BN5494

Standard Plans
Examiner, PX 2606

General Contractor,
CG005545

Goldcoast Homes, Miami, Florida (1996-2006). Responsibilities included general and shell contracting assignments.

Ken Krasne, G.C., Fort Lauderdale, Florida (1991-1994). Responsibilities included general and shell contracting.

Green-Kroll Corporation, Bay Harbor, Florida (1990-1993). Provided general and shell contracting services.

Ralmark Custom Homes, Boca Raton, Florida (1986-1990). Project manager and superintendant for Stonebridge, Boca Woods, Parkside, and various other waterfront developments in the Boca Raton area.

Vander Linde Development, Fort Lauderdale, Florida (1979-1980). Project manager for all development projects in Fort Lauderdale.

American Eastern Development Co., Fort Lauderdale, Florida (1977-1979). Project manager for Lauderdale Beach Hotel Conversion, Hidden Harbor Apartments, Wilton Woods Condominium, and Footbridge Condominium.

Lewis M. Goodkin Research, Fort Lauderdale, Florida (1976-1977). General contractor for Seminole Drive Townhomes.

Alex Hernandez

Mechanical Plans Examiner

Education

Ft. Lauderdale, High School, 1982

Licenses/Registrations

Mechanical Plans Examiner, CAC042604

Chief Mechanical Inspector CMC1249926

City of Ft. Lauderdale, Florida (1996–Present). Chief Mechanical Inspector. Review all after the fact work without permit applications. Review field inspections for compliance with City ordinances. Performs mechanical plans reviews and inspections. Reviews all unsafe structure cases

Sunsentinal Newspaper, Florida (1986-1996). Responsible for servicing all HVAC equipment for the facility.

William Dixon

Mechanical Plans Examiner and Inspector

C.A.P. Government, Inc., Weston, Florida (2006–Present). Mechanical plans examiner and inspector responsible for performing mechanical plans reviews and inspections for municipal and educational clients. Also acts as the chief mechanical plans reviewer at the City of Weston.

Education

Carol City High School, 1973

Licenses/Registrations

Standard Plans Examiner, PX487

Standard Inspector, BN1117

Building Contractor, CAC 020195

City of Fort Lauderdale, Fort Lauderdale, Florida (1993–2007). Mechanical plans examiner and inspector responsible for performing mechanical plan review and inspections.

Advent Air Conditioning, South Florida (1985–1993). President of this company specializing in the installation of HVAC systems.

State Temp Mechanical, South Florida (1984–1985). Air-conditioning (A/C) service mechanic.

Wometco Enterprises, South Florida (1980–1984). A/C service mechanic.

Marr Plumbing, Inc., South Florida (1975–1980). Pipefitter, welder, and A/C service mechanic.

Fred McGilvary, Inc., South Florida (1975–1980). Pipefitter, welder, and A/C service mechanic.

Reiner Alvarez

Mechanical Plans Examiner and Inspector

C.A.P. Government, Inc., Weston, Florida (2006–Present). Mechanical plans examiner and inspector responsible for performing mechanical plans reviews and inspections for municipal and educational clients. Also acts as the chief mechanical plans reviewer at the Town of Southwest Ranches.

Miami-Dade County, Miami-Dade, Florida (2005–2006). Mechanical inspector responsible for performing inspections for the County's building department.

City of Miami Beach, Miami Beach, Florida (2002–2005). Mechanic responsible for performing various maintenance activities for the City's property management division.

Sunchaser Mechanical, Miami, Florida (2001–2001). Technician responsible for performing installations and providing service.

A-nutemp, Inc., Miami, Florida (2000–2001). Technician responsible for performing installations and providing service.

DebonAir Mechanical, Miami, Florida (1997–2000). Technician responsible for performing installations and providing service.

Scott Dry

Electrical Plans Examiner

Education

Nova High School,
1983

Licenses/Registrations

Standard Plans
Examiner, PX2405

Standard Inspector,
Florida BN4711

City of Ft. Lauderdale, Florida (2003–Present). Electrical plans examiner and inspector responsible for performing plans review and inspections.

Pomeroy Electric, Inc., Florida (1996–2003). Foreman. Supervised a crew of 20 people on small tenant improvements to large, commercial projects up to 25 stories.

Robert Clarke

Electrical Plans Examiner and Inspector

C.A.P. Government, Inc., Weston, Florida (2007–Present). Electrical plans examiner and inspector responsible for performing plans review and inspections for municipal and educational clients.

Education

Ft. Lauderdale High
School, 1987

Licenses/Registrations

Standard Plans
Examiner, PX38

Standard Inspector,
Florida, BN86

Building Code Admin.,
BU808

Electrical Contractor
EC0002364

City of Lauderhill, Lauderhill, Florida (2006–2007). Chief electrical inspector responsible for performing electrical inspections.

City of Lauderhill, Lauderhill, Florida (1994–2006). Building official responsible for performing supervisory and administrative duties including planning and coordinating the operation of the building department to enforce construction codes and ensure public safety and health.

City of Lauderhill, Lauderhill, Florida (1990–1994). Chief electrical inspector responsible for performing electrical inspections.

Bob Clark Electric, Inc., South Florida (1983–1990). President/owner of this electrical contracting business.

Walter Witzen

Electrical Inspector

C.A.P. Government, Inc., Weston, Florida (2008–Present). Responsible for performing electrical inspections for municipal and educational clients.

Education

South Dade High
School, 1976

Licenses/Registrations

Standard Inspector:
Florida, BN 5824

Electrical Contractor:
Florida, ER 13711

Broward County
Master Electrical
License: CC93-CME-
1454-X

Nova Engineering and Environmental, Miami, Florida. Performed quality assurance and code compliance inspections on commercial and residential buildings. Additional responsibilities included preparing inspection reports.

City of Cape Coral, Cape Coral, Florida. Performed technical inspections of new and existing residential, commercial, and industrial electrical systems to ensure compliance with the Florida Building Code as well as local, City, and County ordinances.

Self-Employed, Broward and Miami-Dade Counties, Florida. Responsibilities included estimating, design-build, project managements installation, and administrative duties.

Gregorio Diaz

Plumbing Plans Examiner and Inspector

Education

Plumbers
Apprenticeship
Program, Local
Union 519, 1981

Jones College,
Orlando, 1976

Thomas Jefferson
High School,
Elizabeth, New
Jersey, 1975

Licenses/Registrations

Standard Plans
Examiner, PX 1271

Standard Inspector,
BN 149

Certified Plumbing
Contractor, CFC
1425674

Home Inspector,
HI2781.

C.A.P. Government, Inc., Weston, Florida (2006–Present). Plumbing plans examiner and inspector responsible for performing plumbing plans reviews and inspections for municipal and educational clients. Also acts as the chief plumbing plans reviewer at the City of Weston and Town of Southwest Ranches.

Self-Employed, South Florida (2003–2006). Plumbing contractor involved with various projects throughout South Florida.

Village of Pinecrest, Pinecrest, Florida (1997–2003). Chief plumbing inspector responsible for reviewing all plans to verify compliance with the plumbing code for residential and commercial projects.

Miami-Dade County, Miami-Dade, Florida (1993–1997). Plumbing inspector responsible for inspections of all plumbing work for residential and commercial projects including natural and liquid propane and med gas.

Self-Employed, South Florida (1987–1993). Plumbing contractor responsible for the installation of plumbing for new homes and commercial installations as well as managing the company's service department.

Apprenticeship, South Florida (1978–1987). Worked for various companies as a journeyman plumber and eventually as a master plumber.

James M. Collins

Plumbing Plans Examiner and Inspector

Education

Ft. Lauderdale High
School, 1963

Licenses/Registrations

Standard Plans
Examiner, PX983

Standard Inspector,
BN911

Certified Plumbing
Contractor
CFC057952

Broward County, Florida (1994–Present). Plumbing plans examiner and inspector responsible for performing plumbing plans reviews and inspections for municipal and educational clients.

Cooper City/Davie/Hallandale Beach, Florida (1992–1994). Plumbing plans examiner and inspector responsible for performing plumbing plans reviews and inspections on residential and commercial projects.

City of Plantation, Florida (1985–1992). Plumbing plans examiner and inspector responsible for performing plumbing plans reviews and inspections on residential and commercial projects

Andrew Warner, Inc., Florida (1985–1997). General Superintendent for Memorial, North Broward, Broward General Hospitals and McArthur High School.

Local #719, Broward County, Florida (1963-1997) General Foreman. Started as an apprentice and worked up to General Foreman.

TAB 9 PROJECT MANAGER EXPERIENCE

Cosmo (Cos) Tornese, PE will serve as the Building Official and Project Manager to administer the Building Services Contract with the City of Hallandale Beach. Mr. Tornese served for 29 years as Broward County's Building Department Director/Building Official. There he supervised over 150 employees and administered Building Department programs. During his tenure, he provided a professionally organized administration, made procedural changes to promote efficiency, and focused on the Department's ability to provide excellent Customer Service to Building Department clients.

Nearby cities where Mr. Tornese provided Building Department Management Services include: Lauderhill, Parkland, South Bay and to the City of Hallandale Beach. He provides building department code and inspection oversight services for the cities of Weston, Wilton Manors, and South Bay.

Mr. Tornese is a Professional Engineer, Building Official who has held leadership and committee positions for State Boards, and Broward Board of Rules and Appeals.

Moreover, CAP holds a contract with the City of Hallandale Beach that assigned Mr. Tornese's six months as acting Director of Development Services gives him understanding with the operations of the Building Department. He is very familiar with what is required to communicate and respond to the needs of the public, and keeping the City Administration and City Commission informed.

Mr. Tornese's hands-on management passes through all the phases of the Building Department. Oversight management also means involvement in key activities such as:

- Assisting the public when requested.
- Meeting with Owners, Developers, Contractors, Architects, Engineers, and any permit stake holders as necessary, prior to permit application, during permit application review, and after permit issuance.

- Review alternatives in response to problems that surface; arrive at equitable solutions.
- Assure comments associated with expedited plan reviews are issued all at once. Issuing additional comments after the original comments are given hinders the expedited level of service.
- Monitor the duration of plan reviews to ensure permit issuance is done as soon as possible.
- Ensure minor permits are issued expeditiously.
- Monitor staff and workload to meet service demands adequately.
- Meet on the job site to review concerns or questions relating to the approved plans and construction conditions.
- Prior to issuance of a Certificate of Occupancy (CO), perform a review with the Contractor, Architect, Engineer, or Owner as to outstanding or pending items that need to be completed to issue the CO.
- Support and further explain the Building Code criteria when inspections are failed.
- Ensure that the permit documents and plans are maintained and assessable satisfactorily both on-line and in archival systems.
- Monitor the time individuals wait for permit service and modify procedures as needed to give the best service possible.
- Review what cut-offs are applied to inspection requests and acceptance of permit applications.
- Meet, as a minimum, the Performance Measures indicated as Exhibit B of the RFP.

These and many more service items must be reviewed and the recommendation's will be shared with the Director of Development Services, City Administration, and City Manager.

TAB 10 PAST PERFORMANCE

1. Name & Address of Firm, City, County, or Agency	Scope of Work:	Building Official, Plans Review and Inspections
City of Weston	Date(s):	2005-Present
17200 Royal Palm Boulevard	Amount:	\$1.2 million
Weston, Florida 33326	Contact:	John Flint, City Manager
Tel. 954.385.2000	Email:	jflint@westonfl.org
Full service building department services ✓		

2. Name and Address of Firm, City, County, or Agency	Scope of Work:	Permitting Plans Review and Inspections, for all Trades
City of Aventura	Date(s):	1996-Present
19200 W. Country Club Drive, Suite 500	Amount:	\$1.1 million
Aventura, Florida 33180	Contact:	Eric M. Soroka, City Manager
Tel. 305.466.8910	Email:	sorokae@cityofaventura.com
Full service building department services ✓		

3. Name and Address of Firm, City, County, or Agency	Scope of Work:	Plans Review and Inspections
City of Fort Lauderdale	Date(s):	2007-Present
100 N. Andrews Avenue	Amount:	\$200,000
Fort Lauderdale, Florida 33301	Contact:	Terry Burgess, Acting Building Services Manager
Tel. 954.828.8000	Email:	tburgess@fortlauderdale.gov
Expedited plans review and inspection services ✓		

4. Name and Address of Firm, City, County, or Agency	Scope of Work:	Building Department Services
Town of Cutler Bay	Date(s):	2005–Present
10720 Caribbean Boulevard, Suite 105	Amount:	\$500,000
Cutler Bay, Florida 33189	Contact:	Steve J. Alexander, Town Manager
Tel. 786.573.5500	Email:	salexander@cutlerbay-fl.gov
Building Official and Clerks services ✓		

5. Name and Address of Firm, City, County, or Agency	Scope of Work:	Building Official, Plans Review and Inspections
Town of Southwest Ranches	Date(s):	2006–Present
6589 SW 160 Avenue	Amount:	\$700,000
Southwest Ranches, Florida 33331	Contact:	Kenneth Fields, Town Administrator
Tel. 954.434.0008	Email:	kfields@swranches.org
Full service building department services ✓		



Town of Southwest Ranches

13400 Griffin Road
Southwest Ranches, FL 33330
Phone: (954) 434-0008 Fax: (954) 432-1490
Website: www.southwestranches.org

To whom it may concern,

January 5, 2012

I was first employed by the Town of Southwest Ranches in March 2007. The firm of CAP government had been hired to perform the functions of a municipal building department. This was my first experience with managing a contract building department. I was not sure what to expect. However, I have been pleased with the level of service that CAP government provides the residents and businesses in the Town. - previously had worked with Mr. Neil Wink, senior plans examiner for Cap Government during my career at the City of Oakland Park. I served the Town of Southwest Ranches in several capacities of Finance Administrator, Assistant Finance Administrator, Assistant Town Administrator as well as having the privilege of serving the Town as Interim Town Administrator on 2 occasions. During these 4 ½ years I have worked closely with CAP Government in several different phases of their operations.

During my tenure at the Town of Southwest Ranches I worked on several projects with Dave Tringo as well as Cos Tornese and Neil Wink. I interfaced a lot with Lisa Reices-Nicasio in the permit processing operations. The staff at CAP Government has worked closely with the Town's code enforcement contractor (CE), Inc. They have been able to achieve code compliance with very good results. The entire staff of CAP Government has always provided a high level of professional service to the Town and its residents. I have had very few complaints from any one about the services that CAP provides. As always there will be the occasional person or property owner that is not pleased. My experience is that when this is brought to the attention of CAP Government staff and management they work with the customer to resolve the issues quickly.

In my professional career I find that it is a pleasure to have CAP Government perform these services for the Town of Southwest Ranches. I have recommended the CAP Government to several other municipalities in Broward County based on my experience with their staff and management of the company. I would not hesitate to recommend CAP Government to the City of Hallandale.

If anyone in the evaluation process has any questions about my experience with CAP Government please feel free to have them contact me at 954-610-7079 or wrainsb@bellsouth.net at any time.

Sincerely,

Bert Wrains, CGFO-Retired
Consultant to Town of Southwest Ranches

Mayor, Jeff Nelson - Vice Mayor, Doug Mizer

Councilmember, Steve Brascoaux - Councilmember, Trishly Estelle - Councilmember, Gary Johnson - Town Administrator, Kenneth Fields



CITY OF PARKLAND
6600 University Drive
Parkland, Florida 33067
Office (954) 753-5040 • Fax: (954) 341-5161
www.cityofparkland.org

May 23, 2011

Re: C.A.P. Government, Inc. Letter of Recommendation

To Whom It May Concern:

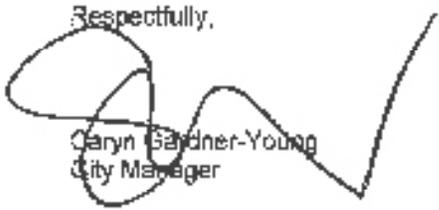
The City of Parkland ("City") previously contracted with CAP Government ("CAP") to provide consulting services to improve, to make more efficient and to implement better customer service within the City's Building Department. CAP's Project Manager was Cosmo Tomese. Cosmo's unique combination of government experience and private sector knowledge allowed him to contribute to the City in ways that others could not. Cosmo provided solid documentation of his findings and solid counsel and his advice to the City allowed changes to be made that were readily accepted by staff.

The service included:

- Analysis of cost versus revenue
- Recommendation to improve customer service that included modifications to the counter procedures
- Study the existing system and provide measures to improve the plan review and inspections programs
- Review and make recommendations to amend the fee schedule of the Building Department

On behalf of the City of Parkland, I wish to express our gratitude and commend the quality of the services provided by the CAP team and it is always a pleasure to work with dedicated professionals.

Respectfully,


Caryn Gardner-Young
City Manager

City of South Bay

335 S. W. 2ND AVENUE
South Bay, Florida 33493

May 26, 2011

To whom it may concern:

I am pleased to have this opportunity to recommend the services of C.A.P. Government, Inc. (CAP). For the past year, CAP has provided an extraordinary high level of building services to the City of South Bay, Florida including plans review and inspection. The City entered into a partnership with CAP to provide technical services related to building, electrical, mechanical and/or plumbing inspection and plan review services in accordance with the requirements of Florida Statue 468, Part XIII and Florida Building Code, Chapter 18 and Chapter 34 and any other applicable Chapter of the City of South Bay's Municipal Code of Ordinances.

It is without reservation that I recommend the services of C.A.P. Government.

Sincerely,



Arthur W. Anderson, Ph.D.

Assistant City Manager

TAB 11 APPROACH TO PROJECT

CAP's proposed approach complies with the scope of work and aims to maintain quality services to clients of the City Building Department through stringent permitting and inspection methodologies and effective customer service programs.

As a private enterprise, CAP has the staffing flexibility to meet the City's Building Department demands.

PROCESS PERMIT APPLICATIONS

We will process all permit applications. Requests for plans review submitted to CAP by the City and then placed on the reviewer's next day schedule.

REVIEW OF PLANS FOR PERMITTING

Upon processing the permit application, staff will arrange for the necessary technical reviews by the appropriate certified plans examiners. The review process will begin immediately after the submittal of a completed application and recording of same.

ISSUE PERMITS

A building permit will be issued once all reviews have been completed and it is determined that the permit application and all supporting documentation is in compliance with all codes.

INSPECT ALL PERMITTED JOB SITES

Clerical staff will retrieve all inspection requests made either by telephone, in person, fax, or electronically on daily basis. The requested inspections will be placed on the inspector's schedule. The inspection will be performed within 24 hours of CAP's written receipt of the request.

ENFORCE CODE REQUIREMENTS

Inspectors, during their regularly scheduled inspections, will monitor the City for possible building code violations. Upon receipt of a complaint or a request, inspectors will also investigate possible building code violations. In addition, our staff will issue Certificates of Occupancy (CO) and issue Certificates of Completion (CC), as appropriate, as a final step in determining compliance with the Florida Building Code. An application for CO/CC has been developed for

this purpose. Once the work has been completed, all inspections have been made and all requirements have been met, the owner will apply for a CO or CC. The clerical staff will verify compliance with the documents and the Building Official will issue the appropriate certificate.

REPRESENTATION OF THE CITY

CAP is prepared to act as the City's representative and attend applicable board meetings. CAP will prepare and represent the City in all cases presented to the various boards, in conjunction with the City Attorney.

COLLABORATION WITH CLIENTS

The entire staff will make themselves available, in a manageable manner, to assist and provide information on the building permitting and inspection issues.

CAP commits to consulting with architects, engineers, and contractors for Building Code guidance on large projects. CAP will consult with building code experts from the State; County; Cities; and other architects, engineers, and contractors on questionable matters concerning building codes. This may be applicable for all projects, especially for large ones.

Our staff is prepared to meet with architects, engineers, homeowners, contractors and other permit holders when requested, to discuss any questions, problems or concerns on plans or permits and assist with building permitting and inspection issues as well.

EMERGENCY SERVICES

CAP will be available for all type of building code related emergencies on a 24-hour basis. Mr. Tornese, as the Project Manager, is the City's primary contact.

DAMAGE ASSESSMENT SERVICES

Our inspection team will conduct inspections and prepare a damage assessment for emergencies and natural disasters. CAP has first-hand experience having performed damage assessments after Hurricanes Andrew in 1992; Charlie, Frances, and Jeanne in 2004; and Wilma and Katrina in 2005.

JOB SITE DISASTER PREPARATION

All permits issued will include the requirements for job site hurricane precautions. When determined by the National Hurricane Center (NHC) that there is the possibility of a hurricane, inspectors will remind permit holders of these safety requirements.

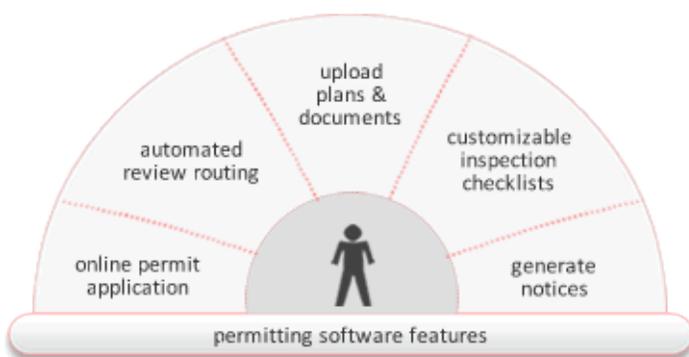
Reminders are triggered after NHC notification of a “Watch” status. Our inspectors will return once the warnings have been lifted to survey the damage, if any.

AUTOMATION, SUPPORT, AND

SOFTWARE

CAP will provide and enter data into an internet-based software application that processes, tracks, and monitors permit, plan review, and inspection activity; contains plan review comments and approvals; schedules pending and daily inspections; and records date of C.O. CAP can provide updates in real time and all data shall be the property of the City. The City shall be provided with the capability of viewing information in the software application. CAP understands that it is responsible for all costs associated with providing, maintaining, and updating the software application and will work with the City to select an acceptable software program.

CitizenServe Internet-based Application for Building Services



CAP elected to explore licensing of the non-proprietary customized Building Services modules of CitizenServe Software. With CitizenServe, the convenience for on-line permit applications and inspection results is translated to a direct savings for the Department, home owners and contractors both in time and money. With the ability to identify permits set to expire,

CitizenServe can help reduce expired permit back-log and streamline the coordination efforts.

This customized and licensed software package has the flexibility to grow with the needs of the Building Department (ie: code enforcement) in the event full internet access for property owners and contractors is desired.

CAP uses this software with proven results in the Cities of Southwest Ranches, Lauderdale-by-the-Sea and Wilton Manors.

Data integrity and transfer is simple. CitizenServe has the ability to import all archived Building Department permit and inspection data from the Sunguard software package (formerly H.T.E.).

Internal storage and outsourcing of the Department’s hard copy and electronic archival system will be evaluated during this process as well.

VERIFY NOTICE OF COMMENCEMENT

During the first inspection, staff will verify that the Notice of Commencement has been properly filed with the Clerk of Courts.

LICENSE & INSURANCE VERIFICATION

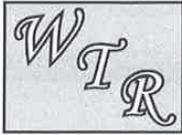
CAP and City Staff will ensure that all contractors applying for building permits are properly licensed and their insurance requirements are current.

PERFORMANCE AND VERIFICATION

CAP integrates performance and quality into our approach to outsourcing. Please refer to Tab 14 “Performance Measures” for an in-depth discussion on CAP’s ability to improve the core services of the Building Department noted in *Exhibit B*, namely:

- Building Permit process
- Building Plan Review process
- Building Inspection process
- Minimum Housing Enforcement Process
- Unsafe Structures Analysis
- Business Tax receipts Inspections
- Overall Customer interface and communication

TAB 13 FINANCIAL STATEMENT



William T. Robinson

Certified Public Accountant

10235 West Sample Road, Suite 107
Coral Springs, Florida 33065

(954) 752-8152
Fax (954) 752-8153

Accountant's Compilation Report

Board of Directors
C.A.P. Government, Inc.
8350 NW 52nd Terrace, Suite 209
Doral, FL 33166

I have compiled the accompanying balance sheet of C.A.P. Government, Inc. (a Chapter S Corporation) as of November 30, 2011 and the related statements of income and retained earnings for the eleven month period then ended. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and for presentation of the financial statements in accordance with the accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and review services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

William T. Robinson
Certified Public Accountant

Coral Springs, Florida
December 15, 2011

Member American Institute of Certified Public Accountants, Florida Institute of Certified Public Accountants

C.A.P. Government, Inc.
Balance Sheet
November 30, 2011

Assets

Current Assets

Cash in Bank	140,107
Accounts Receivable (384,357)	
Less Allowance for Doubtful Accounts (4,345)	379,922
Employee Loan / Advances	6,793
Due From Shareholder	739,866
Due From Related Entity	<u>452,594</u>

Total \$ 1,719,282

Fixed Assets

Vehicles	\$ 23,216
Furniture and Fixtures	42,835
Software	42,905
Computer Equipment	<u>71,333</u>
Total	180,289
Less Accumulated Depreciation	<u>(175,699)</u>

Cost Less Accumulated Depreciation \$ 4,590

Other Assets

Security Deposits	<u>32,972</u>
-------------------	---------------

Total Assets \$ 1,756,844

Liabilities and Stockholders Equity

Current Liabilities

Accounts Payable	\$ 59,725
Notes Payable- Current Portion	<u>150,000</u>

Total \$ 209,725

Other Liabilities

Total Liabilities \$ 209,725

Stockholders Equity

Capital Stock	500
Retained Earnings	<u>1,546,619</u>

Total 1,547,119

Total Liabilities and Stockholders Equity \$ 1,756,844

C.A.P. Government, Inc
Statement of Income and Retained Earnings for Eleven Month Period Ended November 30, 2011

	\$
<u>Income-</u> Professional Fees	<u>\$ 3,628,786</u>
<u>Operating Expenses</u>	
Direct Labor	\$ 1,389,934
Associate Fees/Subconsultant	378,584
Project Costs	210,093
Indirect Labor	284,043
Taxes & Licenses	143,367
Insurance	66,006
Insurance (Group)	94,157
Rent	70,940
Professional Fees	50,145
Vehicle Expense	56,186
Telephone/Utilities	10,553
Printing/Reproduction	4,377
Contributions	2,350
Office / Postage	10,599
Data Processing	30,285
Retirement Plan Expense	23,147
Travel & Entertainment	9,694
Depreciation	16,950
Payroll Service Fees	7,998
Sundry Expenses	(6,798)
Marketing	6,855
Dues	<u>10,482</u>
<i>Total</i>	<u>\$ 2,869,947</u>
<u>Income From Operations</u>	<u>\$ 758,839</u>
<u>Other Income (Expense)</u>	
Interest Expense	<u>(14,028)</u>
<u>Net Income For Period</u>	744,811
<u>Retained Earnings 1/1/11</u>	<u>\$ 801,808</u>
<u>Retained Earnings 11/30/11</u>	<u>\$1,546,619</u>

TAB 13 COST PROPOSAL

RFP # FY 2011-2012-010
 BUILDING DEPARTMENT SERVICES
 REVISED COST SHEETS – ADDENDUM #1 – 12-23-2011 REVISED PAGES 47-50 of 67

CITY OF HALLANDALE BEACH

COST PROPOSAL FORM SHEET – OPTION II

YEAR 1 OF CONTRACT TERM

No cost increase will be accepted during the initial contract period of one (1) year.

For purposes of cost evaluation the City Manager will be reviewing only the first item/box in Option I and Option II.

	<u>TOTAL</u>
Provide your firm's fixed and/or Percentage fee, which includes all expenses, including travel, for the services outlined in the RFP. Fees will be invoiced monthly, in twelve (12) equal installments. If utilizing a percentage fee your firm must attached the basis for Calculation to a fixed fee equivalent.	\$ <u>90%/10%</u>

Additional Charges/Credits	
Utilize current software; if yes the credit is \$18,500 per year.	\$18,500 YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

Office space	
Utilize <u>602</u> (insert # of square feet) of office space at \$2.50 per square feet per month. Maximum available 602 feet. Minimum Annual Required for Permit Count 464 sq. feet	\$13,900

City Vehicles	
Purchase City vehicles, # of vehicles _____, if yes how much \$ _____	
YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

Any variances to the specifications, plans, RFP and/or the Contract must be specified here (provide additional pages if necessary):

1. Software: C.A.P. is providing the software needed for the day-to-day
operation of the Building Department. Any additional enhancements
other than what is being provided by the HTE system will be
negotiated.
2. See attached spreadsheet showing the basis for the calculation to
a fixed fee equivalent.

COST PROPOSAL FORM SHEET – OPTION II

YEAR 2 OF CONTRACT TERM

No cost increase will be accepted during the initial contract period of one (1) year.

For purposes of cost evaluation the City Manager will be reviewing only the first item/box in Option I and Option II.

	<u>TOTAL</u>
Provide your firm's fixed and/or Percentage fee, which includes all expenses, including travel, for the services outlined in the RFP. Fees will be invoiced monthly, in twelve (12) equal installments. If utilizing a percentage fee your firm must attached the basis for Calculation to a fixed fee equivalent.	\$ <u>90%/10%</u>

Additional Charges/Credits	
Utilize current software; if yes the credit is \$18,500 per year.	\$18,500
	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

Office space	
Utilize <u>602</u> (insert # of square feet) of office space at \$2.50 per square feet per month. Maximum available 602 feet. Minimum Annual Required for Permit Count 464 sq. feet	\$13,900

COST PROPOSAL FORM SHEET – OPTION II

YEAR 3 OF CONTRACT TERM

No cost increase will be accepted during the initial contract period of one (1) year.

For purposes of cost evaluation the City Manager will be reviewing only the first item/box in Option I and Option II.

	<u>TOTAL</u>
Provide your firm's fixed and/or Percentage fee, which includes all expenses, including travel, for the services outlined in the RFP. Fees will be invoiced monthly, in twelve (12) equal installments. If utilizing a percentage fee your firm must attached the basis for Calculation to a fixed fee equivalent.	\$ <u>85%/15%</u>

Additional Charges/Credits	
Utilize current software; if yes the credit is \$18,500 per year.	\$18,500
	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

Office space	
Utilize <u>602</u> (insert # of square feet) of office space at \$2.50 per square feet per month. Maximum available 602 feet. Minimum Annual Required for Permit Count 464 sq. feet	\$13,900

COST PROPOSAL FORM SHEET – OPTION II

YEAR 4 OF CONTRACT TERM

No cost increase will be accepted during the initial contract period of one (1) year.

For purposes of cost evaluation the City Manager will be reviewing only the first item/box in Option I and Option II.

	<u>TOTAL</u>
Provide your firm’s fixed and/or Percentage fee, which includes all expenses, including travel, for the services outlined in the RFP. Fees will be invoiced monthly, in twelve (12) equal installments. If utilizing a percentage fee your firm must attached the basis for Calculation to a fixed fee equivalent.	\$ <u>75%/25%</u>

Additional Charges/Credits	
Utilize current software; if yes the credit is \$18,500 per year.	\$18,500
	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

Office space	
Utilize 602 (insert # of square feet) of office space at \$2.50 per square feet per month. Maximum available 602 feet. Minimum Annual Required for Permit Count 464 sq. feet	\$13,900

COST PROPOSAL FORM SHEET – OPTION II

YEAR 5 OF CONTRACT TERM

No cost increase will be accepted during the initial contract period of one (1) year.

For purposes of cost evaluation the City Manager will be reviewing only the first item/box in Option I and Option II.

	<u>TOTAL</u>
Provide your firm’s fixed and/or Percentage fee, which includes all expenses, including travel, for the services outlined in the RFP. Fees will be invoiced monthly, in twelve (12) equal installments. If utilizing a percentage fee your firm must attached the basis for Calculation to a fixed fee equivalent.	\$ <u>75%/25%</u>

Additional Charges/Credits	
Utilize current software; if yes the credit is \$18,500 per year.	\$18,500
	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

Office space	
Utilize <u>602</u> (insert # of square feet) of office space at \$2.50 per square feet per month. Maximum available 602 feet. Minimum Annual Required for Permit Count 464 sq. feet	\$13,900

CAP Government, Inc. 5 Year Cost Analysis

Year # 1 (2012)				
		100	90/10	
			CAP	City
Revenue	\$ 869,675.00	\$ 869,675.00	\$ 782,707.50	\$ 86,967.50
Rent	\$ 32,000.00	\$ (32,000.00)	\$ (32,000.00)	\$ 32,000.00
Software	\$ 18,500.00	\$ (18,500.00)	\$ (18,500.00)	\$ 18,500.00
City salaries	\$ 583,814.86	\$ (583,814.86)	\$ (583,814.86)	
CAP salaries	\$ 275,000.00	\$ (275,000.00)	\$ (275,000.00)	
Totals		\$ (39,639.86)	\$ (126,607.36)	\$ 137,467.50

Year # 2 (2013)				
		100	90/10	
Revenue	\$ 1,000,000	\$ 1,000,000	\$ 900,000	\$ 100,000
Rent	\$ 32,000	\$ (32,000)	\$ (32,000)	\$ 32,000
Software	\$ 18,500	\$ (18,500)	\$ (18,500)	\$ 18,500
CAP salaries	\$ 750,000	\$ (750,000)	\$ (750,000)	
Totals		\$ 199,500	\$ 99,500	\$ 150,500

Year # 3 (2014)				
		100	85/15	
Revenue	\$ 1,200,000	\$ 1,200,000	\$ 1,020,000	\$ 180,000
Rent	\$ 32,000	\$ (32,000)	\$ (32,000)	\$ 32,000
Software	\$ 18,500	\$ (18,500)	\$ (18,500)	\$ 18,500
CAP salaries	\$ 800,000	\$ (800,000)	\$ (800,000)	
Totals		\$ 349,500	\$ 169,500	\$ 230,500

Year # 4 (2015)				
		100	75/25	
Revenue	\$ 1,300,000	\$ 1,300,000	\$ 975,000	\$ 325,000
Rent	\$ 32,000	\$ (32,000)	\$ (32,000)	\$ 32,000
Software	\$ 18,500	\$ (18,500)	\$ (18,500)	\$ 18,500
CAP salaries	\$ 850,000	\$ (850,000)	\$ (850,000)	
Totals		\$ 399,500	\$ 74,500	\$ 375,500

Year # 5 (2016)				
		100	75/25	
Revenue	\$ 1,300,000	\$ 1,300,000	\$ 975,000	\$ 325,000
Rent	\$ 32,000	\$ (32,000)	\$ (32,000)	\$ 32,000
Software	\$ 18,500	\$ (18,500)	\$ (18,500)	\$ 18,500
CAP salaries	\$ 800,000	\$ (800,000)	\$ (800,000)	
Totals		\$ 449,500	\$ 124,500	\$ 375,500

PRICE SCHEDULE

Discipline	Hourly Rate	Hourly Rate for Services Provided Before 8AM or After 5PM and Weekends
Chief Building Official	\$85.00	\$127.50
Chief Building Code Inspector	\$77.00	\$115.50
Building Inspector	\$62.00	\$93.00
Building Plans Examiner	\$72.00	\$108.00
Electrical Inspector	\$62.00	\$93.00
Electrical Plans Examiner	\$72.00	\$108.00
Mechanical Inspector	\$62.00	\$93.00
Mechanical Plans Examiner	\$72.00	\$108.00
Plumbing Inspector	\$62.00	\$93.00
Plumbing Plans Examiner	\$72.00	\$108.00
Roofing Inspector	\$62.00	\$93.00
Structural Plans Examiner	\$72.00	\$108.00
Zoning Plans Reviewer and Inspector (Optional)	\$72.00	\$108.00
Permit Clerk (Optional)	\$45.00	\$67.50

The City of Hallandale Beach is closed the following Holidays: New Year's Day, Martin Luther King, Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving, Day after Thanksgiving, Christmas Day.

Rate Adjustment: The hourly Rate Schedule shall be adjusted annually, on October 1st. The adjustment shall be made based upon the previous annual Consumer Price Index for goods and services issued by the United States Department of Labor, Bureau of Labor Statistics, for City of Hallandale Beach, FL. Such adjustment shall be calculated by multiplying the percent difference of the current index divided by the previous year's index multiplied by the Hourly Rates to define the new Hourly Rates. Adjustments for services in excess of 5% will not be considered.

TAB 14 PERFORMANCE MEASURES

TRACKING PERFORMANCE MEASURES

CAP's tracking methods and performance can be broken out into the major categories of service identified in the RFP.

ISSUANCE OF BUILDING PERMITS

C.A.P. Government's Project Manager, Cosmo (Cos) Tornese, PE, is fully aware of the importance of notification to applicants, reduction of time at the counter, reduce time between submitting and review of building permit applications reduce time of Building Department customers waiting in the lobby for service. Each are significant factors in assessing the Building Department's ability to provide customer service. To demonstrate how important this is, C.A.P. will provide additional personal, especially at the start of the contract to ensure the performance are attained (See Organizational Chart, Tab 8).

BUILDING PLAN REVIEW

C.A.P. will meet the time frames indicated (as a minimum) and will continuously monitor these plan review time frame performances to ensure that they are kept. Responses to consumer inquires, hazards, nuisances, or Florida Building Code violations/reports will be submitted within one (1) business day of receiving notice.

BUILDING INSPECTIONS

Per policy, C.A.P. will complete inspections within 24 hours of request (one business day), if received by 4:00 P.M. on the prior day. However when circumstances, conditions, or critical needs arise the 24-hour time frame, as is the case with emergency electrical repairs, air conditioning/water heater change outs, etc.

MINIMUM HOUSING ENFORCEMENT

C.A.P. will respond to non-emergency complaints, Code Compliance Division requests, or other sources of notification within 3 business days.

UNSAFE STRUCTURES

Our staff is experienced in Unsafe Structures procedures and requirements and will effectively enforce regulations.

BUSINESS TAX RECEIPT INSPECTION

The inspection for Business Tax Receipt and Certificate of Use will be coordinated with the applicant within 3 days of the inspection request. The use of CAP's proposed HTE automated system, CitizenServe.

The potential HTE automation system to be explored by CAP is internet-based and user-friendly. The on-line, computerized permit system can report and monitor inspection and permit plan review data so **Managers have a Quantifiable Measure by which to establish better efficiency.** As an example durations for the following can be identified and tracked with ease:

- Time plan review time frames from start to approval
- Track the number of plan review and comments for a permit, repeat and new comments.
- Issue required notices to the Owner and - or permit holder that their Permit is about to expire, and develop expired permit strategies – often, before they expire.
- Amend the Building Department's Fee Schedule to make it easier for anyone to determine the fee to pay predicated on the proposed project.
- Monitor the effect of scanning of permit documents on the service to permit applicants
- Modify software to best fit City's needs procedures, forms data collection etc... in effort to attain the best service possible.

CUSTOMER SERVICES STANDARDS

CAP's staff will follow established and proven customer service standards that includes the immediate greeting of customers, professional telephone manners, and properly addressing the public with their concerns.

CAP may establish an extended work schedule, to include evening and/or weekend service, as the need arises to address the hurricane aftermaths, code compliance sweeps, or to enforce building code issues or similar situations.

CAP's staff will advise City staff when permits/plans are ready for pick-up or when they need revisions.

In an effort to improve customer service, CAP will assist and participate in the development of a series of forms, brochures, and citizen meetings to:

- Gather constructive feedback from customers. (via customer evaluation forms)
- Develop a complaint system that keeps parties informed and tracks of action taken or not taken.

- Inform customers of the permit application process and requirements.
- Outreach to owners on the importance of permits, licensed and insured contractors, consequences of not following regulations, including fines assessment.
- Create seminars for the users of the requirements and steps in the permitting process. Target audience will include owners, contractors, designers, real estate industry, etc...
- Coordinate functions between certified inspectors and code enforcement officers to maximize code compliance within the City.



CAP has present experience with initiating a customer service improvement program and implementation process for the City of Miami Beach Building Department. This current example demonstrates CAP's ability to affect change and improve building departments in South Florida.

INQUIRIES AND COMPLAINTS

Staff will receive all inquiries made either via phone, fax, e-mail, or in person. They will, if possible, immediately provide answers or provide direction to address these inquiries. If it is not possible to immediately address these inquiries, they will be directed to the appropriate staff who will address them within 24 hours and the more complex ones within 48 hours.

PERFORMANCE AND TRAINING

CAP ensures personnel performance is achieved by computerized tracking of time frames of building services activities. Furthermore, our staff's vehicles are identifiable, reliable, and equipped with a GPS system which will enable them to navigate the City with minimal effort. GPS also monitors efficiency of timely start and completion of work.

Our proposed staff consists of the use of our existing staff since they are familiar with Broward County—some whom have worked within the City while previously employed by Broward County. This eliminates the need for additional training or familiarization with the Building Code in Broward County. Training staff on customer-service principles as well as technical components of their position is the cornerstone of a successful public/private partnership.

WORKLOAD/SERVICE TIME FRAMES

CAP will be able to adjust department staffing by reviewing and analyzing the reports containing the following information:

- All plans submitted for permits including the date and time of submittal
- Length of time for technical reviews to be completed
- Dates plans were picked up from the department
- Permits issued and not issued
- Inquiries made to department
- Phone calls received and returned
- Inspection requests, including the date and time of request
- Date and time inspections were made
- Results of inspections
- Complaints
- Results of complaints
- Applications for CO/CC
- Cases going to boards and their outcome
- Other reasonable building department activities

CITY STAFF INTERFACE

CAP has extensive experience carrying out the transition process with little or no impact to our clients and all other stakeholders. We have participated in the successful transitions of ten municipal governments including established municipalities such as Aventura, Weston, and Southwest Ranches.

We understand that each municipal administration has unique needs and established methods of operation. CAP is committed to working closely with clients during the transition period to understand exactly what is expected from our staff, develop a systematic approach to meeting the needs of the department, and establish measurable goals to monitor our progress and performance.

Our proposed transition plan will follow other successful municipal transitions. We propose to provide staff once your Selection Committee and the City Manager, have deemed CAP the successful proposer. The first step involves hosting a kick-off meeting to discuss the anticipated time line for the transition and identify the steps necessary to ensure a smooth transfer of responsibility.

Our staff will begin to coordinate immediately with the Building Department Director on the day-to-day

activities while becoming familiar with the current working environment and more importantly the customers. We will also review existing IT operations including software, scanning equipment, and computer hardware. At the City's request, we will use this transition period to hire current City employees. This will be coordinated with the City and Human Resource Department.

Once the Notice to Proceed is issued, that becomes our day one. We will become fully responsible for the entire operation under the terms and conditions of the RFP. We propose to be compensated at an hourly rate for continuing to process (plan reviews and inspections) all open permits previously issued by the City. The details of compensation for new permit applications are to be worked out during the negotiations stage and are discussed in the fees section of this submittal.

CAP is confident that we can manage the transition satisfactorily, even in the face of unforeseen circumstances...*as was the case at the City of Weston.*

Upon the commencement of our contract with the City of Weston, South Florida was struck by Hurricane Wilma which required our immediate attention. From the preparatory measures prior to the storm including site checks for safety and notices to residents and business to the massive influx of storm related issues after the storm, CAP was prepared to serve the City, its residents, and business owners and was extremely responsive to the needs of the community. It is worth noting, that the seamless transition of responsibility coupled with properly executed coordination enabled us to perform our role with little to no impact or public awareness of the transfer—it was business as usual at the department.

INTERDEPARTMENTAL COORDINATION

CAP will coordinate with the City/County Planning Staff and outsourced consultants, including without limitation, the Development Review Committee, the City's Fire Marshall and Code Enforcement Officers.

INTERAGENCY COORDINATION

We will coordinate activities with County Boards and Agencies, including without limitation, the Broward County Board of Rules and Appeals, and the Florida Building Commission, such as when the Building Official has deemed a structure unsafe. Provide services with

regard to Unsafe Buildings as described in the FBC, inspect, post and record violations, and conduct public hearings and support the Unsafe Structures Board.

SUBMIT MONTHLY REPORTS TO CITY

CAP will submit a monthly report to the City Manager on all permit activity and reconcile all revenues collected with the City's Finance Department.

PROCESS, STORE, AND ARCHIVE FILES

Working with the City, we will adhere to the operations currently in-place. Our experience include maintaining working files on-site with storage and archiving of permit files maintained electronically through a City-approved vendor.

REPORTING DEPARTMENT ACTIVITIES

Our clerical staff may maintain records of:

- All plans submitted for permits including the date and time of submittal
- Length of time for technical reviews to be completed
- Dates plans picked up from the department
- Permits issued and not issued
- Inquiries made to department
- Phone calls received and returned
- Inspection requests includes the date and time
- Date and time inspections were performed
- Results of inspections
- Complaints and outcome of complaints
- Applications for CO/CC
- Cases going to boards and their outcome
- All other building department activities

CAP will submit a report to the City Manager on a monthly basis. These reports will also be used to adjust the department's staffing needs, if necessary. With the automated systems in place CAP is able to deliver reports on-demand and custom reports as may be requested by City Management.

We look forward to bringing CAP's proven track record to the City and to create another success story in our history of serving municipalities as well as their citizens, stakeholders, staff, and elected officials.