



ADDENDUM # 2

DECEMBER 15, 2021

RFP # FY 2021-2022-002

COMPENSATION CLASSIFICATION STUDY

Please ensure you check the City’s website for the latest addendum released for this project.

Below find the link to the City’s website: www.cohb.org/solicitations.

Proposing firms must provide this Addendum # 2 form signed by an authorized officer of the firm to acknowledge receipt of ADDENDUM # 2. The form must be provided with firm’s response.

PLEASE NOTE: ORIGINAL COST PROPOSAL EQUATION PAGES 20 - 21

Cost Proposal will be evaluated utilizing the equation of [lowest cost proposal] / [cost of proposer] x 10 seen in the example below:

- Example: Lowest Cost Proposed gets Total Points = 10 points
- Lowest Cost submitted is \$100,000 and the Proposer’s Proposed Cost being evaluated is \$150,000 = So \$100,000 / \$150,000 = .70
- .70 * total # of points for cost criteria which is 10 = .70 * 10 = 7 which would be the total # of points this Proposer’s cost would receive.

PLEASE NOTE: REVISED EVALUATION OF COST PROPOSAL PAGES 20 - 21

The cost proposal will be evaluated based on the Cost Proposal Sheet as provided on page 11 of the RFP.

PLEASE NOTE RECEIPT OF ADDENDUM # 2 BY SIGNING BELOW AND INCLUDE WITH YOUR FIRM’S SUBMISSION.

I ACKNOWLEDGE RECEIPT OF ADDENDUM # 2:

| | |
|-----------|--|
| Company | |
| Name | |
| Title | |
| Signature | |
| Date | |

Sincerely,

Andrea Lues, Director, Procurement Department