

CITY OF HALLANDALE BEACH HALLOWEEN FESTIVAL

HALLOWEEN NIGHT - MONDAY, OCTOBER 31, 2022
5pm to 8pm - FREE ADMISSION

OB JOHNSON PARK: 1000 NW 8TH AVE

Our annual Halloween Festival is back with community favorites including our Costume Contest, Carnival Style Game Booths, Music, Photo Station, OBJ Teen Zone Haunted House, Amusements, and more.

SPONSOR APPLICATION

Name: _____

Company/ Organization: _____

Phone: _____ Email: _____

Address: _____

Email completed form and all required documents to HBParksRec@CoHB.org
Deadline is close of business on Thursday, October 20, 2022.

Documents Included:

- Required: Sponsor/ Vendor Policy – Signed and Enclosed
- Required: Statement and Waiver of Liability/ Photo Waiver - Signed and Enclosed
- Required: Completed Sponsor Selection Form
- Required: Company Logo sent to HBParksRec@CoHB.org

Signature: _____ Date: _____

**Invoices will be sent upon receipt of completed application packet.
All invoices must be paid no later than October 20, 2022.**



2022 Halloween Festival Sponsor Selection Form

Company/ Organization: _____

Selection	Sponsorship Level	Cost
	Booth – Sponsor a game booth of your choice. Includes candy to hand out at the booth. Your organization will have a blast running a pre-made game booth! Limit ten.	\$100
	Stage – Sponsor our stage to ensure a fun night of entertainment for everyone. Limit one.	\$600
	Amusements – Sponsor an amusement to ensure a great time for kids of all ages. Limit five.	\$350
	Costume Contest – Sponsor the prizes for our Costume Contest, it's the scariest competition in town. Your organization will be identified on all awards and will participate in the judging with our advisory board. Limit one.	\$500
	Haunted House – Sponsor our Haunted House for the scariest sponsor experience. Limit one.	\$1,000

Please indicate items you would like to sponsor above. All items are offered on a first come first serve basis. For current availability, please contact us at HBParksRec@CoHB.org.

All sponsors will be provided vendor space for marketing products and services; will be announced during event; will have their logo listed on onsite sponsor signage; and will be mentioned on our social media outlets.

Sponsor/ Vendor Policy

Event: **Halloween Festival, October 31, 2022, OB Johnson Park, 1000 NW 8th Ave, Hallandale Beach, FL 33009**

Company/ Organization: _____

Any business or organization that will be occupying space will be referred to as a 'Vendor'. Vendors are allowed to have a booth at the above listed event temporarily, based on the discretion of the Event Coordinator and in accordance with the following:

Vendors must comply with the rules and regulations of the State of Florida Health Department and any other governmental body with jurisdiction over any City of Hallandale Beach special event.

Vendors will be assigned a 10ft by 10ft space with one table and two chairs. All other equipment or furnishings other than those provided should be provided by the Vendor including tent, extra tables, chairs, etc. Vendors may bring their own tent, table, chairs or display, but said table must be in good condition and a tablecloth will be required. If Vendor elects to use table and chairs provided by the City of Hallandale Beach, the Vendor must provide a clean tablecloth in good condition. Tents may not exceed 10ft x 10ft in size. Limited electricity may be available on a first-come, first serve basis. Please contact the event coordinator for more information.

No roaming vendors will be permitted, unless otherwise preapproved by the Event Coordinator prior to the event.

Vendors may provide their own signage for their booth provided it is professionally made and properly mounted.

Vendors must be setup by the start of the event and may not break down their table/booth until the end of the event. Breaking down early without prior permission is not allowed. If you need to leave early, the Event Coordinator must be aware 48 hours in advance.

Vendors may not have any electronic devices such as mobile phones, tablets or computers unless it is being used for payment purposes, data collection or demonstration of services/products. Amplified sound is not permitted.

Vendors may not make retail sales from their booth space. Vendors are responsible for collecting and submitting sales tax in accordance with sales tax laws.

Vendors must complete the Vendor Application, Vendor Policy Form, and a Statement and Waiver of Liability and/or submit a Certificate of Insurance and must deliver all signed documents to the City of Hallandale Beach Parks & Recreation Department, 410 SE 3rd Street, Hallandale Beach, FL 33009 or via email at HBParksRec@CoHB.org no later than close of business on deadline indicated on application.

Vendors must send a copy of any materials they plan to distribute to HBParksRec@CoHB.org for approval no later than close of business on deadline indicated on application. Materials may not be distributed at the event without the consent of the City.

Vendors may not collect sensitive personal information such as Social Security Numbers or Passport Numbers, without written permission from the City.

Vendors must check in with the onsite event coordinator before setting up their table or display. Vendors should also check out at the end of the event.

The City of Hallandale Beach's event cancellation policy is to make the decision two hours prior to the scheduled start of the event. We will make every effort to notify you as early as possible of any cancellations.

The undersigned is authorized to act on behalf of the above named organization, and has fully read, understood and agree to each and every term on Vendor Policy.

We follow the City's Green Event Policy. Balloons, single use plastic straws, and Styrofoam are prohibited.

Signature: _____ Date: _____

City of Hallandale Beach
Department of Parks and Recreation
STATEMENT AND WAIVER OF LIABILITY

Company/ Organization: _____

In the event of an emergency, the undersigned gives permission to receive any necessary medical treatment, and the undersigned will be responsible for payment of all related bills.

To the City of Hallandale Beach: In consideration of the opportunity afforded to the Company/ Organization to participate as a Vendor in the City of Hallandale Beach Event, I, the undersigned, hereby acknowledge, freely and voluntarily RELEASE, WAIVE, DISCHARGE, AND COVENANT NOT TO SUE THE CITY OF HALLANDALE BEACH, its officers, agents, employees and volunteers from any and all liability or claims which may be sustained directly or indirectly in connection with, or arising out of, the undersigned's participation in the Event, whether caused in whole or in part by the negligence of the City of Hallandale Beach or otherwise.

The undersigned, on behalf of myself and my Company/ Organization, shall save harmless the City of Hallandale Beach from and against all judgments, orders, decrees, attorney's fees, costs, expenses and liabilities arising from or out of such claim, investigation, or defense thereof which may be entered, incurred or assessed against the City of Hallandale Beach as a result of the foregoing.

I, THE UNDERSIGNED, HAVE READ THIS DOCUMENT, FULLY UNDERSTAND ITS TERMS, AND UNDERSTAND THAT I, ON BEHALF OF MYSELF AND MY COMPANY/ORGANIZATION, HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT AND HAVE SIGNED IT FREELY AND WITHOUT ANY INDUCEMENT OR ASSURANCE OF ANY NATURE AND INTEND IT TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ANY AND ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW AND AGREE THAT IF ANY PORTION OF THIS DOCUMENT IS HELD TO BE INVALID THE BALANCE NOTWITHSTANDING, SHALL CONTINUE IN FULL LEGAL FORCE AND EFFECT.

Signature

Date

PHOTOGRAPHY WAIVER AND RELEASE FORM

The City of Hallandale Beach periodically uses photographs, videos, profiles and stories for programs that are promotional, advertising, commercial, educational, research and/or archival in nature. As such, the City of Hallandale Beach continually collects individual and group photos and testimonials relating to our volunteers, supporters, vendors, events, and activities in Hallandale Beach. We ask for permission to use your photo, profile and/or story in promotional material to promote and benefit our projects and programs.

I hereby grant the CITY OF HALLANDALE BEACH and its commissioners, legal representatives, officers, employees, agents, representatives, successors, licensees, consultants, contractors and assign the irrevocable right and unrestricted permission to use and publish photographs or video images of me, or in which I may be included for any purpose authorized by the CITY OF HALLANDALE BEACH, including but not limited to: website use, editorial publications, catalog and advertising use, without payment or any other consideration.

I understand that the circulation of such materials could be worldwide and there will be no compensation to me for this use. I understand that I will not be given the opportunity to inspect or approve the finished products or the advertising copy or the printed matter that may be used in connection therewith. I therefore waive the right to inspect or approve the finished product, including written or electronic copy, wherein my likeness appears.

I further understand and agree that these materials will become the property of the CITY OF HALLANDALE BEACH and will not be returned. I hereby irrevocably authorize the CITY OF HALLANDALE BEACH and/or any third party acting on the CITY's behalf to edit, alter, copy, exhibit, publish or distribute this photo for purposes of publicizing programs or for any other lawful purpose.

Additionally, I waive any right to royalties or other compensation arising or related to the use of the photograph. I hereby hold harmless and release and forever discharge the CITY OF HALLANDALE BEACH from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have in the future by reason of this authorization. In granting this permission and release to the CITY OF HALLANDALE BEACH and its legal representatives, I am fully and without limitation releasing it from any liability that may arise from the use of the images.

I am 18 years of age and am competent to contract in my own name. I have read this release before signing below and I fully understand the contents, meaning, and impact of this release.

Signature

Date