



ADDENDUM #1

RFP #FY 2018-2019-004 CITY OF HALLANDALE BEACH GROUP MEDICAL WITH PHARMACY, MEDICAL GAP PLAN, DENTAL, VISION, EMPLOYEE ASSISTANCE PROGRAM, FLEXIBLE SPENDING ACCOUNT AND COBRA ADMINISTRATION

Please ensure you check the City's website for the latest addendum released for this project. Below finds the link to the City's website: www.cohb.org/solicitations.

Firm must provide this form signed by an authorized officer of your Firm to acknowledge receipt of ADDENDUM #1 and provide with your Firm's response.

**PLEASE NOTE: RFP DOCUMENT, PAGE 20, NON-MANDATORY PRE-PROPOSAL CONFERENCE –
REVISED AS OF 3/13/19**

CHANGE FROM:

NON-MANDATORY PRE-PROPOSAL CONFERENCE

For this RFP the City is holding a Non-Mandatory Pre-Proposal Conference. The Pre-Proposal Conference is held to explain in detail the RFP. It is strongly encouraged that Firms interested in proposing to this RFP attend the Pre-Proposal Conference as a tool to be successful in responding to the City's project. The Conference will explain the scope of work, and documentation. The Pre-Proposal Conference presents the opportunity for Firms to clarify anything within the RFP and to ask questions directly to City Staff.

Non-Mandatory Pre-Proposal Conference is being held **March 21, 2019 at 11:00 am**, City Hall, City Commission Chambers, 400 S. Federal Highway, Hallandale Beach, FL 33009.

This meeting will be recorded and available as a public record if requested.

ADDENDUM # 1

CHANGE TO:

REVISED AS OF 3/13/2019 - NON-MANDATORY PRE-PROPOSAL CONFERENCE

For this RFP the City is holding a Non-Mandatory Pre-Proposal Conference. The Pre-Proposal Conference is held to explain in detail the RFP. It is strongly encouraged that Firms interested in proposing to this RFP attend the Pre-Proposal Conference as a tool to be successful in responding to the City's project. The Conference will explain the scope of work, and documentation. The Pre-Proposal Conference presents the opportunity for Firms to clarify anything within the RFP and to ask questions directly to City Staff.

Non-Mandatory Pre-Proposal Conference is being held **March 21, 2019 at 9:00 am**, City Hall, City Commission Chambers, 400 S. Federal Highway, Hallandale Beach, FL 33009.

This meeting will be recorded and available as a public record if requested.

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PLEASE NOTE: RFP DOCUMENT, PAGE 21, TENTATIVE SCHEDULE – REVISED AS OF 3/13/19

CHANGE FROM:

TENTATIVE SCHEDULE

THE DATES SHOWN BELOW ARE TENTATIVE AND ARE NOT BINDING AND MAY BE SUBJECT TO CHANGE.

RFP DOCUMENT RELEASED	MARCH 11, 2019
NON-MANDATORY PRE-PROPOSAL CONFERENCE	MARCH 21, 2019 11:00 A.M. CITY COMMISSION CHAMBERS
QUESTIONS	ALL QUESTIONS MUST BE EMAILED BY NO LATER THAN MARCH 22, 2019 BY NO LATER THAN 11:00 A.M.
RFP DEADLINE FOR RECEIPT OF PROPOSALS	<u>APRIL 17, 2019</u> <u>BY NO LATER THAN 11:00 A.M.</u>
EVALUATION OF PROPOSAL/SELECTION OF FIRMS	TO BE DETERMINED
ORAL PRESENTATIONS – (IF REQUIRED)	TO BE DETERMINED
CONTRACT AWARD BY CITY COMMISSION – ESTIMATED	TO BE DETERMINED
PROJECT START DATE – ESTIMATED	OCTOBER 1, 2019

ADDENDUM # 1

CHANGE TO:

REVISED AS OF 3/13/2019 TENTATIVE SCHEDULE

THE DATES SHOWN BELOW ARE TENTATIVE AND ARE NOT BINDING AND MAY BE SUBJECT TO CHANGE.

RFP DOCUMENT RELEASED	MARCH 11, 2019
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PLEASE NOTE RECEIPT OF ADDENDUM #1 BY SIGNING BELOW AND INCLUDE WITH YOUR FIRM'S SUBMISSION.

I ACKNOWLEDGE RECEIPT OF ADDENDUM #1:

Company:	
Name:	
Title:	
Signature:	
Date:	

Sincerely,



Andrea Lues, Director, Procurement Department