



ADDENDUM # 1

RFP # FY2013-2014-002 COMMUNITY BUS SERVICES

Below find questions and answers as a result of the Mandatory Pre-Proposal Conference held December 3, 2013.

Please note that the deadline to submit questions is now revised to December 10, 2013 by 3 pm.

Please note that the Interlocal Broward County Agreement and Amendment # 1 has been posted on the City's website as part of this addendum.

Question 1

Clarify the # of hours for Option 1 and Option 2 Cost Sheets.

Answer 1

See attached revised Cost Sheets below.

Question 2

The number of years of the contract term are difficult because of the requirement of purchases of vehicles. Can the initial contract term be longer than one (1) year.

Answer 2

The contract term has been revised to a three (3) year period with an option to renew for two (2) one (1) year periods. This revises page 6 of the RFP.

Question 3

Under page 6 of the RFP, Contract Price third paragraph, the City is requesting the firm be willing to maintain pricing for a five (5) year term. Can these be reviewed for a lesser term.

Answer 3

The Option 1 and Option 2 price shall be firm for the initial three (3) year period. This revises page 6 of the RFP, third paragraph.

Question 4

For Option 1 Cost, where the City is supplying the buses, will the City equip the vehicles in the same manner as is being required for Option 2 Cost.

Answer 4

The Vendor will be responsible for providing all of the additional equipment, including wrapping.

Question 5

Page 13 of the RFP, item 7. Drivers, states that drivers must possess a valid Florida Commercial Driver's license as required by law. Can you stipulate which class.

Answer 5

Florida Commercial Driver's License minimum Class C with a passenger endorsement or if air brakes are applicable, a Florida Commercial Driver's License Class B with a passenger endorsement.

Question 6

Page 9 of the RFP discusses the scope of work. Can you explain the specifications and description of the City's vehicles in order for firms to provide the correct Cost for Option 1. Firms will have to maintain the City's buses under the Option 1 Cost and we need to know what the fleet is in order to propose Cost.

Answer 6

Year	Make	Mileage
2007	Ford/El Dorado (936)	115,474
2010	Ford E450SD Eldorado (989)	120,174
2011	Chevy 4500 Eldorado (1006)	96,362

The vehicle for Route 4 will have to be provided by the Vendor in either option since the City is currently leasing the bus for this route.

Question 7

Under the Agreement Article 5 Insurance there is a requirement for Medical Malpractice, is this an error.

Answer 7

Please ignore and disregard the medical malpractice item of the insurance.

ADDENDUM # 1
REVISED COST SHEET 12-5-2013
TOTAL COST PROPOSAL FOR OPTION 1

Firm to operate and manage the Community Bus Service Program for routes 1, 2 and 3 and the City will supply the shuttle buses. Vendor will operate, manage and provide the bus for Route 4.

The City will consider both Option 1 and Option 2 Cost Proposals to determine which Option best serves the City's needs and will award the Contract for either Option.

The City is requesting that firms provide with their response a willingness to maintain the Option 1 and Option 2 pricing available for future negotiations should the City require, during the term of the three (3) year agreement, to utilize either of these options. The City reserves the right to increase or decrease the service routes and/or estimated # of hours to meet its available budget using the hourly rate prices provided below.

<u>Service Option 1</u>	<u>Hourly Rate</u>	<u>Estimated # of hours</u>	<u>Total Estimated Cost Annually</u>
<u>Routes 1-3</u>	\$	11,196	
<u>Route 4 (Vendor will operate, manage and provide the bus for Route 4)</u>	\$	4,376	
TOTAL ESTIMATED COST ANNUALLY FOR OPTION 1 FOR ROUTES 1- 4			\$

I, _____,
 Name of authorized Officer per Sunbiz Title
 of _____
 Name of Firm as it appears on Sunbiz

hereby attest that I have the authority to sign this notarized certification and certify that the above referenced information is true, complete and correct.

 Signature Print Name

STATE OF _____

COUNTY OF _____

SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____, 20__ BY _____

TO ME PERSONALLY KNOWN OR PRODUCED IDENTIFICATION:

 (type of ID)

 Signature of Notary Commission expires

 Print Name of Notary Public

Seal:

ADDENDUM # 1
REVISED COST SHEET 12-5-2013

TOTAL COST PROPOSAL FOR OPTION 2

Firm to operate and manage the Community Bus Service Program for each of the specified routes and the Contractor will supply the shuttle buses.

The City will consider both Option 1 and Option 2 Cost Proposals to determine which Option best serves the City's needs and will award the Contract for either Option.

The City is requesting that firms provide with their response a willingness to maintain the Option 1 and Option 2 pricing available for future negotiations should the City require, during the term of the three (3) year agreement, to utilize either of these options. The City reserves the right to increase or decrease the service routes and/or estimated # of hours to meet its available budget using the hourly rate prices provided below.

<u>Service Option 2</u>	<u>Hourly Rate</u>	<u>Estimated # of hours</u>	<u>Total Estimated Cost Annually</u>
<u>Routes 1-3</u>	\$	11,196	
<u>Route 4</u>	\$	4,376	
TOTAL ESTIMATED COST ANNUALLY FOR OPTION 2 FOR ROUTES 1- 4			\$

I, _____, _____
 Name of authorized Officer per Sunbiz Title
 of _____
 Name of Firm as it appears on Sunbiz

hereby attest that I have the authority to sign this notarized certification and certify that the above referenced information is true, complete and correct.

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 _____, 20__ BY _____

TO ME PERSONALLY KNOWN OR PRODUCED IDENTIFICATION:

 (type of ID)

 Signature of Notary Commission expires

 Print Name of Notary Public

PLEASE NOTE RECEIPT OF ADDENDUM # 1 BY SIGNING BELOW AND INCLUDE WITH YOUR RFP SUBMISSION.

I ACKNOWLEDGE RECEIPT OF ADDENDUM # 1:

Company	
Name	
Title	
Signature	
Date	

Sincerely,



Andrea Lues, Director
Procurement Department