

Filming Permit Information

WHO NEEDS A PERMIT?

Filming Permits are issued in accordance with [Ordinance 2013-02](#) and [Resolution 2013-18](#) with Filming Guidelines, Exhibit A & B.

Filming Permits are required for individuals or businesses wishing to conduct filming activities in the City of Hallandale Beach. The filming guidelines apply to all location filming activities, which take place in the City of Hallandale Beach. Exceptions to the guidelines are newscast and filming activities conducted by (or for) the City, or students.

FEES

There is **NO FILM PERMIT FEE**. Applicants are encouraged to either offer a donation to a local not-for-profit organization (proof of which shall be provided with the permit application) or sign an affidavit that the City will be credited in the production notes. **Other fees** may be incurred when the filming activity require specific City services, such as Fire or Police, in order to film in the City.

TO APPLY FOR A PERMIT

- **Required Documents**
- Filming Activity Permit Application – [Submission Checklist](#);
- Filming Activity Permit [Application](#);
- Cover letter providing description of proposed use, including dates, hours of operation, approximate attendance, staff support, cast and crew, legal description of property and other information as needed;
- Survey or Site Plan depicting the proposal, detailed location, available parking, existing structures, temporary structures, proposed signage, sanitary facilities and existing or proposed lighting and operational plan;
- Notarized statement from the property owner authorizing the proposed use;
- [Notification letter](#);
- Mailing certification with distance survey and mailing list provided by a licensed agency;
- Certificate of Insurance naming the City as additional insured, if the event is held on City property; and
- Building Permit for a Temporary Set issued to the producer for an Electrical Permit to cover each complete motion picture production or television series.

Timeline for submission

Applications for filming permits must be submitted at least **15 DAYS PRIOR TO FILMING**. Previously submitted applications where there is rescheduling or addition of days are exempt. However, a letter of notification is required.

Hours of Operation

Filming and related activities can only take place between 7:00 a.m. and 11:00 p.m. on weekdays and 9:00 a.m. to 11:00 p.m. on Saturdays, Sundays and legal holidays or as may be approved by the Filming Permit. Filming hour extension requests may be considered by the City Manager on a case-by-case basis.

Filming Notification

Notification on film company letterhead must be sent to affected property owners/residents at least seven (7) calendar days prior to production. Filming in residential areas for a period or seven (7) consecutive days or longer may be approved by the City Manager on a case-by-case basis. Distribution of letters should be to residents/businesses on both side of the streets pursuant to the "Filming Guidelines" depending on the type of production.

- Indoor Filming – All properties immediately adjacent to the subject property and across the street.
- Outdoor filming – All properties within 500 feet radius of the subject property
- Shoots requiring road closure: All properties abutting the street in question.

Productions are urged to review the City's filming guidelines, if the production is new to the City of Hallandale Beach.

For further information, contact the Business Tax Receipt Specialist at 954-457-1341.