



ADDENDUM # 3
RFP # FY 2017-2018-011 CONTRACTS AUDIT AND FINANCIAL ANALYSIS REPORTS
ROTATION LIST AND MANAGEMENT PROCESS REVIEWS

Please ensure you check the City's website for the latest addendum released for this project. Below find the link to the City's website: www.cohb.org/solicitations.

Firm must provide this form signed by an authorized officer of your Firm to acknowledge receipt of ADDENDUM # 3 and provide with your Firm's response.

PLEASE NOTE: COST PROPOSALS REVISED AS OF 6/22/18

The Cost Proposals found in RFP document, page 10 is no longer valid. All Firms must use the following "Cost Proposals Revised as of 6/22/2018" to submit pricing for this RFP. See below:

COST PROPOSALS: REVISED AS OF 6/22/2018

Firm's proposed fees must be inclusive of all related expenses to provide the services as defined in this RFP.

The City reserves the right to reject all proposals that have any variances and/or contingencies. Any variances and/or contingencies must be listed on the Variance Form.

AUDIT OF CONTRACTS:

Item #	Estimated # of hours to audit the contracts	Hourly Rate Average employees completing the assignment
1.	5 - 10	\$
2.	10 - 20	\$
3.	20 - 30	\$
4.	30 - 60	\$
5.	60 - 90	\$
6.	90 -120	\$
7.	120 - 150	\$
8.	150 - 180	\$

MANAGEMENT PROCESS REVIEWS:

Item #	Task	Total
1.	As stated in the Scope of work	\$

I, _____,
 Name of authorized Officer per Sunbiz and/or legal documentation Title

of _____
 Name of Firm as it appears on Sunbiz and/or legal documentation hereby attest that I have the authority to sign this notarized certification and certify that the above referenced information is true, complete and correct.

 Signature

 Print Name and Title

ADDENDUM # 3

PLEASE NOTE RECEIPT OF ADDENDUM # 3 BY SIGNING BELOW AND INCLUDE WITH YOUR FIRM'S SUBMISSION.

I ACKNOWLEDGE RECEIPT OF ADDENDUM # 3:

Company:	
Name:	
Title:	
Signature:	
Date:	

Sincerely,



Andrea Lues, Director, Procurement Department