

March 21, 2012

CITY OF HALLANDALE BEACH, REGULAR CITY COMMISSION MEETING

Date: February 29, 2012
Director's Name: Hector D. Castro, P.E.
Department: Public Works, Utilities & Engineering
Subject: Proclamation Proclaiming the Month of April as Water Conservation Month

Information

Requested Action

MOTION TO PROCLAIM:

The month of April as Water Conservation Month.

Why Action is Necessary

This action highlights the importance of water conservation in the community and enables the City of Hallandale Beach to join with other communities within the South Florida Water Management District to support a culture of water conservation.

What Action Accomplishes

This Proclamation declares the City's recognition of the month of April as Water Conservation Month.

Is this Action Goal Related

This action addresses the following City Strategic Priorities:

Environmental Sustainability by supporting the City's commitment to enhancing the quality of life of residents and visitors by protecting natural resources, environment, landscapes, tree canopy, and planning for the conservation of these assets.

Excellence in Government by ensuring that local government communicates effectively both internally and externally and values and supports community input and participation.

Previous Action Taken

In previous years, the City has proclaimed April as Water Conservation Month.

To: Mark Antonio, City Manager
From: Hector D. Castro, P.E., Director, Public Works, Utilities and Engineering
Re: Proclamation Proclaiming the Month of April as Water Conservation Month
Date: February 29, 2012

Summary Explanation / Background

STAFF RECOMMENDS PROCLAMATION OF APRIL AS WATER CONSERVATION MONTH:

The City of Hallandale Beach has a strong and effective water conservation program both in-house and in coordination with Broward County and the South Florida Water Management District. Carol Morris, South Florida Water Management District Intergovernmental Representative for Broward County, will be in attendance to receive the proclamation.

Fiscal Impact

Fiscal Impact / Cost Summary:

There are no fiscal impacts related to this action.

Attachments

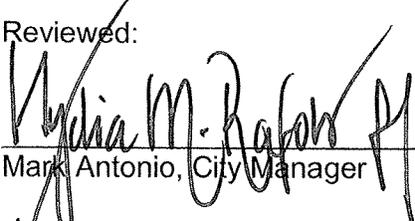
Exhibit 1 – Proclamation of April as Water Conservation Month

Prepared by: _____

Earl S. King, III

Deputy Director, Public Works, Utilities and Engineering

Reviewed:



Mark Antonio, City Manager

03/13/12

Date

Approved

Disapproved

Hold for Discussion

(March 21, 2012)

CITY OF HALLANDALE BEACH, REGULAR CITY COMMISSION MEETING

Date: February 1, 2012

Director's Name: Patricia M. Ladolcetta

Department: Finance

Subject: Presentation by the Government Finance Officers Association (GFOA) of Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended September 30, 2010 and the Distinguished Budget Presentation Award for the 2010-2011 Budget

Information

Requested Action

RECEIPT BY THE CITY COMMISSION OF:

The awards by GFOA for a Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended September 30, 2010 and for the Distinguished Budget Presentation Award for the 2010-2011 Budget.

Why Action is Necessary

To publicly receive the City's recognition of Excellence in Financial Reporting and Distinguished Budget Presentation by the GFOA.

What Action Accomplishes

Recognizes the City and staff for their achievements in Excellence in Financial Reporting for Fiscal Year Ended September 30, 2010 and for the 2010-2011 Distinguished Budget Presentation Award.

Is this Action Goal Related

This action is specifically related to the City's Strategic Priority of *Excellence in Government* by ensuring that local government is accountable, accessible and transparent in its operations; communicates effectively both internally and externally; values and supports community input and participation; and is effective in its management of fiscal responsibilities.

To: Mark Antonio, City Manager
From: Patricia M. Ladolcetta
Re: Presentation by the Government Finance Officers Association (GFOA)
of Certificate of Achievement for Excellence in Financial Reporting for
Fiscal Year Ended September 30, 2010 and the Distinguished Budget
Presentation Award for the 2010-2011 Budget
Date: February 2, 2012

Previous Action Taken

The last awards were presented March 2, 2011. The Certificate of Achievement for Excellence in Financial Reporting has been awarded to the City for 25 consecutive years and the Distinguished Budget Presentation Award has been received for 24 consecutive years.

Summary Explanation/Background

STAFF RECOMMENDS APPROVAL OF THE ABOVE MOTION:

Doreen Lam, Representative of the Government Finance Officers Association, will make the presentation of the Certificate of Achievement for Excellence in Financial Reporting Award and the Distinguished Budget Award, to last no longer than 15 minutes. Accordingly, a time certain is requested for 6:30.

Fiscal Impact

Fiscal Impact/Cost Summary:

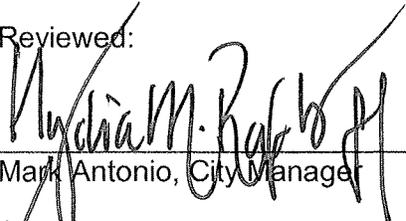
N/A

Attachments

Exhibit 1 – Copy of Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended September 30, 2010.

Exhibit 2 – Copy of Distinguished Budget Presentation Award for Fiscal Year Beginning October 1, 2010.

Reviewed:



Mark Antonio, City Manager

Prepared By: _____

03/13/12
Date

Approved

Disapproved

Hold for Discussion

(March 21, 2012)

CITY OF HALLANDALE BEACH, REGULAR CITY COMMISSION MEETING

Date: March 8, 2012

Director's Name: Dwayne S. Flournoy, Chief of Police

Department: Police

Subject: An Ordinance of the City of Hallandale Beach, Florida, Approving and Authorizing the City Manager to Execute a Contract with AAAA Crosstown Towing and Recovery, Inc. ("AAAA") for Towing Services; Providing for Conflict; Providing for Severability; and Providing an Effective Date. (Second Reading)

Information

Requested Action

MOTION TO APPROVE:

Second Reading of an Ordinance of the City of Hallandale Beach, Florida, Approving and Authorizing the City Manager to Execute a Contract with AAAA Crosstown Towing and Recovery, Inc. ("AAAA") for Towing Services; Providing for Conflict; Providing for Severability; and Providing an Effective Date

Why Action is Necessary

Pursuant to Chapter 28, Section 28-172, Towing Franchise, of the City of Hallandale Beach Code of Ordinances, the City Commission will allow a private towing agency to provide towing service for all damaged, disabled and abandoned motor vehicles on a franchise basis, which will be awarded through a bid process, to the towing agency submitting the highest and best bid meeting all specifications and conditions set forth in the bid document. The City Commission shall indicate acceptance of the highest and best bid by an ordinance awarding the franchise and authorizing the City Manager to enter into an agreement with the successful bidder.

Pursuant to Article V, Division I, of the City of Hallandale Beach Charter, an Ordinance is required to grant, review or expend a franchise.

What Action Accomplishes

This action awards the Franchise Agreement for Citywide Towing Services to AAAA Cross Town Towing and Recovery, Inc. and authorizes the City Manager to execute an agreement on behalf of the City of Hallandale Beach.

Is this Action Goal Related

This action addresses the City's Strategic Priorities of:

Livable Community: By providing a community where residents feel and are safe.

Excellence in Government: By ensuring that local government is accountable, accessible and transparent in its operations; communicates effectively both internally and externally; values and supports community input and participation; and is effective in its management of human resources, tangible assets and fiscal responsibilities.

Previous Action Taken

On April 1, 2003, the City Commission awarded Crosstown Towing and Recovery, Inc. the citywide towing franchise agreement for a three-year period through March 31, 2006.

On March 7, 2006 the City Commission adopted Ordinance #2006-08, extending the towing agreement with AAAA Crosstown Towing and Recovery, Inc. until March 31, 2009. On April 1, 2009 the City Commission adopted Ordinance # 2009-06, extending the towing agreement with AAAA Crosstown Towing and Recovery, Inc. until March 31, 2012.

A Request for Proposals (RFP) was issued on December 16, 2011, for Citywide towing services. This RFP was advertised on the City website and with the Sun Sentinel. On January 12, 2012 a mandatory Pre-Proposal Conference was held in the City Commission Chambers, in which AAAA Crosstown Towing and Recovery, Inc. and Auto Works Towing were the only companies present. Auto Works Towing notified us prior to the due date that they would not be submitting a bid on the franchise towing services. The due date for the RFP was January 20, 2012, in which AAAA Crosstown Towing and Recovery, Inc. was the only business that responded as indicated on the attached bid response summary. (See Exhibit 2)

On February 6, 2012 AAAA Crosstown Towing and Recovery, Inc. made an oral presentation to the Evaluation Committee in regards to their proposal.

On February 10, 2012, the Evaluation Committee completed rating of AAAA Crosstown Towing and Recovery, Inc. based both on their response to the RFP and their oral presentation. The Committee agreed that AAAA Crosstown Towing and Recovery, Inc. be awarded the Franchise Towing Services.

On March 7, 2012, the City Commission approved, without debate, the Ordinance on First Reading by a Roll Call vote of 5/0 and set Second Reading for March 21, 2012.

Summary Explanation/Background

STAFF RECOMMENDS APPROVAL OF THE ABOVE MOTION:

The towing franchise provides authority for City-ordered towing and storage of vehicles, including Code Compliance and Police action-related tows on public and private property, as well as disabled City vehicles, at no cost to the City.

The towing franchise does not necessarily pertain to privately-ordered tows, whereby the owner or operator of a vehicle may call a wrecker or towing service of choice and request that the vehicle be towed to a storage facility or garage of choice.

AAAA Crosstown Towing and Recovery, Inc. was the only business that responded to the Request for Proposal (RFP) for Citywide towing services. In accordance with Section 28(2)(1), of the City of Hallandale Beach Code of Ordinances, towing companies, licensed by the City per Section 31-42, but not located within Hallandale, were permitted to respond to the RFP as long as they had or will have towing operations/storage facilities within 5 miles of any point in Hallandale.

The only change to the current agreement with AAAA Crosstown Towing and Recovery, Inc. submitted as part of their proposal is to increase their towing fees. Towing fees are based on four classes, which pertain to the size and weight of the vehicle.

AAAA Crosstown Towing and Recovery, Inc., request to increase the towing fee is based on the fact that the current towing fees were established in December of 2002 in regards to RFP # FY 2002-2003-002. The towing fees were also based on 1,000 tows annually, however, in the past 7 years AAAA Crosstown Towing and Recovery, Inc, has averaged 704 tows per year, for a total of 4,933 tows, far less than the anticipated 7,000 tows.

Vehicle Classes	Current Towing Rate	Proposed Towing Rate
Class A Motorcycles	\$ 55	\$ 75
Class B Passenger Vehicles & Pickups/Vans	\$ 55	\$ 75
Class C Vehicles up to 8 tons	\$ 95	\$ 125
Class D Vehicles over 8 tons	\$ 95	\$ 125

Broward County Sheriff's Office, which includes District 1, West Park and Hollywood Police Department, currently base their towing fees on Broward County Resolution No. 2006-17, Towing Fees For NON Consent Tows, Section 24.50, Categories and Fees Established. These established fees range from \$100 for a Class A tow to \$400 for a Class D tow. (See Exhibit 6)

Staff concurs with the Evaluation Committee's recommendation to award the Franchise Towing Services RFP to AAAA Crosstown Towing and Recovery, Inc. Staff has based their conclusion for following reasons:

1. AAAA Crosstown Towing and Recovery, Inc's., good performance over the past nine (9) years.
2. Both the City and AAAA Crosstown Towing and Recovery, Inc. have received few complaints over the past nine (9) years.
3. Preference for a local company, with no other local companies currently situated in Hallandale Beach that can provide needed vehicle storage area.
4. On-time payments of the revenue, over the past nine (9) years.

Since First Reading, staff noted that scrivener's errors existed within the Ordinance and made the following changes in ~~strikethrough~~ and underline format:

- Lines 4-6 revised to include "The City Manager to Execute"
 - Line 7-9, revised to include "Providing for Conflict; Providing for Severability; and Providing an Effective Date"
 - Lines 11-12, deleted "of the City of Hallandale Beach Code of Ordinances;"
 - Line 15 replaced the word 'was' with 'be'
 - Line 16 replaced the word 'through' with 'and terminating'
 - Lines 17-18 deleted "Whereas, AAAA Crosstown Towing and Recovery was selected as the responsive bidder; and"
 - Lines 19-22 revised to include "WHEREAS, the City Commission desires to authorize the City Manager to execute the franchise agreement for towing services to AAAA Crosstown Rowing and recovery, Inc. (AAAA) in substantially the same form as attached hereto, commencing April 1, 2012 and terminating April 15, 2015."
 - Lines 23-24 deleted "WHEREAS, THE City of Hallandale Beach desires to award RFP FY 2011-2012-012 to AAAA crosstown Towing and Recovery, Inc., from April 1, 2012 through April 1, 2015."
 - Lines 25-27, revised to include "WHEREAS, the City Commission may authorize the City Manager to grant, renew, or extend a Franchise Agreement contingent on satisfactory services and available funding through adoption of an Ordinance."
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- Lines 30-32 (Section 1), revised to include "Commission authorized per Section 5.01(4)(d) to execute the franchise agreement with AAAA Crosstown Towing and recovery, Inc.
 - Line 31, deleted "awards RFP FY 2011-2012-012 to"
 - Line 32, correct reference section of City Code to read Section 5.01(4)(d).
 - Line 33, replace the word 'through' with the word 'terminating'
 - Lines 35-38 (Section 2), revised to include 'Furthermore,' and deleted the words 'the, authority and renew', include the words 'execute the attached', 'and to renew the agreement,' corrected the word 'renewal' and inserted 'terms including renewals, is not to exceed.'
 - Line 39 (Section 3), deleted 'All other'
 - Lines 41-48 (Section 4, 5 & 6) inserted Sections 4, 5 and 6, language regarding conflict, severability and clarifying the effective date.
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Fiscal Impact

Fiscal Impact/Cost Summary:

The franchise tow company awarded the agreement shall pay the City, the following revenue over a three-year agreement. The franchise revenue fees are as follows: year one (1) \$36,900; year two (2) \$37,638; and year three (3) \$37,638, based on a thousand (1,000) tows per year. No action requested or taken in the past nine (9) years for less than one thousand (1,000) tows per year.

After the first (1st) year of the contract period, any increases to the Franchise Towing Services fees which shall be approved by the City, shall be subject to an adjustment up to 2% maximum

only if the Contractor can provide documentation proving that their operational costs to provide services have increased significantly.

The City may choose to renew the agreement for two (2) yearly renewals terms which are contingent upon satisfactory services and available funding. The franchise revenue for year four (4) \$37,652 and year five (5) \$37,652. No more than one (1) cost increase will be accepted during any renewal contract period.

Total contract term including renewals, is five (5) years.

To: Mark Antonio, City Manager
From: Dwayne Flournoy, Chief of Police
Re: Approving and Awarding a Contract with AAAA Crosstown Towing
Date: March 5, 2012

Attachments:

Exhibit 1/1A - Ordinance & Draft Agreement

Exhibit 2: Original Agreement

Exhibit 3 - Ordinance 2006-08

Exhibit 4 - Ordinance 2009-06

Exhibit 5 - Proposed Towing Rates

Exhibit 6 – Broward County Resolution No. 2006-17

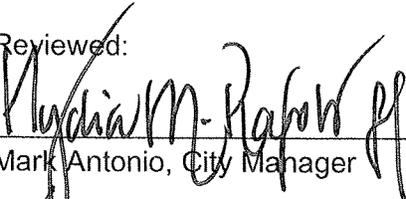
Exhibit 7 – RFP No. FY2011-2012-012, including rating sheets.

Exhibit 8 – Rating Sheets

Prepared By: _____

Ken Cowley, Major

Reviewed:



Mark Antonio, City Manager

03/13/12

Date

Approved

Disapproved

Hold for Discussion

(March 21, 2012)

CITY OF HALLANDALE BEACH, REGULAR CITY COMMISSION MEETING

Date: March 5, 2012

Director's Name: Hector D. Castro, P.E.

Department: Public Works, Utilities and Engineering

Subject: A Resolution of the Mayor and City Commission of the City of Hallandale Beach, Florida, Authorizing the City Manager to Award Bid # FY2011-2012-005, 36th Year CDBG Public Works Improvement Block Grant Project, to the Lowest, Responsible, Responsive Bidder, Acosta Tractors, Inc., in the Amount-Not-to-Exceed \$544,640.69; Authorizing a 10% Contingency for Unforeseen Circumstances; Authorizing the City Manager to Execute the Agreement with Acosta Tractors, Inc.; and Providing an Effective Date. CAD #011A/10

Information

Requested Action

MOTION TO ADOPT:

1. A Resolution of the Mayor and City Commission of the City of Hallandale Beach, Florida, Authorizing the City Manager to Award Bid # FY2011-2012-005, 36th Year CDBG Public Works Improvement Block Grant Project, to the Lowest, Responsible, Responsive Bidder, Acosta Tractors, Inc., in the Amount-Not-to-Exceed \$544,640.69; Authorizing a 10% Contingency for Unforeseen Circumstances; Authorizing the City Manager to Execute the Agreement with Acosta Tractors, Inc.; and Providing an Effective Date.

Why Action is Necessary

Pursuant to the City of Hallandale Beach Code of Ordinances Chapter 23, Section 105, City Commission authorization is required to award a contract over the City Manager authorized purchasing authority of \$50,000.

What Action Accomplishes

Authorizes the City Manager to enter into a construction agreement with Acosta Tractors, Inc., in an amount not to exceed \$544,640.69; furthermore, it authorizes the expenditure of up to 10% of Contingency funds should any unforeseen circumstances occur.

To: Mark Antonio, City Manager
From: Hector D. Castro, Director of Public Works, Utilities, & Engineering
Re: Award of 36th Year CDBG Public Works Block Grant Project
Date: March 5, 2012

Is this Action Goal Related

This action specifically addresses the City's strategic priorities of:

Livable Community where neighborhoods are pedestrian friendly; where quality, affordable leisure and educational activities are provided; and where diversity is strengthened and celebrated.

Environmental Sustainability by enhancing the quality of life of residents and visitors by protecting natural resources, environment, heritage sites and planning for the conservation of these assets.

Economic Development by supporting business owners in maintaining and improving property values.

Previous Action Taken

On December 2, 2009, the City Commission adopted a Resolution authorizing the submittal of the 36th Year (FY 2010-2011) Community Development Block Grant (CDBG) application package.

On February 11, 2012, and February 12, 2012 a notification for Bid# FY 2011-2012-005, 36TH Year CDBG Public Works Improvement Block Grant Project was advertised in the Sun Sentinel, and on March 5, 2012, all the bids were opened.

Summary Explanation/Background

STAFF RECOMMENDS APPROVAL OF THE ABOVE MOTION:

On December 2, 2009, the City Commission Adopted a Resolution authorizing the submittal of the 36th Year (FY 2010-2011) Community Development Block Grant (CDBG) application package.

The 36th Year CDBG Public Works Improvement Project involves public works and utility infrastructure improvements including drainage improvements, sidewalks and landscaping.

The project is located in the Southwest Area and the boundaries of the Project area are as follows:

North: Hallandale Beach Blvd.
South: SW 3rd Street
East: SW 4th Avenue
West: SW 7th Avenue

There were a total of 7 bids submitted on March 5, 2012. The lowest, responsible, responsive bidder was Acosta Tractors, Inc. in the amount of \$495,127.90. According to page (3) three of the Federal Grant Department of HUD Boiler Plate For CDBG Projects, all Federal Boiler Plate

To: Mark Antonio, City Manager
From: Hector D. Castro, Director of Public Works, Utilities, & Engineering
Re: Award of 36th Year CDBG Public Works Block Grant Project
Date: March 5, 2012

Required Documents must be completed and submitted with the bid in order for the bidder to be considered responsive. Taking this into account, Broward County has confirmed that Acosta Tractors, Inc. is considered responsive.

Acosta Tractors, Inc. has worked with the City of Hallandale Beach in the past and successfully completed the 32nd Year CDBG Public Works Improvement Project as well as the 33rd Year CDBG Public Works Improvement Project.

The 36th Year CDBG Public Works Improvement Project was originally estimated to be completed during FY 2010/2011. However, due to Broward County funding delays, the project is being completed a year later than anticipated. The original cost estimate of this project was completed in 2010 when construction costs were much lower. Due to this, the cost of the project is \$158,674.90 higher than the CDBG funds (\$336,453.00) awarded. City staff recommends utilizing funds from CRA Drainage Improvements (CIP No. 99-63-01) to fund the difference.

Fiscal Impact

Fiscal Impact/Cost Summary:

The bid submitted by Acosta Tractors, Inc., is for \$495,127.90. In addition, staff is requesting a 10% Contingency to be utilized for unforeseen circumstances, bringing the total request to \$544,640.69. If approved, funding in the amount of \$544,640.69 is available in the following projects and accounts:

CIP No. 12-49-36, 36TH Year CDBG Public Works Improvements under the following accounts:

Account # 347-4903-538-6629:	Balance -\$336,453.00
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CIP No. 99-63-01, CRA Drainage Improvements under the following accounts:

Account # 130-6340-559-6629:	Balance - \$81,639.00
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Account # 440-3660-538-6629:	<u>Balance -\$126,548.69</u>
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TOTAL:	\$544,640.69
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Attachments

Exhibit 1 – Resolution to Award Bid #FY 2011-2012-005

Exhibit "A" – Bid #FY 2011-2012-005

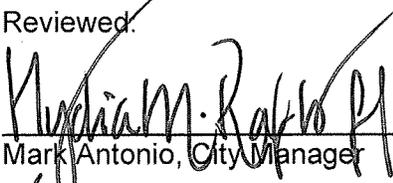
Exhibit "B" – Draft Agreement

To: Mark Antonio, City Manager
From: Hector D. Castro, Director of Public Works, Utilities, & Engineering
Re: Award of 36th Year CDBG Public Works Block Grant Project
Date: March 5, 2012

Exhibit 2 – Bid Tab Summary

Exhibit 3 – Bidders Response Summary

Prepared By: _____
Beatriz Alvarez, Engineer I

Reviewed:


Mark Antonio, City Manager

03/13/12
Date

Approved Disapproved Hold for Discussion

March 21, 2012

CITY OF HALLANDALE BEACH, REGULAR CITY COMMISSION MEETING

Date: March 1, 2012

Director's Name: Hector D. Castro, P.E.

Department: Public Works, Utilities and Engineering

Subject: A Resolution of the Mayor and City Commission of the City of Hallandale Beach, Florida, Authorizing the City Manager to Approve the Implementation of a New Capital Project for the Creation of Wetland Areas within the City; Creating a Waterways Improvement Enterprise Fund; Authorizing the City Manager to Execute the Necessary Documents and Establish Appropriate Accounts to Implement the Project; and Providing an Effective Date. CR#049/11

Information

Requested Action

MOTION TO ADOPT:

A Resolution of the Mayor and City Commission of the City of Hallandale Beach, Florida, Authorizing the City Manager to Approve the Implementation of a New Capital Project for the Creation of Wetland Areas within the City; Creating a Waterways Improvement Enterprise Fund; and Authorizing the City Manager to Execute the Necessary Documents and Establish Appropriate Accounts to Implement the Project; and Providing an Effective Date.

Why Action is Necessary

Pursuant to Chapter 10, Article II, of the City of Hallandale Beach Codes of Ordinances, City Commission approval is necessary to create new Capital Improvement Projects, Enterprise Funds and to authorize the City Manager to establish new accounts within the adopted budget and transfer funds into the new accounts when in excess of the City Manager's purchasing authority.

What Action Accomplishes

This action authorizes the City Manager to implement a new capital project that will provide for the creation of wetland areas throughout the City, thereby enhancing water quality and fisheries by providing plants that filter the water and provide a nursery and feeding habitat for marine and birdlife. This action will also allow the City Manager to implement and administer contracts

To: Mark Antonio, City Manager
From: Hector Castro, P.E.
Re: Wetland Creation
Date: March 1, 2012

on behalf of the City of Hallandale Beach, as long as they are within City Manager's spending authority.

Is this Action Goal Related

This action addresses the following City's Strategic Priorities:

Environmental Sustainability by enhancing the quality of life of residents and visitors by protecting natural resources, environment and landscapes and planning for the conservation of these assets; and

Excellence in Government by ensuring that local government is accountable, accessible and transparent in its operations; communicates effectively; values and supports community input and participation; and is effective in its management of fiscal responsibilities.

Previous Action Taken

On May 31, 2011 a Commissioner Request (CR#049/11) was issued to investigate the feasibility of utilizing spoil material from a dredging project at Port Everglades, to create wetland areas for mangrove planting in the eastern areas of the City, at bridges and seawalls owned by the City. Upon investigation of the available material and options for planting areas, City staff determined that the material was not suitable for fill due to contamination. Staff, however, did identify several areas throughout the City that could benefit from the creation of mangrove areas. Staff contacted the Broward County Environmental Division, and reviewed the project with our consultant, Metric Engineering, to determine the feasibility of the project. Based on the discussions to date, the project is feasible and can provide environmental as well as economic benefits to the City.

Summary Explanation/Background

STAFF RECOMMENDS APPROVAL OF THE ABOVE MOTION:

The creation of wetland habitat that will enhance water quality and fisheries, by providing plants that filter the water and provide nursery and feeding habitat for marine and birdlife, is a viable project and should be pursued by the City. As wetlands, these areas can be marketed as mitigation areas to offset impacts to wetlands from construction projects by third parties. Accordingly, this marketing would provide funding for the construction and maintenance of the City's wetland areas. If approved, this project will be similar to the West Lake Park project in Dania Beach, which the County has been implementing for years. Following is a brief project outline.

Scope: The project will consist of creating wetland areas throughout the City in public waterways such as the eastern canal system, Schaeffer Canal, Chaves Lake and miscellaneous drainage ponds throughout the City.

Staff recommends the proposed initial project be wetland creation adjacent to bridges and seawalls within the east side of the City. These wetland areas will create fish and bird habitats, and provide protection to the seawalls from storm surges. The areas proposed by staff for wetland plantings consisting of mangroves, would be at the corners of the Golden Isles bridges, (not behind houses), and along Layne Blvd., on the east side just south of Church St. See Exhibits 2-13 for site map and examples of wetland plantings. Staff proposes the initial pilot project to be the section of canal along Layne Blvd. by Church St., and consisting of 3000-4000 SF of planting. If all the bridges within the area were to be planted, another 5000 SF of planting would be added.

Process: The City will hire consultants to perform surveys, soil borings, design and permitting of the wetland creation areas. Permitting would be required from the Broward County Environmental Division, South Florida Water Management District and the Army Corp of Engineers. The estimated cost for this work would be \$80,000. The City will market the wetlands as mitigation areas for wetland impacts from other construction projects, most notably the FDOT I-95 improvement project. The unit of sale will be based on a credit basis that will be established during the permit process. The buyers of the credits will pay the City and the City will be responsible for constructing and maintaining the mitigation areas.

Long term maintenance: The creation of wetland areas will require a long term maintenance plan. This plan will include removal of invasive species, trash removal and replanting to ensure a survival rate as required by the construction permit. Staff suggests long term maintenance be funded by creating a Waterways Improvement Enterprise Fund which will operate similar to the Cemetery Fund. This fund would be used to provide for long term maintenance for the initial project and also for funding future projects along other waterways within the City.

Funding: Staff suggests funding be provided by the City for creation of the wetlands up front. Sale of mitigation credits will then replenish the construction funds and provide for maintenance funds. The estimated cost for the initial wetland planting areas is \$80,000 for design and permitting, and \$170,000 for construction, for a total initial cost of \$250,000. The construction will not take place until a contract for sale of the credits to a third party is finalized, along with the appropriate environmental permitting.

Community Benefit: Portions of the creation and maintenance of the planting areas may be undertaken by one of several non-profit groups in the area that are familiar with this type of project. These groups utilize volunteers to perform these services and also have community outreach programs to involve the residents in these areas.

To: Mark Antonio, City Manager
From: Hector Castro, P.E.
Re: Wetland Creation
Date: March 1, 2012

Pros and Cons of the project:

- Pros:
1. Creates a beneficial environmental habitat for birds and juvenile fish species.
 2. Enhance water quality as mangroves absorb pollutants.
 3. Promote Green Initiatives.
 4. Add a decorative element to the bridges and canals.
 5. Provide funding for future projects along other waterways of the City.

- Cons:
1. Mangroves are protected, so after they are created they cannot be removed. Provisions can be made for maintenance and trimming.
 2. Potential opposition from neighbors.
 3. Construction disturbance to the surrounding areas during the initial construction phase.
 4. Ongoing maintenance needs.
-

Fiscal Impact

Staff suggests that the City utilize stormwater drainage funding now to proceed with the design and permitting phase of the project and to create a new Capital project for FY 2012/13 to be used for the construction phase of the project.

If approved, funding in the amount of \$99,999 is available in Account No. 440-3660-538-3299, Stormwater Drainage Fund

Attachments

- Exhibit 1 – Resolution
- Exhibit 2 - Site Map
- Exhibits 3-View #1 of Mangrove and Sea Wall
- Exhibit 4 – View #2 of Mangrove and Sea Wall
- Exhibit 5 – Trimmed Mangroves
- Exhibit 6 – Untrimmed Mangroves
- Exhibit 7 – Night Herons in Mangroves
- Exhibit 8 – Mangroves on Seawall
- Exhibit 9 – Trimmed Mangroves
- Exhibit 10 – Trimmed Mangroves between Docks
- Exhibit 11 – Trimmed and Natural Mangroves
- Exhibit 12 – Mangroves and Marsh plants
- Exhibit 13 – Trimmed Hedge

Prepared By: _____

Richard Labinsky, P.E.
City Engineer

Reviewed:



Mark Antonio, City Manager

03/13/12
Date

Approved

Disapproved

Hold for Discussion

(March 21, 2012)

CITY OF HALLANDALE BEACH, REGULAR CITY COMMISSION MEETING

Date: March 7, 2012

Director's Name: Hector D Castro, P.E.

Department: Public Works, Utilities and Engineering

Subject: A Resolution of the Mayor and City Commission of the City of Hallandale Beach, Florida, Declaring a Unique Circumstance Pursuant to Chapter 23, Section 107, Exception to Bid Requirements, of the City Of Hallandale Beach Code of Ordinances; Authorizing the City Manager to Enter into an Agreement with Thunder Demolition Inc. in an Amount Not-to-Exceed Seventy-One Thousand, Four Hundred Dollars (\$71,400.00) to Complete Demolition Activities in the Property Located at 416 NE 8th Avenue, Hallandale Beach; Authorizing a Ten Percent (10%) Contingency for Unforeseen Circumstances during the Demolition Process; Authorizing the Expenditure of up to Eighty Thousand Dollars (\$80,000.00) to Restore the Site; Authorizing the City Manager to Execute all Related Documents; and Providing an Effective Date. CAD #018/11

Information

Requested Action

MOTION TO APPROVE:

A Resolution of the Mayor and City Commission of the City of Hallandale Beach, Florida, Declaring a Unique Circumstance Pursuant to Chapter 23, Section 107, Exception to Bid Requirements, of the City of Hallandale Beach Code of Ordinances; Authorizing the City Manager to Enter into an Agreement with Thunder Demolition, Inc., in an Amount Not-to-Exceed Seventy-one Thousand, Four Hundred Dollars (\$71,400.00) to Complete Demolition Activities in the Property Located at 416 NE 8th Avenue, Hallandale Beach; Authorizing a Ten Percent (10%) Contingency for Unforeseen Circumstances during the Demolition Process; Authorizing the Expenditure of Up to Eighty Thousand Dollars (\$80,000.00) to Restore the Site; Authorizing the City Manager to Execute all Related Documents; and Providing an Effective Date.

To: Mark Antonio, City Manager
From: Hector D Castro, P.E., Director, Public Works/Utilities & Engineering
Re: Ben Gamla Building Demolition
Date: March 7, 2012

Why Action is Necessary

Pursuant to the City of Hallandale Beach Code of Ordinances, Chapter 23, City Commission authorization is required to award a contract over the City Manager's purchasing authority of \$50,000.00. Furthermore, pursuant to Chapter 23, Section 107(5), Unique Circumstances, an exemption to competitive bid requirements can be declared where the City Commission finds unique circumstances to establish that competitive bidding is not in the best interest of the City.

What Action Accomplishes

It declares a Unique Circumstance pursuant to Chapter 23, Section 107, of the City of Hallandale Beach Code of Ordinances, and authorizes the City Manager to enter into an agreement with Thunder Construction, Inc., in an amount not-to-exceed \$71,400.00 to complete demolition activities in the property located at 416 NE 8th Avenue, Hallandale Beach. The action also authorizes a 10% Contingency for unforeseen circumstances during the demolition process, and the expenditure of up to \$80,000.00 to restore the site. Finally, it authorizes the City Manager to execute all related documents to complete the demolition project.

Is this Action Goal Related

This action addresses the following City's Strategic Priorities:

Livable Community by providing a community where residents feel and are safe and where quality, affordable leisure and educational activities are provided.

Excellence in Government by ensuring that local government is accountable, accessible and transparent in its operations; communicates effectively both internally and externally; values and supports community input and participation; and is effective in its management of human resources, tangible assets and fiscal responsibilities.

Previous Action Taken

On July 20, 2011, the City Commission approved unanimously the purchase of the property located at 416 NE 8th Ave. At the time of the purchase, a structural inspection was conducted by the Building Department which concluded that the building would require approximately \$1,219,925.00 in upgrades and repairs to be in compliance with the current building code. As the building has been deemed obsolete and, as such, closed down, staff is recommending the building be demolished and the site restored to open space until a decision is made in coordination with the Community on how to best utilize the site. This action will prevent further deterioration of the building as well as future nuisance conditions; it will also protect the health and safety of the residents of Hallandale Beach. To that end, staff has met with four demolition contractors, who inspected the structure and provided demolition estimates (See Exhibits 2 and 3.)

To: Mark Antonio, City Manager
From: Hector D Castro, P.E., Director, Public Works/Utilities & Engineering
Re: Ben Gamla Building Demolition
Date: March 7, 2012

Furthermore, staff has estimated the site's restoration costs based on the square footage of the area to be restored to be \$76,500.00 (98,841 square feet): staff is requesting an appropriation of up to \$80,000.00 in case of unforeseen conditions encountered during the restoration process. Restoration activities will include additional fill to bring the site back to grade, topsoil, trees as required by code, irrigation, including a well, and sod.

Summary Explanation/Background

STAFF RECOMMENDS APPROVAL OF THE ABOVE MOTION:

Staff has evaluated the various quotes provided by the demolition contractors, which ranged from \$71,400.00 to \$115,500.00. Thunder Demolition, Inc., submitted an estimate for the work including permit fees of \$71,400.00, which was the lowest quote received. Staff has confirmed that Thunder Demolition, Inc., is an active Florida corporation, has a Broward County Certificate of Competency, is a member of the National Demolition Association, and Certified by USEPA as a Lead Safe Certified Firm. Furthermore, staff has contacted several references for the company who highly recommended Thunder Demolition, Inc. Staff calculated the area to be restored to be 98,841 square feet. Based on this, the estimated cost to restore the site is \$76,500.00, which includes additional fill to bring the lot back to grade, topsoil, trees as required by code, irrigation including a well, and sod. Staff is requesting an appropriation of up to \$80,000.00 in case of unforeseen conditions encountered during the restoration process.

As the estimated demolition quotes are more than \$50,000.00, staff has two options: either bid the project, pursuant to Chapter 23, Section 103, Competitive Bidding Required, of the City of Hallandale Beach Code of Ordinances; or, declare a Unique Circumstance Pursuant to Chapter 23, Section 107, and award the job to the company providing the lowest quote to complete the job. Due to the specific nature of the demolition activities, a contract cannot be awarded through Cooperative Purchasing, Chapter 23, Section 108. As time is of the essence – a request for bid and its award might take as long as three months – staff is therefore recommending the City Commission declare a Unique Circumstance and authorize the City Manager to move forward with the demolition and restoration process. Staff will ensure that purchasing code is followed in order to complete the restoration process.

Fiscal Impact

Fiscal Impact/Cost Summary:

The estimated cost for demolition by Thunder Demolition, Inc., is \$71,400.00. The Contingency requested is \$ 7,140.00, for a total of \$78,540.00.

The estimated cost to restore the site is \$76,500; staff is requesting the appropriation of up to \$80,000.00 in case of unforeseen circumstances encountered during the restoration process.

To: Mark Antonio, City Manager
From: Hector D Castro, P.E., Director, Public Works/Utilities & Engineering
Re: Ben Gamla Building Demolition
Date: March 7, 2012

Total estimated fiscal impact for demolition and restoration is \$158,540.00.

If approved funding in the amount of \$158,540.00 will be appropriated from Project 052006, DA – Parks Infrastructure, Account No. 347-2023-539-6629, Capital Expenditure, Improvements and Extensions.

Attachments

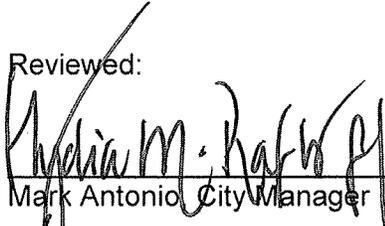
Exhibit 1- Resolution

Exhibit 2 – Demolition Contractors Estimates

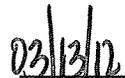
Exhibit 3 – Spread Sheet Comparison of Estimates

Prepared By: _____
John Chidsey
Assistant Director DPW

Reviewed:



Mark Antonio, City Manager



Date

Approved Disapproved Hold for Discussion

(March 21, 2012)

Item # 8D.

CITY OF HALLANDALE BEACH, REGULAR CITY COMMISSION MEETING

Date: February 28, 2012

Director's Name: Mark Antonio *Mychela M. Ruffalo / 03/13/12*

Department: City Manager

Subject: A Resolution of the Mayor and City Commission of the City of Hallandale Beach, Florida, Authorizing the City Manager to Award RFP FY# 2011-2012-010 Building Department Services to City of Hallandale Beach, Development Services Department, Building Division, to Provide Building Department Services; Authorizing the City Manager to Execute the Agreement with City of Hallandale Beach, Development Services Department, Building Division, and Providing an Effective Date. BP#017/12

Information

Requested Action

MOTION TO ADOPT:

A Resolution of the Mayor and City Commission of the City of Hallandale Beach, Florida, Authorizing the City Manager to Award RFP FY# 2011-2012-010 Building Department Services to City of Hallandale Beach, Development Services Department, Building Division, to provide Building Department Services; Authorizing the City Manager to Execute the Agreement with City of Hallandale Beach, Development Services Department, Building Division; and Providing an Effective Date.

Why Action is Necessary

Pursuant to Chapter 23, Section 103, Competitive Bidding Required, of the City of Hallandale Beach Code of Ordinances, City Commission approval is necessary for contractual services in excess of City Manager's purchasing authority of \$50,000.

What Action Accomplishes

This action will authorize the City Manager to award RFP FY# 2011-2012-010 to City of Hallandale Beach, Development Services Department, Building Division, and to execute the Agreement with City of Hallandale Beach, Development Services Department, Building Division, to provide Building Department Services.

Is this Action Goal Related

This action specifically addresses the City's Strategic Priority of:

Excellence in Government by ensuring that local government is accountable, accessible and transparent in its operations; communicates effectively both internally and externally, values and supports community input and participation; and is effective in its management of human resources, tangible assets and fiscal responsibilities.

Previous Action Taken

During the City Commission meeting of July 18, 2011, the City Commission directed the Development Services Department to prepare a report, to be presented at the September 7, 2011, City Commission meeting, delineating a Strategic Plan for the Building Division. The Strategic Plan was presented to the City Commission at the September 7, 2011 City Commission meeting.

During said meeting, the City Commission, by motion, directed the City Manager to release a Request for Proposal for Building Services to include the following: (1) a scope of services and specific performance measures as identified by the City Manager; (2) a one year protection for all employees within the Building Division; (3) a requirement for the selected contractor to upgrade the computer hardware/software system for the Building Division; and (4) to allow the City's Building Division to participate and compete in the process by submitting a proposal.

Summary Explanation/Background

STAFF RECOMMENDS APPROVAL OF THE ABOVE RESOLUTION:

City contracts are awarded pursuant to Chapter 23, Sections 23-104 and 23-105, of the City of Hallandale Beach Code of Ordinances. A Request for Proposal (RFP) was released on December 5, 2011, and three proposals were received. Firms responding to the RFP were Calvin Giordano & Associates (CGA); CAP Government, Inc. (CAP), and City of Hallandale Beach, Development Services Department, Building Division (COHB). As per the requirements of the RFP, an Evaluation Committee, comprised of the City Manager, reviewed the proposals and conducted oral interviews with the applicants.

The criteria to rate the companies were based on:

- Qualifications and Experience
- Past Performance
- Proposer's Approach to the Project
- Resources and Financial Ability
- Cost Proposal

To: Honorable Mayor and City Commission
From: Mark Antonio, City Manager
Re: RFP# 2011-2012-010, Building Department Services
Date: February 28, 2012

Upon conclusion of the oral presentations of the three firms who submitted proposals, City of Hallandale Beach, Development Services Department, Building Division ranked the highest among the three participants.

Fiscal Impact

Contract Price (Annually): Year 1- \$1,112,862; Year 2- \$1,135,118; Year 3- \$1,157,821; Year 4- \$1,180,979; and Year 5- \$1,204,598

If approved, funding is available in the General Fund, Building Services Division Fund, for Year 1 and additional funding will be included in the appropriate year budget submittal.

Attachments

Exhibit 1 – Resolution

Exhibit 2 – RFP # 2011-2012-010 Building Department Services

Exhibit 3 – Addendum to RFP # 2011-2012-010

Exhibit 4 – Calvin, Giordano & Associates Response Proposal

Exhibit 5 – CAP Government Response Proposal

Exhibit 6 – City of Hallandale Beach Building Division Response Proposal

Exhibit 7 – Evaluation Committee Rating Sheets

Exhibit 8 – Cost Proposal Matrix

(March 21, 2012)

CITY OF HALLANDALE BEACH, REGULAR CITY COMMISSION MEETING

Date: March 5, 2011

Director's Name: Mark Antonio

Department: City Manager

Subject: A Resolution of the Mayor and City Commission of the City of Hallandale Beach, Florida, Authorizing the City Manager to Execute Work Order No. 1 for Professional and Planning Services by AECOM Technical Services, Inc., Utilizing RFP# 2007-2008-004, Continuing Services and Comprehensive Services, to Create a Wayfinding and Signage Plan and a Gateway Monument Design in an Amount Not-to-Exceed \$15,500; and Providing an Effective Date. BP#013/12

INFORMATION

Requested Action

MOTION TO ADOPT:

A Resolution of the Mayor and City Commission of the City of Hallandale Beach, Florida, authorizing the City Manager to execute Work Order No.1 for Professional and Planning Services by AECOM Technical Services, Inc., utilizing RFP# 2007-2008-004, Continuing Services and Comprehensive Services to create a Wayfinding and Signage Plan and a Gateway Monument Design in an amount not-to-exceed \$15,500; and providing an effective date.

Why Action is Necessary

Pursuant to the City of Hallandale Beach Code of Ordinances Chapter 23, Sections 104 and 105, City Commission/HBRCA Board of Directors authorization is required to award a contract over the City Manager purchasing authority of \$50,000. Furthermore pursuant to City Commission award of RFP #2007-2008-004, Continuing Services and Comprehensive Services, project-specific awards in excess of \$50,000 are to be authorized by the City Commission. According to the City's purchasing policies it is necessary to authorize project-specific awards in excess of \$50,000. Although the Hallandale Beach Community Redevelopment Agency (HBCRA) portion of this project is \$46,500, total project cost for the Consultant is \$62,000, with remaining funds \$15,500 to be provided by the City.

To: City Commission
From: Mark Antonio, City Manager
Re: Wayfinding Services
Date: March 5, 2012

What Action Accomplishes

The execution of this Work Order #1 will authorize AECOM Technical Services, Inc. to proceed with creating a Wayfinding and Signage Plan and a Gateway Monument Design for the City of Hallandale Beach.

Is this Action Goal Related

This item is related to the following City's Strategic Priority of:

Excellence in Government by ensuring that local government is accountable and transparent in its operations; communicates effectively both internally and externally; values and supports community input and participation; and is effective in its management of human resources, tangibles assets and fiscal responsibilities.

Previous Action Taken

On February 4, 2009, the City Commission approved award of RFP #FY2007-2008-004, Continuing Services and Comprehensive Services to, among others, Metcalf & Eddy/AECOM, which authorized the City Manager to negotiate and enter into continuing services agreements with qualified firms, and further authorized the City Manager to negotiate with one or more of the firms based on qualifications and responsiveness, until the most highly qualified and responsive firm was selected for project specific contracts based upon experience, capability, timing and comprehensive consideration.

On February 1, 2012, the City signed an Agreement with Moetiv8 Marketing Inc. to complete a branding study which includes the creation of a new City logo and branding. AECOM and Moetiv8 will be working concurrently to create a branding, Wayfinding and Signage Plan, and a Gateway Monument Design.

Summary Explanation/Background

STAFF RECOMMENDS APPROVAL OF THE ABOVE MOTION:

Staff recommends the City of Hallandale Beach and HBCRA approve AECOM to complete the Wayfinding and Signage Plan and Gateway Monument Design for the entire City (see Exhibit 1).

AECOM is the largest architectural design firm in the area, and has worked with numerous cities throughout the state on Wayfinding/Signage projects. Cities include North Miami Beach, Fort Lauderdale, West Palm Beach, Daytona Beach, Orlando and Jacksonville Beach. Their extensive portfolio experience and references are the reasons why staff is recommending the Firm to complete this project.

To: City Commission
From: Mark Antonio, City Manager
Re: Wayfinding Services
Date: March 5, 2012

What Action Accomplishes

The execution of this Work Order #1 will authorize AECOM Technical Services, Inc. to proceed with creating a Wayfinding and Signage Plan and a Gateway Monument Design for the City of Hallandale Beach.

Is this Action Goal Related

This item is related to the following City's Strategic Priority of:

Excellence in Government by ensuring that local government is accountable and transparent in its operations; communicates effectively both internally and externally; values and supports community input and participation; and is effective in its management of human resources, tangibles assets and fiscal responsibilities.

Previous Action Taken

On February 4, 2009, the City Commission approved award of RFP #FY2007-2008-004, Continuing Services and Comprehensive Services to, among others, Metcalf & Eddy/AECOM, which authorized the City Manager to negotiate and enter into continuing services agreements with qualified firms, and further authorized the City Manager to negotiate with one or more of the firms based on qualifications and responsiveness, until the most highly qualified and responsive firm was selected for project specific contracts based upon experience, capability, timing and comprehensive consideration.

On February 1, 2012, the City signed an Agreement with Moetiv8 Marketing Inc. to complete a branding study which includes the creation of a new City logo and branding. AECOM and Moetiv8 will be working concurrently to create a branding, Wayfinding and Signage Plan, and a Gateway Monument Design.

Summary Explanation/Background

STAFF RECOMMENDS APPROVAL OF THE ABOVE MOTION:

Staff recommends the City of Hallandale Beach and HBCRA approve AECOM to complete the Wayfinding and Signage Plan and Gateway Monument Design for the entire City (see Exhibit 1).

AECOM is the largest architectural design firm in the area, and has worked with numerous cities throughout the state on Wayfinding/Signage projects. Cities include North Miami Beach, Fort Lauderdale, West Palm Beach, Daytona Beach, Orlando and Jacksonville Beach. Their extensive portfolio experience and references are the reasons why staff is recommending the Firm to complete this project.

AECOM will create a Wayfinding and Signage Plan and a Gateway Monument Design which will provide the City with a document of directional signs that will make up the urban landscape in

To: City Commission
 From: Mark Antonio, City Manager
 Re: Wayfinding Services
 Date: March 5, 2012

public areas. The Wayfinding Plan will be comprised of vehicular and pedestrian directional signage, parking signage, pedestrian directional signs, and map kiosk and gateway monument.

The proposed project schedule includes:

Wayfinding System Planning	Timeline
Project Coordination	1 week
Character Workshop	3 weeks
Project Program Document	2 weeks
Client Review of Project Program Document	2 weeks
Part II-Wayfinding System Design Services	
Signage Design Charrette	2 weeks
Client Review	2 weeks
Signage Location Coordination	3 weeks
Sign Master Plan and Standards Manual	4 weeks
Draft Design Documents	Performed Concurrently with Sign Master Plan & Standards Manual
Client Meeting	1 week
Statement of Probable Cause	1 week
Client Review	Performed Concurrently with Client Meeting & Statement of Probable Cause
Final Design Documents	3 weeks
Agency Coordination & Meeting	Performed concurrently with final design documents
Sign Master Plan	1 week

To: City Commission
From: Mark Antonio, City Manager
Re: Wayfinding Services
Date: March 5, 2012

Fiscal Impact

Fiscal Impact/Cost Summary:

The Wayfinding Services will be a total cost of \$62,000:

Phase 1-\$24,000 (Planning)

Phase 2-\$38,000 (Design)

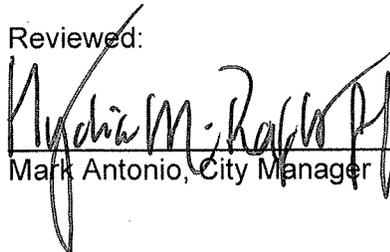
The HBCRA will pay 75% (\$46,500) of the Wayfinding Services and the City will pay 25% (\$15,500) of the Wayfinding Services.

HBCRA account #13063305596629 (Improvements and Extensions) will be utilized to pay for the HBCRA portion. Account #00180905196629 (Improvements and Extensions) will be utilized to pay for the City portion.

Exhibit 1- Resolution

Exhibit A – AECOM Work Order No. 1

Prepared By: _____
Liza M Torres, HBCRA Manager

Reviewed:


Mark Antonio, City Manager

03/13/12
Date

____ Approved ____ Disapproved ____ Hold for Discussion

(March 21, 2012)

CITY OF HALLANDALE BEACH, REGULAR CITY COMMISSION MEETING

Date: March 5, 2012
Director's Name: Mark Antonio
Department: City Manager
Subject: Consideration and Adoption of Final Chapter of the City Wide Parks Master Plan BP#012/08

Information

Requested Action

MOTION TO CONSIDER AND ADOPT:

Chapter 12 of the City Wide Parks Master Plan document for the City of Hallandale Beach.

Why Action is Necessary

Adoption of the final chapter will complete the City Wide Parks Master Plan.

What Action Accomplishes

The action will allow for the adoption of the full City's Parks Master Plan document. Furthermore, this allows the City to continue with the design and implementation of said plan.

Is this Action Goal Related?

This Item is related to the City's Strategic Priorities of:

Livable Community by providing a community where residents feel and are safe; where quality, affordable leisure and educational opportunities and activities are provided; and where diversity is strengthened and celebrated.

Excellence in Government by ensuring that local government is accountable, accessible and transparent in its operations; communicates effectively both internally and externally; values and supports community input and participation; and is effective in its management of human resources, tangible assets and fiscal responsibilities.

Environmental Sustainability by enhancing the quality of life of residents and visitors by protecting natural resources, environment, landscapes, tree canopy, heritage sites and planning for the conservation of these assets.

To: Honorable Mayor and City Commission
From: Mark Antonio, City Manager
Re: Adoption of Chapter 12 City Wide Parks Master Plan
Date: March 21, 2012

Previous Action Taken

On March 3, 2010 the City Commission authorized the City Manager to enter into a contract with Bermello Ajamil & Partners, Inc. (B&A) for the Development of a Citywide Parks Master Plan, in accordance with RFP #FY2007-2008-004, Continuing Services and Comprehensive Services in the amount not to exceed \$250,000.

In July 2010, Community Meetings were held at Peter Bluesten Park, Scavo Park, Ingalls Park, Johnson Park, and North Beach City Center with B&A and the Community to gather input. The consultant gave a brief presentation at each of the sites and then welcomed comments from those in attendance. Many ideas were presented to the consultant by the community and were taken into consideration when developing the proposed Master Plan. In addition, surveys were available for everyone to fill-out and turn-in, these were also distributed to the high school, middle school and elementary school to receive further input from the youth and their parents. Comments and preliminary designs were also posted on the City's website for people who could not attend the workshops.

In August 2010 meetings were held with B&A and City Staff to get input into the design of the Parks Master Plan.

In December 2010 a City Commission Special Meeting was held and the public and representatives from the Parks and Recreation Advisory Board were in attendance. During said meeting the City's consultants, Bermello Ajamil & Partners, Inc., and Ballard King & Associates, presented the Needs Assessment and Preliminary Conceptual Park Plans for the City of Hallandale Beach Parks facilities. After discussion by the City Commission, members of the Parks and Recreation Advisory Board, the Public and staff, the consultants were directed to finalize Conceptual Plans, as discussed and revised, and to coordinate with staff to make presentations to the Public in January and February 2011. Furthermore, the City Commission directed staff to reference the City's Marina, Foster Park Community Building and the Cultural Center in the document.

In March 2011, Community Meetings were held in all City quadrants to discuss the initial conceptual designs. Designs were placed on the City Website and posted at Park Facilities. Community input was gathered and designs were revised to reflect changes suggested by the City Commission and the Community.

On May 16, 2011, Bermello, Ajamil & Partners, Inc. and City staff met with the City Commission during a City Commission/City Manager Workshop to consider and finalize the Conceptual Parks Master Plan.

On July 14, 2011, the City Commission adopted Chapters one (1) through eleven (11) of the City Wide Parks Master Plan. Additionally, the City Commission directed staff to poll the Commission on their list of priorities for the parks and to work with staff and the consultant to assemble a final list of priorities to be incorporated into the project phasing chapter of the City

To: Honorable Mayor and City Commission
From: Mark Antonio, City Manager
Re: Adoption of Chapter 12 City Wide Parks Master Plan
Date: March 21, 2012

Wide Parks Master Plan. At that same meeting, the City Commission motioned to commence with the development of the B.F. James Park, Scavo Park, and South City Beach Park.

On November 16, 2011, the City Commission authorized the City Manager to enter into a contract with Bermello Ajamil & Partners, Inc. (B&A) for the design, permitting, and construction for the development of B.F. James Park, Scavo Park, and South City Beach Park in accordance with RFP #FY2007-2008-004, Continuing Services and Comprehensive Services.

At the February 13, 2012 City Manager/City Commission Workshop, the City Commission directed staff to conduct an analysis of the different funding alternatives for the implementation of the Citywide Parks Master Plan, including General Obligation Bonds, Revenue Anticipation Bonds, and utilization of Community Redevelopment Agency funds; and to bring back the Item with all the backup research and documentation for City Commission consideration during the second meeting in March.

Summary Explanation/Background

STAFF RECOMMENDS ADOPTION OF CHAPTER TWELVE OF THE HALLANDALE BEACH CITYWIDE PARKS MASTER PLAN:

In March 2010, the City Commission awarded the City Wide Parks Master Plan contract to Bermello Ajamil & Partners Inc. (B&A). The City embarked on the preparation of a comprehensive City Wide Master Plan in order to provide a community driven and professionally prepared roadmap to improve public recreation and leisure facilities throughout the community. From its outset, the Master Plan was intended to provide a community forum to gather neighborhood preferences in order to improve recreation facilities and program offerings in both the short and long term horizons. With this intent in mind, the goals established for the Master Plan were further defined to more clearly understand the Master Plan purpose. These goals are to:

- Create a city-wide system of park and recreation venues that meet the needs of the citizens.
- Set Hallandale Beach as a model of cities.
- Enhance the quality of life for all citizens.
- Improve the neighborhoods.
- Maintain and enhance the tax base.

To assist these goals, a series of specific project objectives were established for the Master Plan. These specific guiding objectives are to:

- Identify perceived and real community recreation needs.
- Maximize the use of available recreation lands and facility resources.
- Provide for the rational and equitable distribution of recreational facilities throughout the City and improve accessibility to said facilities.
- Plan park and recreation investments to create the greatest benefit for all citizens, while limiting duplication of high maintenance facilities.

To: Honorable Mayor and City Commission
 From: Mark Antonio, City Manager
 Re: Adoption of Chapter 12 City Wide Parks Master Plan
 Date: March 21, 2012

The City Wide Master Plan document outlines the process utilized to arrive at the City Wide Master Plan, how the objectives of the project were met and how the guiding goals were met. The City Wide Master Plan provides park and recreation development policies, programs, specific park designs, an inventory of recreation lands and facilities, a needs assessment, development options, and a phasing and financial plan. The phasing and financial plan will assist in selecting priorities and ensuring the implementation of the Parks Master Plan is done in a fiscally responsive way.

As directed by the City Commission, the City Commission was polled regarding their list of priorities for the parks. The results were provided to the B&A to assemble a final list of priorities to be incorporated into the project phasing chapter of the City Wide Parks Master Plan. Attached Exhibit 2 is final compilation of results by B&A for the phasing of the City Wide Parks Mater Plan.

Fiscal Impact

Fiscal Impact/Cost Summary:

The estimated fiscal impact for the full project is as follows:

Estimated Costs (with associated estimated operating budget):

Park	Est. Development Costs	Est. Operating Budget
B.F. James Park	\$ 2,886,000.00	\$ 563,230.00
OB Johnson Park	\$ 10,518,000.00	\$ 322,008.00
Chaves Lake	\$ 1,428,000.00	\$ 203,230.00
Joseph Scavo Park	\$ 2,629,000.00	\$ 67,520.00
North Beach Park	\$ 2,229,000.00	\$ 106,145.00
South Beach Park	\$ 2,718,000.00	\$ 53,440.00
Golden Isles Park	\$ 997,000.00	No Change
Golden Isles Tennis Center Dog Park	\$ 430,000.00	66,660
Peter Bluesten Park	\$ 15,219,000.00	\$ 935,933.00
Ingalls Park	\$ 330,000.00	No Change
Sunset Park	\$ 24,000.00	No Change
Historic Village	\$ 30,000.00	\$ 81,149.00
Sunrise Park	\$ 10,000.00	No Change
Total	\$ 39,448,000.00	\$ 2,399,135.00

Attachments:

Exhibit 1 - City Wide Parks Master Plan

Exhibit 2 - Chapter 12

Nydia M. Rafter

03/13/12

(March 21, 2012)

CITY OF HALLANDALE BEACH, REGULAR CITY COMMISSION MEETING

Date: March 13, 2012

Director's Name: Edward A. Dion, Interim City Attorney

Department: City Attorney's Office

Subject: Discussion Regarding Amending the City Charter to Allow for Filling of Vacancy for the City Commission. CAD# 003/11

Information

Requested Action

MOTION TO CONSIDER:

Language to amend the City Charter to allow for the filling of a vacancy during the next General Election if it is known that a vacancy will exist on or before Election Day.

Why Action is Necessary

As discussed at the March 7, 2012, Commission meeting, the City Commission wishes to avoid the costs associated with a special election by seeking to amend the City Charter to deem a commission seat vacant when a commissioner qualifies for another office in accordance with Section 99.012, Florida Statutes, which requires an elected official to resign his or her current seat to run for another elective office. That resignation is generally deemed to be effective on the date the officer would take office, if elected.

What Action Accomplishes

Currently, Section 3.09 of the City Charter provides that a vacancy occurs when a commissioner leaves office otherwise than before the normal expiration of his or her term of office. The office becomes vacant upon death, resignation, removal from office or forfeiture.

Is this Action Goal Related

This action specifically addresses the City's Strategic Priority of *Excellence in Government* by ensuring that local government is accountable, accessible and transparent in its operations; communicating effectively both internally and externally and values and supports community

To: Mark Antonio, City Manager
From: Edward A. Dion, Interim City Attorney
Re: Discussion to Amend City Charter Regarding Filling of a Vacancy on the City Commission
Date: March 13, 2012

input and participation, and is effective in its management of human resources, tangible assets and fiscal responsibilities.

Previous Action Taken

As discussed at the March 7, 2012 Commission meeting, the City Commission wishes to avoid the costs associated with a special election by seeking to amend the Charter to deem a commission seat vacant when a commissioner qualifies for another office in accordance with Section 99.012, Florida Statutes, which requires an elected official to resign his or her current seat to run for another elective office. That resignation is generally deemed to be effective on the date the officer would take office, if elected.

Summary Explanation/Background

STAFF RECOMMENDS APPROVAL OF THE ABOVE MOTION:

Section 3.09 of the City Charter currently provides whenever there is a vacancy and there are more than twelve (12) months remaining in the unexpired term, and there is no regular city or general election within twelve (12) months, the commission shall schedule a Special Election not sooner than sixty (60) nor more than ninety (90) days following the occurrence of the vacancy.

Since that discussion, the Florida Legislature has passed HB 1153, which will soon be sent to the Governor for his action. That Bill will require candidates for municipal offices to qualify pursuant to the same timeframes as candidates who qualify for county offices. According to the Supervisor of Elections office, candidates for the Hallandale Beach City Commission for the November, 2012 ballot will have to qualify between June 4, 2012 and June 8, 2012.

Even by advancing the referendum election from November to August, the amendment proposed at the March 7, 2012, meeting could not be approved in time to accomplish the purpose of that amendment, because the purported vacancy on the commission will not occur until after the time for qualifying for the November election. If the Governor signs the Bill into law, or it becomes law because he has taken no action within thirty (30) days from the date it is presented to him, the City Commission will be required to treat the vacancy as currently provided in the Charter, and shall schedule a Special Election between sixty (60) and ninety (90) days after the vacancy becomes effective.

Fiscal Impact

Fiscal Impact/Cost Summary:

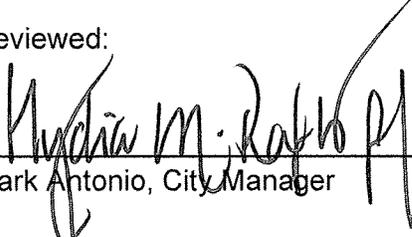
Fiscal Impact is not known at this time.

To: Mark Antonio, City Manager
From: Edward A. Dion, Interim City Attorney
Re: Discussion to Amend City Charter Regarding Filling of a Vacancy on the City Commission
Date: March 13, 2012

Attachments

None.

Reviewed:



Mark Antonio, City Manager

03/13/12
Date

Approved

Deny

Hold for Discussion

Comments:

(March 21, 2012)

CITY OF HALLANDALE BEACH, REGULAR CITY COMMISSION MEETING

Date: March 7, 2012
Director's Name: George Amiraian
Department: Personnel
Subject: Discussion of Hiring of City Manager - CAD#002/12

Information

Requested Action

MOTION TO CONSIDER:

The applicants' short list for the position of City Manager, as well as the supporting documentation provided by the City's consultant, Colin Baezinger & Associates, on March 14, 2012.

Why Action is Necessary

The current City Manager, must separate employment from the City on June 29, 2012. Pursuant to Article VI., Section 6.03, City Manager, of the City of Hallandale Beach City Charter, the City Commission shall, by majority vote of the full Commission, appoint a City Manager who shall be the administrative head of the municipal government under the direction and supervision of the City Commission.

What Action Accomplishes

Provides the City Commission the opportunity to publicly discuss the short list of applicants for the City Manager's position, as well as the supporting documentation. Furthermore, it provides an opportunity for the City Commission and public to pose questions to the City's consultant as deemed necessary. Finally, it will provide the opportunity to select a list of finalists, whom will be invited for a public "Meet and Greet" event, scheduled for Friday, March 30, 2012, and public interviews to be conducted on March 31, 2012.

Is this Action Goal Related

This action specifically addresses the City's Strategic Priority of *Excellence in Government* by ensuring that local government is accountable, accessible and transparent in its operations; communicates effectively both internally and externally; values and supports community input

To: Mark Antonio, City Manager
From: George Amiraian, Director of Personnel/Labor Relations
Re: Consideration of City Manager Hiring Process
Date: March 7, 2012

and participation; and is effective in its management of human resources and fiscal responsibilities.

Previous Action Taken

With the approaching retirement of City Manager Mark Antonio, the City Commission, during the November 2, 2011 City Commission Meeting, retained Colin Baezinger & Associates to conduct a nationwide search for a candidate to become the City Manager of Hallandale Beach. The position was advertized January 1, 2012, with a closing date for receipt of applications by Baezinger & Associates of January 31, 2012. Pursuant to the recruitment schedule, a list of 80 applicants was forwarded by Baezinger and Associates to the City Commission in early February.

Summary Explanation/Background

STAFF RECOMMENDS APPROVAL OF THE ABOVE MOTION:

With the approaching retirement of City Manager Mark Antonio, the City Commission, during the November 2, 2011 City Commission Meeting, retained Colin Baezinger & Associates to conduct a nationwide search for a candidate to become the City Manager of Hallandale Beach. The position was advertized January 1, 2012, with a closing date for receipt of applications by Baezinger & Associates of January 31, 2012.

Pursuant to the recruitment schedule, a list of 80 applicants was forwarded by Baezinger and Associates to the City Commission in early February. Furthermore, after conducting background checks and preliminary interviews with the applicants, Baezinger and Associates will be forwarding for City Commission's consideration, a recommended short list of applicants, as well as supporting documentation, March 14, 2012.

Mr. Colin Baezinger, President, Baezinger & Associates, will be making a presentation on the selection process, and will be available to answer questions posed by the City Commission and /or the Public. Accordingly, a time-certain of 7:30 p.m. is requested.

Fiscal Impact

Fiscal Impact/Cost Summary:

The City's agreement with Baezinger & Associates is for \$18,000. Funding for this agreement has been allocated in accounts:

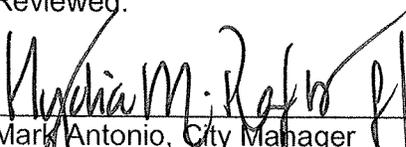
General Funds	001-8090-519-3404	\$6,000
Water Funds	430-3390-533-3404	\$6,000
Sewer Funds	450-3590-535-3404	\$6,000

To: Mark Antonio, City Manager
From: George Amiraian, Director of Personnel/Labor Relations
Re: Consideration of City Manager Hiring Process
Date: March 7, 2012

Attachments

N/A

Reviewed:



Mark Antonio, City Manager

03/13/12
Date

Approved Disapproved Hold for Discussion
